

TOWN OF OAKFIELD
REGULAR BOARD MEETING
JUNE 11, 2019

ROLL

CALL: Supervisor Glor
Deputy Supervisor Martin
Councilman Carroll
Councilman Kabel
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
CEO/ZEO Mikolajczyk
Jim Veazey, Lamb Farms
John Hilchey, Genesee County Legislator
Filipe Oltamari, Genesee County Planning Board
Laurie Nanni, Oakfield Historical Society
Sean Downey, Oakfield Fire Department
Greg Houseknecht, Oakfield Planning Board

Supervisor Glor called the meeting to order at 6:30 pm; followed by the Pledge to the Flag

Minutes of the May 14, 2019 Regular Board Meeting: **MOTION** Councilman Wolcott, second Deputy Supervisor Martin to approve the minutes as written.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

LAURIE NANNI—OAKFIELD HISTORICAL SOCIETY

An email was received from someone thanking everyone for the Reed cemetery clean-up
Sixty-five 2nd graders went on the walking tour, as well as Jeff Schlagenhauf's middle school class
Golf tournament is Saturday, 19 teams and 15 hole sponsors
Historical Society's regular board meeting will be November 6th
Walking tour begins August 4th, takes about 3 hours
September cemetery tour at Cary Cemetery

CRAIG MURPHY—REPRESENTATIVE FROM BRIGHTMARK ENERGY

Waste Solution Company with headquarters in San Francisco
R& G Manure products to natural gas pipelines
Working with Lamb Farms
Pressure at injection 900 PSI
Lamb's pressure 80 PSI
Superintendent Dennis wanted to know what fire prevention is in place with this system
Murphy stated that the system is in a "connex" box, no spark potential, system shuts down with loss of pressure

Superintendent Dennis: "So there isn't any true fire protection"

The system will consist of a pad, connex box and three scrubbers
This is set up for use by Lamb Farms only
Carbon must be landfilled every 6 month
Councilman Carroll requests a complete detail of the system shuts down in a situation
Supervisor Glor asked if it is inspected a regular basis
The main concern of the Oakfield Town Board is the proximity to the Oakfield Alabama Central School
Superintendent Dennis also asked where Brightmark's OSHA requirements and safety protections is
Mr. Murphy stated that he can provide what we are asking, he only brought a couple pictures
CEO/ZEO Mikolajczyk stated that we are not against the project, there is just a lot of questions and we need to protect the safety of the community
Assessor Flansburg asked Mr. Murphy again what federal agency regulates his company; Mr. Murphy did not respond

CODE/ZONING

Mr. Mikolajczyk's report is available for review during regular business hours

Mr. Mikolajczyk also informed the Board that Mr. Jeff Roth has failed to comply with notices of compliance and Mr. Mikolajczyk is moving forward with legal action

ASSESSOR

No official grievances were filed
Two people complained about Jeff Roth
Total value of the Town is \$209,157,206
Total taxable value is \$127,652,767
State continues to feel the residential value is 6% too low
2020 Fire Tax Rate will increase one cent, in 2019 it was 0.65/1000 2020 will be 0.66/1000

SUPERINTENDENT OF HIGHWAYS

- 1) Road Work Update
 - a) Fixing road signs as needed to bring up to MUTCD standards.
 - b) Intersection lighting change to LED working with National Grid and adding three street lights: the curve on Fisher Road by Depew Rod & Gun, intersection of school drive and Maltby Road, and intersection of Maltby Road and Judge Road. National Grid is in design phase for all the work. Waiting on a up-date from National Grid.
 - c) Will be doing crack sealing of all the town roads, Magic Seal will be doing the work.
 - d) Road side spraying contract is in place for town and county roads. Contractor will be scheduling. DOT will be spraying their road sides also.
 - e) Scheduling road work for the 2019 construction season.(large culvert on East Shelby Road plus other work)

- 2) Building & Grounds
 - a) Building is complete at land-fill with a concrete floor, interior lighting, exterior lighting (both with led lighting), and new overhead doors. (actual cost is \$14357.88)
 - b) MJ Mechanical working on heating system, also with Clark Patterson.

3) Cemeteries

- a) Been mowing and trimming as need in between the rain.
- b) Head stone foundations were completed.
- c) Planning on paving main driveways this year. Where will funds come from to pay for? (Will need to wait till 2020 or 2021)
- d) Cemetery clean-up day on Saturday May 18, 2019 was a huge success thanks to Councilman Wolcott for organizing it.

4) Parks

We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available and talk to little league, betterment committee for financial assistance. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is by Clark-Patterson.

- a) We need to discuss next steps in the park up-grades. Little league wishes to be involved along with youth rec.
- b) Working on schedule to revamp current baths to handicap accessible. Most of the work is being done by town forces. Alliance Door for new doors in bathrooms will be here to install in the next couple of weeks. (\$5756.00)
- c) New game pole and flag pole installed and new American flag on the pole.

5) Equipment Update

- a) Large tractors lease to own program from LandPro refer to e-mail sent to town board. Need a resolution to approve/disapprove.
- b) All excavator operators MUST BE CERTIFIED by May 4st, 2019 by State Law this will take place on June 12 at Darien Highway Department.
- c) Would like to purchase 1 ton 2009 dump truck from the Village of Oakfield for \$1.00 and fix up for approx. \$15000.00. Village approved on 6/10/2019 pending town board approval.

6) Publics Works Update

- a) WD 9 & 3 has some meter pit repairs needed to be done. (Town of Batavia's request)
- b) WD 10 is complete. E & R did a very good job. Clark-Patterson is scheduling a meeting on master meter pit operation (Fisher Road, Drake Street, Maltby Road, and Lewiston Road for June 26th, 2019 at 1pm here).
- c) WD 11 ext. Lewiston Road being worked on by Clark Patterson and Oakfield Public Works Administrator along with GCEDA. Bids were too high with a single bid will re-bid later, working on options with CPL.
- d) Phase 2 Alabama is completed except for restoration as soon as weather permits.
- e) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer.

- f) Monroe Water Authority in future is the way to go. Waiting for county/city sales tax agreement and city to sign a contract with MCWA first before that can happen.
 - g) Need to pursue getting together with village with Town Board, Town Attorney, County Attorney, County Highway Superintendent, Village Board, and Village Attorney on water debt distribution.
 - h) Lockport Road master meter pit is under Elba phase 3 at Oakfield/Elba town-line.
- 7) Library
- a) Working with CPL for elevator install at the library. CPL has come took pictures and measurements and done preliminary dwgs. Estimate looks very good, the library is working on getting grant money to install. Next step waiting on the Library Board.
 - b) Working on electric with Able electric.
- 8) Miscellaneous
- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield a developer has already been here for info on locations for housing tracts.
 - b) Land fill is open for the whole year weather permitting access.
 - c) Working with a solar company on a solar field installation. Nothing new to report.
 - d) Need to revise and up-date our zoning codes and town required permits. Need a fill permit, Highway construction permit, over weight permit, over width permit, and others as needed.
 - e) DEC has completed the Landfill Inspection waiting for the report.
 - f) Like to pursue setting up a town wide drainage district. Will be some engineering costs up front then add a general fund budget item. Working with Home Land Security on possibly some funding. Would like town board to set-up a commit two town board members, highway superintendent, and town assessor. In the future may want to add two residents from the town wide (one village, one outside of village).
 - g) Oakfield Recreation club is working on pond dam, have concern that no permits were received from DEC or Army Core. Also Genesee County Soil and Water was never consulted.
 - h) Highway Superintendent will out of the office June 28th thru July 5th.

Alan R. Dennis,
 Superintendent of Highways
 Public Works Administrator
 Cemetery Administrator
 Parks Administrator

3219 Drake Street
 Oakfield, New York 14125
 585-813-3352 cell phone
 585-948-5835 ext. 103 office
 585-948-8108 fax

Superintendent Dennis also stated that he has received three complaints on Mr. Roth regarding grass in roads

RESOLUTION NO. 28-2019—LANDPRO LEASE TRACTOR

Deputy Supervisor Martin offered the following:

BE IT RESOLVED, that the Town Board of the Town of Oakfield proceed with the proposal to lease a tractor from Landpro for \$19,176.56 per year for three years.

Second: Councilman Carroll

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 29-2019—ACCEPT THE 2009 ONE-TON FORD DUMP TRUCK FROM THE VILLAGE

Councilman Kabel offered the following:

WHEREAS, the Town of Oakfield has offered to purchase the 2009 one-ton Ford Dump Truck from the Village of Oakfield for the sum of One (\$1.00) Dollar, and

WHEREAS, whereas General Municipal Law authorizes the sale of vehicles by one municipality to another municipality upon such terms and conditions as stated can be agreed upon between them, and

WHEREAS, the Town will accept the 2009 one-ton Dump Truck in as-in condition and make the necessary repairs not to exceed the amount of Fifteen (\$15,000.00) Dollars to make is road worthy, and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Oakfield, New York hereby accepts the 2009 one-ton Ford Dump-Truck.

Second: Councilman Wolcott

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

AT THIS TIME THE BOARD MOVED INTO EXECUTIVE SESSION. MOTION Councilman Carroll, second Councilman Kabel to temporarily close the regular board meeting to enter into Executive Session regarding discussion of possible litigation at 8:12 pm.

MOTION Councilman Wolcott, second Councilman Kabel to open executive session at 8:12 pm.

MOTION Deputy Supervisor Martin, second Councilman Kabel to close the executive session at 8:24 pm.

MOTION Councilman Carroll, second Councilman Wolcott to re-open the regular meeting at 8:24 pm.

TOWN CLERK

ABSTRACT 6-2019—MOTION Deputy Supervisor Martin, second Councilman Carroll to authorize the following:

General Fund	1411-1450	\$28,764.71
Part Town B	166-167	\$ 1,259.18
Youth Rec	41-43	\$ 978.50

Special Districts	209-211	\$173,277.55
Highway DA	495-504	\$ 6,590.89
Highway DB	246-251	\$ 7,528.63
	TOTAL	\$217,399.46

Ayes: Glor, Martin, Carroll, Kabel, Wolcott
MOTION CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 30-2019—WATER DISTRICT NO. 10 PROJECT BUDGET MODIFICATIONS

Councilman Wolcott offered the following:

WHEREAS, the Town of Oakfield has received funding from Rural Development for their Water District No. 10 Project (“Project”), and

WHEREAS, the Town Board wishes to adjust project budget items to more accurately reflect final costs, and;

WHEREAS, Rural Development requires the Town Board to authorize all changes to the Administrative Budget as shown on the Form E;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Trustees of the Town of Oakfield authorizes the following Budget modifications for the project:

Net Interest	Increase of	\$15,000.00
Legal-Oshlag, Saleh and Earl	Decrease of	\$ 8,251.00

Second: Deputy Supervisor Martin
Ayes: Glor, Martin, Carroll, Kabel, Wolcott
APPROVED UNANIMOUS VOTE (5-0)

I, Melissa M. Haacke, town Clerk of the Town of Oakfield, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Oakfield on June 11, 2019.

Melissa M. Haacke
Town Clerk, Town of Oakfield

Dated

Continuing to collect dog licenses

SUPERVISOR

MOTION Councilman Wolcott, second Deputy Supervisor Martin to approve the Supervisor’s report as submitted.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott
MOTION CARRIED UNANIMOUS VOTE (5-0)

Supervisor Glor also stated that the AIM payment for 2019 will be \$19,174

LIBRARY LIAISON

Not much going on
Outside outlets are shut off

GAM

Next meeting is June 20th

OLD BUSINESS

The Village Board approved the upgrade to the Triangle Park to the electric; because the Town uses the park for Majestic Lights we will contribute to the project.

MOTION Councilman Wolcott, second Councilman Kabel to contribute \$1,000.00 toward the upgrade of electricity in Triangle Park.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

NEW BUSINESS

Reminder of date change to August Board meeting to August 6th

The Town Clerk's office will be closed the week of August 12-16th, 2019

Youth Recreation packets have gone out, registrations are coming in
Free lunch through the school will be provided

ADJOURNMENT: MOTION Councilman Kabel, second Councilman Wolcott to adjourn the meeting at 8:37 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk