

**TOWN OF OAKFIELD**  
**REGULAR BOARD MEETING**  
**OCTOBER 9, 2019**

**ROLL**

**CALL:** Supervisor Glor  
Deputy Supervisor Martin  
Councilman Carroll  
Councilman Kabel  
Councilman Wolcott

**OTHERS**

**PRESENT:** Town Clerk Haacke  
Superintendent of Highways Dennis  
Assessor Flansburg  
Code/Zoning Officer Mikolajczyk  
Scott D'Alba, Oakfield Betterment Committee  
Joel D'Alba, Oakfield Betterment Committee  
Jamie Lindsley, Oakfield Betterment Committee  
Carrie Monachino, Oakfield Betterment Committee  
Stephanie Kellogg, Oakfield Betterment Committee  
Paul Osborn, Youth Recreation  
Melissa Domoy, Youth Recreation (6:34 pm)

Supervisor Glor called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

**Minutes of September 11, 2018 Regular Board Meeting, Budget Workshop 2 and Public Hearing on Solar Amendments:** **MOTION** Councilman Wolcott, second Deputy Supervisor Martin to approve the minutes as submitted.

**Ayes:** Glor, Martin, Carroll, Kabel, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**JAMIE LINDSLEY, OAKFIELD BETTERMENT COMMITTEE**

Mrs. Lindsely thanked the Town Board for their help and support of Labor Day  
Stated that the Betterment Committee received a lot of positive feedback  
Asked the Town Board if they would support Betterment in 2019

Supervisor Glor stated that the Town's investment in Road Closures should still be valid in 2019; to which Deputy Supervisor Martin stated that funds will be limited on the Town's end.

Superintendent Dennis stated that the Town will supply the man hours to set the signs and road closures, anything outside the cost of Labor will be billed back to the Betterment Committee. At this time, unless the State changes the manual, we should be all set.

Superintendent Dennis also stated to the Betterment Committee that the Crosswalk Sign they provided was illegal and it should not be used. Superintendent Dennis is opposed to these signs and only signs provided by the Town can and will be used. If they want a crossing guard, contact the Fire Police.

Deputy Supervisor Martin asked how the Betterment Committee made out financially; what was stated was that donations were made to Dollar's for Scholars, OACS Class of 2020, Oakfield Fire Department and Warrior House in Shelby.

#### **PAUL OSBORN-YOUTH RECREATION**

Mr. Osborn & Mrs. Domoy presented on a swim program the Youth Recreation Committee  
Is working on with the School

There would be open swim for families and lessons offered at a cost

Mrs. Hilchey, teachers at OASC will be the swim instructor

This is in developing stages and may be a few changes

It would begin in February and run through March

Looking into insurance requirement, Lifeguards and how many children per class

**MOTION** Councilman Wolcott, second Councilman Carroll to have the Youth Recreation Committee continue the implementation of the swim program with OACS.

**Ayes:** Glor, Martin, Carroll, Kabel, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

#### **CODE/ZONING OFFICER**

Mr. Mikolajczyk's report is available for review in the Town Clerk's office

#### **ASSESSOR**

Getting ready for valuation run

#### **SUPERINTENDENT OF HIGHWAYS**

- 1) Road Work Update
  - a) Cutting-down dead trees along road sides where needed.
  - b) Mowing road sides a third time, trying to wait for a frost and mowing with the excavator on road side ditches and brush along road sides also.
  - c) Meeting here NYSDOT on October 17, 2018 on detour for construction of round-about on route 77 with construction summer of 2020. Route 77 will be closed to all traffic for a period of time.
- 2) Building & Grounds
  - a) Everything is in working order.
- 3) Cemeteries
  - a) New trees and bushes for Cary and Reed cemetery are being watered as needed. Will tie down trees before winter.
  - b) Mowing and weed trimming on a continual bases.
  - c) Three trees are left to be cut down in Cary Cemetery.
  - d) Planning on paving main driveways this year. Where will funds come from to pay for? ( Will need to wait till 2019 or 2020)

- e) Review cost increase.

#### Parks

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available and talk to little league, betterment committee for financial assistance. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is by Clark-Patterson.
- b) We need to discuss next steps in the park up-grades. Little league wishes to be involved along with youth rec.
- c) Bath room are closed for this year and water is shut off.
- d) Would like to revamp current baths to uni-sex handicap accessible.

#### 4) Equipment Update

- a) Trucks 201, 202, and 203 are being serviced and inspected.
- b) Starting to get equipment ready for winter.

#### 5) Publics Works Update

- a) WD 7 SERGI needs to come back to do some touch-up restoration.
- b) WD 9 & 3 has some meter pit repairs needed to be done.
- c) WD 10 package has approved by RD waiting to put to bid after all easements are signed.
- d) WD 11 Judge Road, MaCumber Road complete.
- e) WD 11 ext. Lewiston Road being worked on by Clark Patterson.
- f) Phase 2 Alabama is going well by Morsch Pipeline, Inc. which includes meter vault at Lewiston Road south at village/town line being installed now.
- g) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer.
- h) Monroe Water Authority in future is the way to go. Waiting for city to sign a contract with MCWA first before that can happen.
- i) Need to pursue getting together with village with Town Board, Town Attorney, County Attorney, County Highway Superintendent, Village Board, and Village Attorney on water debt distribution.

#### 6) Library

- a) Working with CPL for elevator install at the library. CPL has come took pictures and measurements and done preliminary dwgs. Estimate looks very good, the library is working on getting grant money to install.

#### 7) Miscellaneous

- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield a developer has already been here for info on locations for housing tracts.
- b) Land fill will open for the whole year weather permitting access.
- c) Working with a solar company on a solar field installation. Nothing new to report.
- j) Need to revise and up-date our zoning codes and town required permits.
- k) DEC has completed the Landfill Inspection waiting for the report.
- l) Received a thank-you from USG for help at their sand-pit fire.

- m) Received a thank-you from Oakfield Fire Dept. for help at the USG sand-pit fire.
- n) Just to in-form the town board the town has not received any request to let the Betterment committee use the town wagons for Halloween 2018.
- o) Sold scrape metal for a total of \$2050.00 to David Dunn Salvage, Inc.

Alan R. Dennis  
 Superintendent of Highways  
 Public Works Administrator  
 Cemetery Administrator  
 Parks Administrator

**TOWN CLERK**

**Abstract 10-2018—MOTION** Deputy Supervisor Martin, second Councilman Kabel to authorize the following:

General Fund	1134-1160	\$23,768.87
Highway DA	385-400	\$79,065.37
Highway DB	224-227	\$ 2,729.71
PartTown B	138-139	\$ 644.20
Water	176	\$ 4,000.00
Youth Recreation	33	\$ 166.67
	TOTAL	\$110,374.82

**Ayes:** Glor, Martin, Carroll, Kabel, Wolcott  
**MOTION CARRIED UNANIMOUS VOTE (5-0)**

The online dog registration should be up and running within 30 days

Currently have 11 scarecrows and we have 13 families with Christmas trees so far

Preparations for tax season

**SUPERVISOR**

**MOTION** Councilman Carroll, second Deputy Supervisor Martin to approve the Supervisor’s report as submitted.

**Ayes:** Glor, Martin, Carroll, Kabel, Wolcott  
**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**LIBRARY LIAISON**

Councilman Carroll stated that the Library is happy with the 2% increase in funding for 2019 SAM Grant would be 75% for the cost of the lift, they are tabling  
 Assessing change in hours

**GAM**

Entire Legislator Board was at last meeting about Sales Tax Revenue and Agreement  
 The time frame of the Agreement is a sticking point for some  
 The County will implement a sixty cent (60) increase in water rate January 2019  
 Next meeting is October 18<sup>th</sup>

**OLD BUSINESS**

Water District 10 is still in a hold pattern due to easements that need to be signed

Reminder of November 7<sup>th</sup> meeting to approve the Town Budget and have the required Sexual Harassment training

DASNY Grant—requested two more invoices

**NEW BUSINESS**

The Village is supposed to vote on looking into a possible Fire District  
Depending on the Village vote, how does the Town Board wish to proceed?

Superintendent Dennis presented proposed increases to the cemeteries:

**MOTION** Councilman Wolcott, second Councilman Carroll to approve the increases as submitted effective December 31, 2018 and attached to these minutes.

**Ayes:** Glor, Martin, Carroll, Kabel, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**Adjournment:** **MOTION** Councilman Kabel, second Councilman Wolcott to adjourn the meeting at 8:04 pm.

Respectfully submitted,

Melissa M. Haacke,  
Town Clerk