

TOWN OF OAKFIELD
REGULAR TOWN BOARD MEETING
FEBRUARY 8, 2022

ROLL

CALL: Deputy Supervisor Wolcott
Councilman Carroll
Councilperson Glor

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Schultz
CEO/ZEO Mikolajczyk
Assessor Flansburg

Deputy Supervisor Wolcott called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

Minutes of the Regular Town Board Meeting, January 11, 2022: **MOTION** Councilperson Glor, second Councilman Carroll to approve the minutes as written.

Ayes: Wolcott, Carroll, Glor

MOTION CARRIED UNANIMOUS VOTE (3-0)

CEO/ZEO

Mr. Mikolajczyk's report is available for review during regular business hours.

ASSESSOR

Received report from state regarding equalization, reviewing numbers one more time.

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Keeping roads cleared of snow and ice
Help Village clear snow

BUILDINGS & GROUNDS:

Fixed three doors in Judges area
Working on getting lights fixed on court side of building
Ordered part for Clerk's sink in bathroom

CEMETERIES:

1 burial in Cary

PARKS:

N/A

EQUIPMENT UPDATE:

203 went down, took to Dan Mammick injector cups and injectors

LIBRARY:

N/A

MISCELLANEOUS:

Figured out how much is costs to plow village each round

TOWN CLERK

Abstract 2-2022—**MOTION** Councilman Carroll, second Councilperson Glor to authorize the following:

General Fund	2348-2375	\$65,713.10
Highway DA	800-811	\$ 4,913.11
Highway DB	377-378	\$ 1,692.88
Part Town B	269-271	\$ 1,546.74
Capital Water/Sewer	19	\$52,489.80
	TOTAL:	126,355.63

Ayes: Wolcott, Carroll, Glor

MOTION CARRIED UNANIMOUS VOTE (3-0)

RESOLUTION NO. 8-2022—RESOLUTION AUTHORIZING PARTICIPATON IN THE YEAR 2022 JOINT YOUTH PROGRAM

Councilperson Glor offered the following:

WHEREAS, the Town of Oakfield has previously set up and administered a Joint Youth Program with the Village of Oakfield, Towns of Alabama and Batavia, and

WHEREAS, the Town of Oakfield's contribution to this joint project has most recently been approved in the amount of **\$5,650.00**, and such contribution qualifies for a fifty percent (50%) NYS State Aid reimbursement, or the maximum allowable according to the State Aid Eligibility Summary for the Program Year as provided by Genesee County Division for Youth; and

WHEREAS, the Oakfield Town Board has deemed this Joint Youth Project to be worthwhile and of distinct benefit to area Youth, and the Town wishes to continue participation in this youth project.

NOW THEREFORE, BE IT RESOLVED, that the Year 2022 Joint Youth Project as herein described, is approved, as is the Town's contribution of **\$5,650.00**.

Seconded: Councilman Carroll

Ayes: Wolcott, Carroll, Glor

APPROVED UNANIMOUS VOTE (3-0)

Members of the Youth Recreation Commission were invited to attend the meeting, but nobody showed

up. Town Clerk Haacke received an email from Dan Manges asking for copies of abstracts, banking statements and explanation of expenses on Monday, February 7th. Those items were emailed to his attending the same day.

An email is attached hereto that was initiated by a committee member and ended with a breakdown of the 2022 budget by the Town Clerk.

Deputy Supervisor Wolcott asked if a Chairman and Secretary has been named for the commission; Deputy Supervisor Wolcott stated that he expressed the representatives needed to be determined in October to Joel D'Alba. Town Clerk Haacke stated she has not been told this information, nor have minutes been received regarding their meetings if they are in fact meeting.

RESOLUTION NO.9-2022—DETERMINATION OF A CHAIRPERSON AND SECRETARY OF THE YOUTH RECREATION COMMISSION

Councilman Carroll offered the following:

BE IT RESOLVED that a Chairperson and a Secretary be determined by the members of the Youth Recreation Committee within the next 30 days and reported to the Town Board. This date would coincide with the next Town Board meeting of March 8, 2022.

BE IT FUTHRER RESOLVED that minutes of the Youth Recreation Commission be submitted to the Town Clerk within one week after each meeting and will then be disbursed to the Town Board.

Second: Councilperson Glor

Ayes: Wolcott, Carroll, Glor

APPROVED UNANIMOUS VOTE (3-0)

The board also stated that the discussion of the July 13, 2021 Board meeting regarding Leader and Aides will stay.

RESOLUTION 10-2022—QUOTE FROM MILLENNIUM COMPUTERS VPN

Councilperson Glor offered the following:

WHEREAS a quote from Millennium computers in the amount of \$1485.00 has been submitted, for Network Security and VPN, to be paid for with ARPA funding is accepted by the Town Board.

Second: Councilman Carroll

Ayes: Wolcott, Carroll, Glor

APPROVED UNANIMOUS VOTE (3-0)

SUPERVISOR

MOTION Councilman Carroll, second Councilperson Glor to approve the Supervisor's report as submitted.

Ayes: Wolcott, Carroll, Glor

MOTION CARRIED UNANIMOUS VOTE (3-0)

LIBRARY

Meeting tomorrow night.

Adjournment: **MOTION** Councilperson Glor, second Councilman Carroll to adjourn the meeting at 7:21 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk

Melissa Haacke

From: Melissa Haacke
Sent: Tuesday, February 1, 2022 3:54 PM
To: [REDACTED]
Cc: 'Barry Flansburg (barreas@rochester.rr.com)'; 'Carol Glor'; 'Charles Carroll'; 'Kim Wolcott (kwolcott@townofoakfieldny.com)'; 'Mark Mikolajczyk (mmikolajczyk@townofoakfieldny.com)'; 'Matt Martin'; 'Mike Schultz'; 'Tim Kabel'; 'Tom Graham'
Subject: RE: Youth Rec Committee
Attachments: 7132021 b.pdf
Categories: DocuWare

[REDACTED],
I will advertise as you wish, however I am not putting in the number of Aides. Please see your budget breakdown as follows:

Aides: \$13.20 hr. X 32.5 (9:00-4:00) = 429.00 per week X 5 week program=\$2145 X 5 Aides (see attached resolution)= \$10,725.00

Leader \$3200 salary

Total Payroll expense: \$13,925

Revenue all governments	\$16040.00
	\$13925.00

\$2115 remaining for 2022

If you add the 6th Aide you have negative fund balance of (\$30) before any yearly expenses for the program. Current fund balance for the program is \$7,344.52. Your expenses for 2021 were \$4200, which includes the \$1200 for the ski trip. I am just pointing this out as the committee is very close to being out of money by 2023.

Your committee needs to attend the February board meeting and discuss this with the board. The meeting is February 8th at 6:30 pm. If there isn't enough money to run the program we have to work out a solution, but this is what is budgeted and there is nothing more to come in.

Melissa M. Haacke
Town Clerk, Tax Collector, Registrar of Vital Statistics, Administrative Assistant to Highway Superintendent, Notary Public, RMO, Youth Recreation Bookkeeper Town of Oakfield
3219 Drake Street Road
Oakfield, NY 14125
585-948-5835 ext. 101
585-948-8108 Fax
This is an equal opportunity establishment & employer

-----Original Message-----

From: [REDACTED]

Sent: Tuesday, February 1, 2022 2:24 PM

To: Melissa Haacke <mhaacke@townofoakfieldny.com>; Matthew Martin <mmartin@townofoakfieldny.com>; Carol Glor <cglor@townofoakfieldny.com>; mbdomoy@gmail.com

Subject: Youth Rec Committee

Melissa,

Can you please post the positions for Rec Leader and Aides for the Youth Rec Committee?

We would like the leader applications due by March 24th and the Aide positions due by April 21st. The advertisement will be for one Rec Leader and six (6) Aides. Historically we have had six Aides in the past and we will be continuing with that number this year.

If any questions, please let me know.

Thank you for your help,
[REDACTED]