

TOWN OF OAKFIELD
REGULAR BOARD MEETING
JULY 14, 2020

ROLL

CALL: Supervisor Martin
Councilperson Glor
Councilman Carroll
Councilman Kabel

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Schultz
Assessor Flansburg
CEO/ZEO Mikolajczyk
Legislator Chad Klotzbach
Natalie Emerson, Resident
Jim Emerson, Resident

Supervisor Martin called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

MINUTES of the June 9, 2020 Regular Board Meeting: MOTION Councilman Kabel, second Councilperson Glor to approve the minutes as written.

Ayes: Martin, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (4-0)

CEO/ZEO

Mr. Mikolajczyk's report is available for review during regular business hours

ASSESSOR

State reported we are 100% equalization

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Mowing in cemeteries and parks
Grater paved Maple & Hutton Roads to take out waves in the road
Finish stone and oil on Maple & Hutton at a later date
Weed eating around bridges

BUILDINGS & GROUNDS:

Suburban Electric regarding lights on shop and flagpole, waiting for parts
Flood light will replace what is out by flags

CEMETERIES:

One burial, one cremation

Sold 5 graves
Met with Paul Osborn regarding trees at Reed cemeteries

PARKS:

Mowing & weeding
Have heard nothing from Little League

EQUIPMENT UPDATE:

All equipment in working order

LIBRARY:

Been closed—now open for curbside pickup
Haven't heard from anybody from Library as to their intentions

MISCELLANEOUS:

Contact a couple contractors for sealing the parking lots at the park
Mowing roadsides
Weed wacking intersections
Cleaned the shop
Disinfected equipment

TOWN CLERK

Abstract 7-2020: MOTION Councilperson Glor, second Councilman Carroll to authorize the following:

General Fund	1827-1852	\$19,902.13
Part Town B	214-215	\$ 1,042.68
Highway DA	643-648	\$11,257.36
Highway DB	299-304	\$ 9,381.93
Capital Water/Sewer	7	\$15,230.00
	TOTAL	\$56,814.10

Ayes: Martin, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (4-0)

JUNE LINE ITEM TRANSERS: MOTION Councilman Kabel, second Councilperson Carroll to authorize the following:

TOWN OF OAKFIELD

PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 7/14/20 MEETING:

**GENERAL FUND-TOWN
WIDE**

Transfer From:

A9730.7

Debt Interest, BAN

\$80,000.00

<i>Transfer To:</i>	A1110.4a	Justice Grant	\$ 404.00
	A1220.4	Supervisor Contr.	\$ 600.00
	A1410.2	Clerk Equipment	\$ 1,681.00
	A1440.4a	Professional Services	\$ 255.00
	A1420.4S	Buildings Contractual-Supplies	\$ 867.00
	A1910.4	Unallocated Insurance	\$ 327.00
	A9730.6	BAN Principal	<u>\$ 80,000.00</u>
		TOTAL:	<u>\$ 84,134.00</u>
		TOTAL:	<u>\$ 84,134.00</u>

GENERAL FUND-OUTSIDE VILLAGE

UNANTICIPATED REVENUE

	B3620.2	Safety Inspection, Contra Expend	\$ 506.00
			<u>\$ 506.00</u>

HIGHWAY FUND-TOWNWIDE

<i>Transfer From:</i>	DA9785.6	Debt Principal, Install Purch. Debt	<u>\$ 11,549.00</u>
			<u>\$ 11,549.00</u>
<i>Transfer To:</i>	DA9785.7	Debt Interest, Install. Purch Debt	<u>\$ 11,549.00</u>
			<u>\$ 11,549.00</u>

WATER DISTRICT # 6

UNANTICIPATED REVENUE

<i>Transfer From:</i>	SW6-2300	Services Other Gov't	\$ 58,368.00
	SW6-5710	BOND	<u>\$ 1,070,000.00</u>
			<u>\$ 1,128,368.00</u>
<i>Transfer To:</i>	SW6-8310.4	Admin Contr.	\$ 52,490.00
	SW6-8340.4	Transmission/Distribution Contr.	\$ 35.00
	SW6-9730.6	BAN Principal	\$ 1,074,252.00
	SW6-9730.7	Ban Interest	<u>\$ 1,591.00</u>
			<u>\$ 1,128,368.00</u>

WATER DISTRICT # 11

<i>Transfer From:</i> SW11-9730.6 BAN Principal	\$ 4,258.00
Unexpended Balance	<u>\$ 4,054.00</u>
	<u>\$ 8,312.00</u>
 <i>Transfer To:</i> SW11-8310.4 Admin Contr.	 \$ 4,054.00
 SW11-9730.7 Ban Interest	 <u>\$ 4,258.00</u>
	<u>\$ 8,312.00</u>

Ayes: Martin, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (4-0)

The proposed 2021-2023 Men’s Contract was presented to the Town Board

The proposed Policy for Full Time Elected Officials was presented to the Town Board

About a month ago, DEC sent a new printer for hunting licensing. At this time the printer is not working, have had three different appointment times to have it corrected but DEC has never called.

There have been several issues with Baldwin Business Service lately, been working through late payrolls on their end, 2019 AUD still has not be completed or submitted to the State.

SUPERVISOR

MOTION Councilman Kabel, second Councilperson Glor to approve the supervisor’s report as submitted

LIBRARY LIAISON

Little to no communication with the Library during this time

GAM

Nothing to report

NEW BUSINESS

SPECIAL USE PERMIT

James and Natalie Emerson submitted paperwork for a Special Use Permit for chickens. This will be forwarded to the Town Planning Board.

BUDGET

Town Clerk Haacke and Assessor Flansburg have been working on the 2021 budget. There are some items that need Board approval before going forward. Mr. Flansburg presented a breakdown of numbers for the Highway Department for the Board to review.

Adjournment: MOTION Councilman Kabel, second Councilman Carroll to adjourn the meeting at 7:40 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk