

**TOWN OF OAKFIELD**  
**REGULAR BOARD MEETING**  
**SEPTEMBER 14, 2021**

**ROLL**

**CALL:** Supervisor Martin  
Deputy Supervisor Wolcott  
Councilman Carroll  
Councilperson Glor  
Councilman Kabel

**OTHERS**

**PRESENT:** Town Clerk Haacke  
Superintendent of Highways Schultz  
Assessor Flansburg  
CEO/ZEO Mikolajczyk  
Carol D’Alba, Haxton Memorial Library

Supervisor Martin called the meeting to order at 6:30 pm; followed by the Pledge to the Flag

**Minutes of the August 10, 2021 Regular Board Meeting and the Budget Workshop Minutes: MOTION**

Deputy Supervisor Wolcott, second Councilperson Glor to approve the minutes as written.

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**CAROL D’ALBA—HAXTON MEMORIAL LIBRARY**

Mrs. D’Alba informed the Board that the Library Board voted unanimously to move forward in becoming a “School” Library. (The school will collect the taxes and the tax base will be larger)

Mrs. D’Alba also requested the Town Board reinstate the pre-COVID library budget at this time and in addition requested the Town Board put an additional \$8,000-\$10,000 in reserve to help pay for the attorney fees it will take to become a school library.

**CEO/ZEO**

Mr. Mikolajczyk’s report is available for review during regular business hours.

**ASSESSOR**

Waiting on the state for preliminary numbers  
Discussed solar and valuation of solar projects

**SUPERINTENDENT OF HIGHWAYS**

**ROADWORK UPDATE**

Hauling Blacktop for County  
Finished up roadside mowing

**BUILDINGS & GROUNDS:**

Everything in working order

**CEMETERIES:**

Keeping up with mowing

Two burials

Poured 8 foundations

**PARKS:**

Keeping up with mowing

**EQUIPMENT UPDATE:**

All in working order

**LIBRARY:**

Patched sidewalk

**MISCELLANEOUS:**

I will be off from September 22-29

Resident Bob Ostrander joined the meeting at 6:55 pm

**TOWN CLERK**

**Abstract 9-2021--MOTION** Deputy Supervisor Wolcott, second Councilman Kabel to authorize the following:

General Fund	2202-2224	\$ 35,528.00
Part Town B	253-258	\$ 3,832.26
Capital Water/Sewer	14-16	\$ 42,935.62
Highway DA	761-766	\$ 5,981.39
Highway DB	354-357	\$104,994.42
Youth Rec	68	\$ 200.00
	<b>TOTAL:</b>	<b>\$193,471.69</b>

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**RESOLUTION NO. 24-2021—SNOW REMOVAL AGREEMENT WITH VILLAGE**

Councilman Carroll offered the following:

**SNOW REMOVAL AGREEMENT**

THIS AGREEMENT is made on the 14th day of September, 2021, by and between the Town of Oakfield and the Village of Oakfield in the manner following:

WHEREAS, Section 142 (C) of the Highway Law of the State of New York provides that a Town Board may authorize a Town Highway Superintendent to remove snow from any street in the Village of Oakfield

or Town of Oakfield and permit the use of Town Highway equipment to remove such snow upon such terms as may be agreed upon by the Town Board, Town Superintendent of Highways and the Board of Trustees, and

WHEREAS, the Town of Oakfield is willing to perform the work of removal of snow from the streets of the Village of Oakfield upon such terms and rules,

NOW, THEREFORE, in consideration of the mutual covenants between the parties hereto:

1. This agreement shall run from June 1, 2021 to May 31, 2022.
2. The Town of Oakfield shall provide all the labor and equipment necessary for the removal of snow on all Village streets in the Village of Oakfield, in order to provide reasonable passage and movement of vehicles over said village streets, and pushing snow as near the edge of the village streets as is practicable.
3. The Superintendent of Highways of the Town of Oakfield will not be required to remove snow from said Village streets under the terms of this agreement unless and until in his judgment, the Town roads and County roads under his jurisdiction have first been cleared of snow, and said Village streets shall only be cleared of snow by said Town Highway Superintendent of Highways when his duties to remove snow on Town highways has been completed.
4. The Town of Oakfield by its Town Superintendent of Highways covenants and agrees to use due diligence to remove the snow from the Village streets as soon as practicable after each and every winter event.
5. Nothing in this contract is to make the Town of Oakfield or its Superintendent of Highways liable for any damage or liability resulting from the failure of the Town of Oakfield and its Superintendent of Highways to remove said snow under this contract.
6. The Village of Oakfield shall keep all tree limbs overhanging Village streets trimmed to a minimum height of 12 feet to prevent damage to plow lights and antennas, etc.
7. The Village of Oakfield shall keep manhole covers, water valve box covers, and storm sewer grates at or below pavement surfaces to prevent damage to snowplows.
8. In consideration of the performance of the removal of the snow from the streets of the Village of Oakfield by the Town of Oakfield, the Village of Oakfield agrees to pay the Town of Oakfield on or before February 28, 2022, the sum of Thirty-Two Thousand Eight Hundred Sixty-Two and Sixty-Two Cents (\$32,862.62) for the removal of snow from the village streets in the Village of Oakfield, pursuant to the terms of this contract.
9. The Village shall indemnify and hold harmless the Town from any liability for injury to person or property or wrongful death in any way arising out of the performance or lack of performance of this contract by the Town. Except that this paragraph shall not apply to claims resulting from injury to pedestrians or motor vehicles or occupants of said motor vehicles resulting from actual contact of said pedestrian or motor vehicle with a Town motor vehicle.

10. The Village shall exercise due diligence and take all reasonable steps to ensure the posting and notification of all relevant parking restrictions applicable to Village residents.

11. In further consideration of the mutual covenants contained herein, the Village agrees to remove snow from all sidewalks located in the Town of Oakfield and in the Village boundaries.

IN WITNESS THEREOF, this agreement has been executed by the Mayor of the Village of Oakfield, authorized by the Village Board of Trustees and Supervisor of the Town of Oakfield, authorized by the Oakfield Town Board, and agreed upon by the Oakfield Town Superintendent of Highways on the day and year first above written.

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Superintendent of Highways, Town of Oakfield

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Supervisor, Town of Oakfield

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Mayor, Village of Oakfield

Seal:

Seal:

2021-2022 SNOW PLOW CONTRACT COMPUTATION

Current contract presented is for a period to run concurrent with Village fiscal year.

Contract to run from 6/1/2021 to 5/31/2022.

Contract based on 100% of County rate of \$6,235.79 per mile times Village centerline miles of 5.27.

**Second:** Councilperson Glor

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**APPROVED UNANIMOUS VOTE (5-0)**

**RESOLUTION NO. 25-2021—NYCLASS TRANSFER**

Councilman Kabel offered the following:

**BE IT RESOLVED**, that transfers be taken from NYCLASS sub-account WD5 in the amount of \$2,251.28 and sub-account WD6 in the amount \$19,317.04 to be transferred into NYCLASS Money Market account. These are fund balances to General Fund.

**Second:** Deputy Supervisor Wolcott

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**APPROVED UNANIMOUS VOTE (5-0)**

The 2022 Tentative Budget was presented to the Town Board.

At 7:05, Sean Downey of the Oakfield Fire Department joined the meeting.

At this time the Board began discussions on the Library request for funds to pay for the districting of the library.

**MOTION** Deputy Supervisor Wolcott, second Councilman Kabel to deny the increase of the 2022 Library budget to pre-COVID amount, the Town will sell the Library building to the Library District, once established for \$1.00, and the Town will hold off on addition funds for districting expenses until the 2023 budget.

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**OAKFIELD FIRE DEPARTMENT**

Sean Downey stated that he is meeting with Mayor Boyle tomorrow.

**SUPERVISOR**

**MOTION** Deputy Supervisor Wolcott, second Councilperson Glor to approve the supervisor's report as written.

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**LIBRARY LIAISON**

A new Children's Director has been hire, Amy Joslyn.

The Lion's Club donated a bench to the Library, they would like it mounted on a concrete slab. Superintendent of Highways Shultz will meet with the Library Director.

**Adjournment: MOTION** Councilman Kabel, second Deputy Supervisor Wolcott to adjourn the meeting at 7:38 pm.

Respectfully submitted,

Melissa M. Haacke,  
Town Clerk

