

TOWN OF OAKFIELD
REGULAR TOWN BOARD MEETING
JUNE 8, 2021

ROLL

CALL: Supervisor Martin
Councilperson Glor
Councilman Kabel

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Schultz
Assessor Flansburg
CEO/ZEO Mikolajczyk
Greg Houseknecht, Planning Board Chairman
Chad Klotzbach, County Legislator
Joel D’Alba, Oakfield Betterment Committee
Scott D’Alba, Oakfield Betterment Committee
Diane Klos, Oakfield Betterment Committee
Joany Fox, Oakfield Betterment Committee
Ritchie Kirkum, Oakfield Betterment Committee
Jamie Lindsay, Oakfield Betterment Committee
Christopher Marconi, Oakfield Betterment Committee
Stephanie Kellogg, Oakfield Betterment Committee
Janet Bickle, Oakfield Betterment Committee
Eilien Ostrander, Oakfield Betterment Committee
Robert Ostrander, Oakfield Betterment Committee

Supervisor Martin called the meeting to order at 6:30; followed by the Pledge to the Flag

Minutes of the May 12, 2021 Regular Board Meeting: **MOTION** Councilperson Glor, second Councilman Kabel to approve the minutes as written.

Ayes: Martin, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (3-0)

OAKFIELD BETTERMENT COMMITTEE

Jamie Lindsley thanked the Town of Oakfield for the cooperation of Earth Day; trees were planted
Regarding Labor Daze Event:

The committee is planning to proceed with a three day event
Doing research to comply with “at this time” rules with the Health Department
Asking the Town to provide the same level of support as in the past; including resolution of support and road closures

Scott D’Alba stated that he has spoken with Dan Stahley of NYSDOT regarding the Perm 33 permits to close the roads; Betterment would like the Town to sign the Perm 33c with the Village as we have in the past.

Supervisor Martin stated that the Town will NOT take on the liability of the Perm 33c and stated that the Betterment Committee should file a Perm 33b.

Joel D'Alba asked what has changed since 2019 that the Town Board won't do the Perm 33c; Supervisor Martin stated that in the past the Town Board was not aware that by signing the Perm 33c the Town was held liable for the entire event. (see email from Dan Stahley, NYSDOT)

From: [Stahley, Daniel L. \(DOT\)](#)
To: mhaacke@townofoakfieldny.com
Cc: [Braley, Jeffery R \(DOT\)](#)
Subject: RE: Oakfield Labor Daze
Date: Thursday, May 20, 2021 12:57:39 PM

Melissa

As I stated in my 5/19/2021 email if the Village and Town are submitting the perm-33c Application then it is your event and all the requirements shall come from the Village and Town. The Town is listed as an co-applicant, the village and the town are equally responsible for the event.

If the Town and or Village does not wish to regulate the event then the event organizer is required to submit a perm-33b Application along with \$5,000,000.00 in insurance, detour plan, COVID-19 plan, safety plan and emergency contact information.

Many municipalities do not realize that by submitting the perm-33c Application they are responsible and assume all the liability for the event.

Please contact me with any questions.

Dan

From: Melissa Haacke, Oakfield Town Clerk <mhaacke@townofoakfieldny.com>
Sent: Thursday, May 20, 2021 9:52 AM
To: Stahley, Daniel L. (DOT) <Daniel.Stahley@dot.ny.gov>
Cc: 'Mike Schultz' <mschultz@townofoakfieldny.com>; Barry Flansburg <barreas@rochester.rr.com>
Subject: RE: Oakfield Labor Daze

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Dan,

The COVID plan comes from the Town or what the Oakfield Betterment Committee plans to follow for the event? All the Town and Village is doing is requesting to close the roads, neither municipality has anything to do with the event. And the event is in the Village not the Town.

Melissa M. Haacke
Town Clerk, Tax Collector, Registrar of Vital Statistics, Administrative Assistant to
Highway Superintendent, Notary Public, RMO, Youth Recreation Bookkeeper
Town of Oakfield
3219 Drake Street Road
Oakfield, NY 14125
585-948-5835 ext. 101
585-948-8108 Fax
This is an equal opportunity establishment & employer

According to Scott D'Alba, the Village will be the applicant on the Perm 33c, but would like the Town to be the co-applicant; the Town has not received any communication from the Village about this.

Supervisor Martin stated that the answer is still “no” to being a co-applicant.

Jamie Lindsley then asked for a resolution in support of Labor Daze 2021 which includes agreeing to road closures, parade, and extension of town park hours, use and placement of signage.

RESOLUTION NO. 14-2021—RESOLUTION IN SUPPORT OF LABOR DAZE 2021

Councilperson Glor offered the following:

WHEREAS, the Town of Oakfield is in support of the Oakfield Betterment Committee Labor Daze Celebration 2021; and

Whereas, the Town Board of the Town of Oakfield will extend the hours of the Elroy D. Parkins Parks; and

NOW, THEREFORE, BE IT RESOLVED, the Town of Oakfield will help as we have in the past with moving of bleachers and tables.

Second: Councilman Kabel

Ayes: Martin, Glor, Kabel

APPROVED UNANIMOUS VOTE (3-0)

HISTORICAL SOCIETY

Jamie Lindsley, representing the Historical Society stated that if any Board member would like to sponsor the walking tour, the cost is \$5.00 and a business card

CODE/ZONING OFFICER

Mr. Mikolajczyk’s report is available for review during regular business hours

ASSESSOR

Update is done

One person grieved their assessment; the reduction was not granted

So far there is nothing from the state regarding equalization rate

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Tentative plans for paving Townline is June 21 & 22

Worked with Darien & Alabama as well as Pembroke

BUILDINGS & GROUNDS:

Security 101 came to reset fob

CEMETERIES:

Foundations are poured (5)

Keeping up with mowing

PARKS:

Waiting about Youth Rec

Things are going well with Little League, no complaints
Bathrooms are not a problem

EQUIPMENT UPDATE:

All in working order

LIBRARY:

Call on boiler
Had Todd Houseman come to look at boiler, part needs fixing

MISCELLANEOUS:

Started to think about 2022 budget
Waiting to hear what the Betterment Committee is planning; have heard nothing from them as far as event

TOWN CLERK

Abstract 6-2021—MOTION Councilman Kabel, second Councilperson Glor to authorize the following:

General Fund	2127-2149	\$ 6,706.30
Water District	193-14	\$17,170.90
Part Town B	246-248	\$ 1,400.74
Highway DA	739-744	\$ 3,345.11
Highway DB	346-347	\$ 262.58
Youth Rec	59-60	\$ 732.50
	TOTAL:	\$29,618.13

Ayes: Martin, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (3-0)

Collecting dog licenses

Enumeration cards are due at the end of the month; not too many residents are mailing them in. Those who do not respond will be sent to Animal Control, if found with a dog they will be charged the \$25 enumeration fee for each dog found unlicensed.

The Town Board requested the Town Clerk to look into creating Sewer Districts last month. Jeremy DeLyser from Clark Patterson Lee responded; the Town can apply for a grant up to \$30,000 to help in creating the Map, Plan and Report, forming the districts and looking into Capital Projects. The Town will contribute 20% (\$6,000.00) **MOTION** Councilperson Glor, second Councilman Kabel to proceed with the proposal.

Ayes: Martin, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (3-0)

SUPERVISOR'S REPORT

MOTION Councilman Kabel, second Councilperson Glor to approve the Supervisor's report as submitted.

Ayes: Martin, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (3-0)

LIBRARY LIAISON

Meeting is Wednesday, June 9th

Library Board has yet to vote on becoming a school district library

OLD BUSINESS

AMENDMENT FOR PUBLIC HEARING ON JULY 12, 2021; AMENDING THE TEXT OF ZONING

MOTION Councilperson Glor, second Councilman Kabel to amend the motion passed at the May 11, 2021 meeting to eliminate the rezoning of the parcels listed and add the following text to the land conservation and agricultural residential districts:

“Major Solar Collection Systems, Public and Private Utilities”

Public Hearing still scheduled for July 13, 2021 at 6:20 pm.

Ayes: Martin, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (3-0)

OTHER BUSINESS

Supervisor Martin brought up the issue with the Village regarding Fire Protection

For years, but recently the past few months Supervisor Martin and Councilperson Glor have been trying to negotiate with the Village a service contract that is equal. Currently, the Town pays 58% of the fire budget. Supervisor Martin requested that the number become a 50/50 split over a three year period, which the Mayor and Village Board refuse to entertain. At this time the Town has not paid the village for the last village budget year. Supervisor Martin says this is not a contract it is a service agreement and should be treated as such. A proposal to the Village of \$63,000.00 per year for three years on a service contract appears to be rejected as there has not been any communication from the Mayor.

ADJOURNMENT: MOTION Councilman Kabel, second Councilperson Glor to adjourn the meeting at 8:02 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk