

TOWN OF OAKFIELD

MAY 10, 2022

REGULAR TOWN BOARD MEETING

ROLL

CALL: Supervisor Martin
Deputy Supervisor Wolcott
Councilman Carroll
Councilperson Glor
Councilman Kabel

OTHERS

PRESENT: Town Clerk Haacke
Assessor Flansburg
CEO/ZEO Mikolajczyk

Supervisor Martin called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

Minutes of the April 12, 2022, Regular Board Meeting: **MOTION** Deputy Supervisor Wolcott, second Councilperson Glor to approve the minutes as written.

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

CEO/ZEO

Mr. Mikolajczyk's report is available for review during regular business hours

ASSESSOR

Grievance day is May 25th in Oakfield

Signed annual agreement to update yearly with the state of New York

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Will be fiber matting East Shelby & Bliss Roads May 26th

Ditching on Fisher Road

BUILDINGS & GROUNDS:

N/A

CEMETERIES:

N/A

PARKS:

Keeping mowed and maintained

Spoke with Jon George of LL regarding bathrooms

EQUIPMENT UPDATE:

All equipment in good, working order

Disassemble all plow equipment and freshly painted

LIBRARY:

N/A

MISCELLANEOUS:

Spoke with Chip Areas from Mack about ordering a new 10 wheel; not taking orders until end of May. On the list, order will be put in for year 2023 and will take deliver 2024.

TOWN CLERK

Abstract 5-2022: MOTION Councilman Carroll, second Deputy Supervisor Wolcott to authorize the following:

General Fund	2435-2455	\$ 9,970.27
Part Town B	276-279	\$ 1,436.96
Highway DA	841-854	\$11,623.26
Highway DB	384-385	\$ 765.68
Capital Water/Sewer	26	\$14,590.00
	TOTAL	\$38,386.17

Ayes: Martin, Wolcott, Carroll, Glor, Kabel
MOTION CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 16-2022—ALLOW AZURE TO USE PARKING LOT AT TOWN BUILDING ONCE PER MONTH

Councilperson Glor offered the following:

BE IT RESOLVED, that once per month Azure Standard will deliver product that is ordered through residents within the area to be picked up in the parking lot of the Community & Government Center;

BE IT FURTHER RESOLVED, that the town itself is not responsible for items shipped, that two coordinators within the community will be here to unload and ensure product is received by those who placed an order.

Second: Councilman Carroll
Ayes: Martin, Wolcott, Carroll, Glor, Kabel
MOTION CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 17-2022:

Deputy Supervisor Wolcott offered the following:

**AGREEMENT EXEMPTING CERTAIN MINOR LAND USE
ACTIONS FROM GENESEE COUNTY PLANNING BOARD REVIEW**

- I. Authority
In accordance with New York State General Municipal Law, Article 12-B, Section 239-m.3. (c) of the Laws of 1991, the Genesee County Planning Board is authorized to voluntarily enter into agreements with Cities, Towns, and Villages regarding certain proposed land use actions that are of local, rather than inter-community or County-wide concern, and therefore are not subject to referral to the Genesee County Planning Board as would otherwise be required by Section 239-m and n.
- II. Purpose
It is the intent of this Agreement to eliminate the need for County review of certain actions as defined herein which do not have significant inter-community or County-wide impacts. The Agreement between the Genesee County Planning Board and the Town of Oakfield Board shall be identical to that between the County and any other municipality.
- III. Procedures
Upon the Municipality’s receipt of a proposal by an applicant, it is the responsibility of the municipal official(s) who is charged with submitting referrals to the Genesee County Planning Board to determine if an application is exempt from referral to the County Planning Board. This determination

shall be based on those actions specifically listed in Section IV (“Minor Land Use Actions Exempt from Referral to the County Planning Board”) of the Agreement. If a proposal does not fall within one of the categories listed in Section IV, it shall be submitted to the County Planning Board in the prescribed manner. If it does fall within Section IV, there is no need for further involvement of or notice to the County Planning Board.

IV. Minor Land Use Actions Exempt from Genesee County Planning Board Review

The following municipal planning and zoning actions have been determined to be typically of a local rather than inter-community or countywide concern and shall be exempt from review by the County Board. However, any action that constitutes a Type I action under the New York State Environmental Quality Review Act (SEQRA) shall be subject to review by the County Board.

1. Area variances to rear or side-yard setback requirements for single and two-family residential uses.
2. Area variances to yard setback requirements (rear, side or front) for accessory structures, as defined by the municipality, provided the variance does not propose the structure be closer to a State or County highway or municipal boundary than the existing principal structure.
3. Area variances for accessory structures, as defined by the municipality, for being in front of the principal building, provided the accessory structure would meet the front-yard setback required of a principal building.
4. Area variances and/or permits for freestanding signs or fences except when proposed along a State or County highway.
5. Area variances for parking or driveways not accessing a State or County highway.

6. Subdivisions or resubdivisions for minor lot-line adjustments on existing lots where no additional lots are created and there is no change to access points and no new access points are proposed on State or County highways.
7. Subdivision of land into two lots that meet all applicable local municipal code requirements provided such subdivision occur within a Genesee County Smart Growth Development Area.
8. Land use moratoria not exceeding 12-months, except that a notice shall be sent to the Genesee County Planning Department for informational purposes.
9. Administrative and fee amendments to the zoning code (i.e., general provisions, permit procedures, powers and duties of local boards and officers, penalties for offenses, public hearing requirements, organization, and amendment procedures).
10. Interpretations of the municipal zoning code.

V. Optional Review

Notwithstanding the previous section, nothing shall prevent the municipality from submitting any application to the County Planning Board for its review and recommendation as would be required under Section 239-m and n of General Municipal Law.

VI. Effective Date

This Agreement shall be effective immediately upon its passage by majority resolutions of both the Genesee County Planning Board and the Town of Oakfield Board.

VII. Amendment

Any amendment to the Agreement becomes effective immediately upon passage of a majority resolution of both the Genesee County Planning Board and the Town of Oakfield Board.

VIII. Termination

This Agreement can be terminated at any time without cause by majority resolution of either the Genesee County Planning Board or the Town of Oakfield Board. Notice of such termination should be made in writing within ten days of the resolution to the other party that entered into this agreement. Upon termination, the municipality shall resume responsibility for sending all eligible referrals to the Genesee County Planning Board as otherwise established in Section 239-m and n.

Date adopted by the Genesee County Planning Board: February 10, 2022

Certified by Laraine Caton, Chairperson: _____

Date: _____

Date adopted by the Town of Oakfield Board: May 10, 2022

Certified by _____, Town Clerk Date: May 10, 2022

Second by: Councilman Kabel

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

APPROVED UNANIMOUS VOTE (5-0)

Deputy Mayor Igoe contacted the Town Clerk to request a letter from the Town to allow the Village to use the signs for Labor Day. **MOTION** Councilman Carroll, second Councilman Kabel to approve allowing the use of existing signs and the Labor Day Detour Plan.

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

PARK RECREATION

The town clerk received an email from Melissa Domoy asking to inform her of what the board decides on inclement weather days.

This was determined last year and was also stated to Mrs. Domoy and Mr. Manges at the last meeting they attended which was March 8, 2022. For reference, the resolution from 2021 is attached.

RESOLUTION NO. 17-2021—INCLEMENT WEATHER POLICY FOR YOUTH RECREATION

Councilman Carroll offered the following:

WHEREAS, the Town of Oakfield, in conjunction with the Village of Oakfield and the Towns of Alabama and Batavia, host a summer Youth Recreation Program; and

WHEREAS, there are days when it is expectation of inclement weather,

THEREFORE, BE IT RESOLVED, that if the weather is inclement at the start of the day the park will NOT close, children may be dropped off at the Town of Oakfield Community & Government Center, 3219 Drake Street Road, Oakfield, and the children can participate in various activities there. (movies, games, cards, etc.) Crafts may be made in one of the bays set up specifically for Youth Rec; and

BE IT FURTHER RESOLVED, that should the weather become inclement during the day at the park, the children will walk down to the Town of Oakfield Community & Government Center, to finish the day or wait for the weather to pass.

Second: Deputy Supervisor Wolcott

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

APPROVED UNANIMOUS VOTE (5-0)

Josh Luxon, who oversees the bus garage at the school contacted the town clerk on May 4, 2022. Mr. Luxon wanted to know if any field trips have been scheduled for this summer? He would like to know as soon as possible so he ensures busses and drivers.

Supervisor Martin will contract Youth Recreation Chairman Manges tomorrow to get information on the following issues that have yet to be addressed by the committee:

How many aides have been hired?

What salary was quoted to the Leader?

Will there be field trips?

If there are field trips planned, a resolution from the Oakfield Alabama Central School is needed regarding busses and cost.

SUPERVISOR

MOTION Councilperson Glor, second Councilman Carroll to approve the supervisors report as written.

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

AED/CPR & HARRASMENT TRAINING

MOTION Councilman Carroll, second Deputy Supervisor Wolcott that Disaster Coordinator Thomas Graham and Mike Morris will do mandatory training to the employees of youth recreation on Sexual Harassment, Workplace Violence as well as AED/CPR training. This is a date to be determined by Mr. Graham and Mr. Morris, not necessarily to on the same date.

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

LIBRARY

Councilperson Glor stated the meeting is May 11th.

ADJOURNMENT: MOTION Councilman Kabel, second Deputy Supervisor Wolcott to adjourn the meeting at 7:10 pm.

Respectfully submitted,

Melissa M. Haacke,

Town Clerk

