

TOWN OF OAKFIELD
REGULAR BOARD MEETING
NOVEMBER 13, 2018

ROLL

CALL: Supervisor Glor
Deputy Supervisor Martin
Councilman Carroll
Councilman Kabel
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
CEO/ZEO Mikolajczyk
Disaster Coordinator Graham
Bill Sturgeon, Jr., Oakfield Fire Department
Doug Hensel, Oakfield Fire Department
John Hilchey, Genesee County Legislature
Bob Ostrander, Resident

Supervisor Glor called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

Minutes of the October 9, 2018 Regular Board Meeting, Public Hearing Tax Cap Override, Public Hearing Fire Budget, Public Hearing 2019 Town Budget, Budget Meeting and Training—MOTION

Councilman Wolcott, second Deputy Supervisor Martin to approve the minutes as written.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

JOHN HILCHEY, GENESEE COUNTY LEGISLATURE

Wrapping up the 2019 County Budget; \$10.04 per \$1,000.00

Another Assistant District Attorney was hired to help with the increased work load

County stayed under the tax cap

Sales tax agreement is looking to cap at 2018 numbers to help fund the new jail

New jail is estimated to cost \$50,000,000.00

County is under mandate from New York State Commission of Corrections for the jail

Going forward, the sales tax agreement will be reviewed every two years

Mike Cianfrini joined the meeting at 6:48 pm

TOWN JUSTICE

The annual Justice Audit must be conducted after the first of the year

Changes to the justice system coming; especially after new jail is established

Sean Downey joined the meeting at 6:56 pm

OAKFIELD FIRE DEPARTMENT

Bill Sturgeon, Jr. read an Official Statement (attached hereto)
At 7:00 pm Mr. Sturgeon submitted the letter to Supervisor Glor
The Village & Fire Department would like to form an Exploratory Committee
Fire Department is underfunded; at this time there is no number realized to the shortfall
The Cancer bill that takes effect January 1, 2019 can and will have a crippling effect
Mr. Downey stated that the future of fire service is in jeopardy
Mr. Flansburg stated that the cancer bill also change the type of equipment purchased
Trustee Cianfrini wanted to know if Town was interested in participating in the committee
Deputy Supervisor Martin stated that there is a drastic lack of communication; is it worth
spending more time on something that has been talked about for years? The Town & Fire
Department have already expressed that they are interested in looking into the District
Superintendent Dennis stated that IF this committee is going to work everyone needs to be
honest. Of the calls made by the Fire Department, did you have to respond to all? The Town
and Village already have a contract with Mercy
Trustee Cianfrini stated that the Village wishes to re-explore the group and would like input
from the Town on the budget going forward
Supervisor Glor stated that she and Deputy Supervisor Martin will take part in the group
This Exploratory group will continue to explore the idea of a Fire District while working to
increase the funding to the Fire Department

CODE/ZONING OFFICER

Mr. Mikolajczyk's report is available for review in the Town Clerk's office during regular business hours

ASSESSOR

Working on valuation for 2019
Exemption Renewals mailed out

SUPERINTENDENT OF HIGHWAYS

- 1) Road Work Update
 - a) Cutting-down dead trees along road sides where needed.
 - b) Mowing road sides a third time, also mowing with the excavator on road side ditches and brush along road sides.
 - c) Meet with NYSDOT on October 17, 2018 on detour for construction of round-about on route 77 with construction summer of 2020. Route 77 will be closed to all traffic for a period of time.
- 2) Building & Grounds
 - a) Everything is in working order.
- 3) Cemeteries
 - a) New trees and bushes for Cary and Reed cemetery are tied down for winter.
 - b) Cleaning up on a continual bases.
 - c) Three trees are left to be cut down in Cary Cemetery.
 - d) Planning on paving main driveways this year. Where will funds come from to pay for? (Will need to wait till 2019 or 2020)

Parks

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available and talk to little league, betterment committee for financial assistance. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is by Clark-Patterson.
- b) We need to discuss next steps in the park up-grades. Little league wishes to be involved along with youth rec.
- c) Would like to revamp current baths to unisex handicap accessible.

4) Equipment Update

- a) Truck 202 is still being worked on motor issues and electric issues.
- b) Getting equipment ready for winter.
- c) Would like approval for roller up-grade and start a five year replacement program.
- d) Would like approval for 316 excavator up-grade per contract it is a five year replacement program.

5) Publics Works Update

- a) WD 7 SERGI needs to come back to do some touch-up restoration.
- b) WD 9 & 3 has some meter pit repairs needed to be done.
- c) WD 10 package has approved by RD waiting to put to bid, all easements are signed and filed.
- d) WD 11 ext. Lewiston Road being worked on by Clark Patterson.
- e) Phase 2 Alabama is going well by Morsch Pipeline, Inc. which includes meter vault at Lewiston Road south at village/town line being finished now.
- f) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer.
- g) Monroe Water Authority in future is the way to go. Waiting for city to sign a contract with MCWA first before that can happen.
- h) Need to pursue getting together with village with Town Board, Town Attorney, County Attorney, County Highway Superintendent, Village Board, and Village Attorney on water debt distribution.
- i) Ransco will be installing master meter pits at Drake Street, Maltby Road, and Lockport Road under Elba phase 2.

6) Library

- a) Working with CPL for elevator install at the library. CPL has come took pictures and measurements and done preliminary dwgs. Estimate looks very good, the library is working on getting grant money to install.

7) Miscellaneous

- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield a developer has already been here for info on locations for housing tracts.

- b) Land fill will open for the whole year weather permitting access.
- c) Working with a solar company on a solar field installation. Nothing new to report.
- j) Need to revise and up-date our zoning codes and town required permits.
- k) DEC has completed the Landfill Inspection waiting for the report.

Alan R. Dennis
Superintendent of Highways
Public Works Administrator
Cemetery Administrator
Parks Administrator

3219 Drake Street
Oakfield, New York 14125
585-813-3352 cell phone
585-948-5835 ext. 103 office
585-948-8108 fax

Superintendent Dennis stated that he received a letter last week from DEC; DEC is getting tougher on the use of salt brine in de-icer. They would like to stop the use of brine.

RESOLUTION NO. 52-2018—MILTON CAT ROLLER

Councilman Kabel offered the following:

WHEREAS, the Town of Oakfield keeps their equipment on a rotation; and

WHEREAS, the Town continues on a lease with equipment to save on maintenance costs;

THEREFORE, BE IT RESOLVED, that Caterpillar model 2018-CB34 and serial #XB400562 will be purchased by the Town of Oakfield at a 5 year lease payment of \$7,133.72 per year.

Second: Councilman Carroll

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 53-2018—MILTON CAT EXCAVATOR

Deputy Supervisor Martin offered the following:

WHEREAS, the Town of Oakfield's current lease for the 2014 Wheel Excavator has expired; and

THEREFORE, BE IT RESOLVED, the Town of Oakfield will lease Caterpillar model 2018-M318F and serial #FB800574 for five payments of \$23,852.08 per year.

Second: Councilman Carroll

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

TOWN CLERK

Abstract 11-2018: MOTION Councilman Wolcott, second Deputy Supervisor Martin to authorize the following:

General Fund	1161-1192	\$28,691.87
Part Town B	140-144	\$ 1,166.31
Highway DA	401-409	\$ 9,791.47
Highway DB	228-230	\$ 4,472.34
Water District	177	\$46,850.00
Special District	189	\$ 571.00
	TOTAL	\$91,542.99

Ayes: Glor, Martin, Carroll, Kabel, Wolcott
MOTION CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 54-2018—APPROVAL OF OFFICIAL UNDERTAKING FOR TAX COLLECTION OFFICER

Councilman Wolcott offered the following:

APPROVAL OF OFFICIAL UNDERTAKING

For Tax Collection Officer

[The Official Undertaking/Bond must be filed with the County Clerk and have attached thereto the approval of the Town Board as set forth below.]

APPROVAL OF THE OAKFIELD TOWN BOARD

We, the undersigned member of the Town Board of the Town of Oakfield, County of Genesee, State of New York, do hereby approve the attached undertaking or bond as to its form, manner of execution, amount and sufficiency thereof, and to the sureties named thereon. Said undertaking or bond shall be conditioned that the collector of the taxes shall well and truly keep, pay over and account for all moneys and property coming into her/his hands as such collector.

Witnessed this 13th day of November, 2018.

Supervisor _____
Council Member _____
Council Member _____
Council Member _____

Council Member _____

[Approval may also be in the form of a copy of the Resolution with the corresponding certification of the Town Clerk.]

Pursuant to Sections 25, 35, 36 and 37 of the Town Law of the State of New York

Second: Councilman Kabel

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

There are 70 orders for Thanksgiving dinner so far
Genesee County Health Department will be here Wednesday, November 21st to inspect

There are 58 Christmas trees ordered so far

SUPERVISOR

MOTION Deputy Supervisor Martin, second Councilman Kabel to approve the supervisor's report as submitted.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

LIBRARY LIAISON

Looking to apply for a grant with Lime Energy for LED lighting
Looking to hire temporary help

GAM

Discussion of sales tax agreements
Revenue sharing after two years of sales tax
Next meeting is Thursday, November 15th

OLD BUSINESS

Majestic Lights tree lighting is scheduled for November 30th from 7-8 pm

Adjournment: **MOTION** Councilman Kabel, second Councilman Wolcott to adjourn the meeting at 8:42 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk