

TOWN OF OAKFIELD
REGULAR BOARD MEETING
FEBRUARY 13, 2018

ROLL

CALL: Supervisor Glor
Deputy Supervisor Martin
Councilman Kabel
Councilman Carroll
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
CEO/ZEO Mikolajczyk
Shaun Downey, Oakfield Fire Department
Laurie Nanni, Oakfield Historical Society
Jamie Lindsley, Oakfield Betterment Committee
Scott D'Alba, Oakfield Betterment Committee
Bob Ostrander, Resident
Ellen Parker, Wendel
Weny Salvati, Wendel

Supervisor Glor called the meeting to order at 6:30 pm, followed by the Pledge to the Flag.

APPOINTMENT OF NEW COUNCIL

MOTION Deputy Supervisor Martin, second Councilman Kabel to approve the appointment of Charles Carroll as councilman to fill the unexpired term of James Veazey.

Ayes: Glor, Martin, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

RESIGNATION

MOTION Deputy Supervisor Martin, second Councilman Wolcott to accept the resignation of Charles Carroll from the Zoning Board of Appeals.

Ayes: Glor, Martin, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

SHAUN DOWNEY, OAKFIELD FIRE DEPARTMENT

Mr. Downey wanted to recognize Alan Dennis and the Highway Department for helping with a call, sometimes it is hard during the day to get a crew and they were right there to help. The Fire department appreciates it.

The Fire Department has scheduled a meeting on March 8th at 7:00 pm to present information on becoming a Fire District. The Fire Department will pay for the attorney to come and present. This is a public meeting for all to attend.

LAURIE NANNI, OAKFIELD HISTORICAL SOCIETY

Busy season

4563 visitors on the website

Website currently down, getting a new host

Asked by Chamber of Commerce to do the Native American Tour annually— being considered

Four families were helped with genealogy this year, all out state

Town cemetery clean up in May

Home & Country book is doing well

200 people were at the Art show in December

Second grade class tour is set

This year is the 20th anniversary of the Historical Society

WENDEL

Two representatives from Wendel came to discuss the Farmland Protection Plan they put together

The Town only received one hard copy and only one Councilman has been able to read it

Wendel is to provide 6 more copies within the week

This has been going on for two and half years, it needs to be completed

Assessor Flansburg feels we were bamboozled, as the county left us hanging

This plan suggests a Right to Farm Law (not really a law)

Deputy Supervisor Martin—how much will it cost the Town to implement?

Wendel—these are only suggestions, it will cost nothing if you don't do anything

Superintendent Dennis—there are items to protect Ag, but what items protect the people from Ag?

This is a two way street.

Wendel—Town should create an Ag Advisory Board to deal with this

The Board tabled acceptance until enough copies are provided for all to read

CODE & ZONING OFFICER

Mr. Mikolajczyk's report is available for review

ASSESSOR

The state says that homes in Oakfield are under assessed 8%; so we are at 98% for 2018

Major adjustments will occur in 2019

SUPERINTENDENT OF HIGHWAYS

- 1) Road Work Update
 - a) Winter time plowing and treating roads.
 - b) Using a lot of salt and fuel due to severe winter weather especially salt by the town, village, and school. Ordered another 500 ton and has been delivered and treated.
- 2) Building & Grounds
 - a) Waiting for suggestions on stone cracking and prevention of further damage. Will forward to Clark-Patterson for advisement on a resolution.

3) Cemeteries

- a) Been slow due to weather.
- b) Getting est. for a cremation mausoleum.
- c) Trees at Cary Cemetery and re-plant with decorative trees and get stumps ground. This work has started four trees done and more will be completed this year based on the weather.
- d) Planning on paving main driveways this year. Where will funds come from to pay for?
- e) Fence removal at Reed Cemetery will be done as weather permitting.

Parks

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available and talk to little league, betterment committee for financial assistance. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is by Clark-Patterson.
- b) We need to discuss next steps in the park up-grades.
- c) Will be installing memorial bench at the tee ball field permanently in concrete pad which is all poured.

4) Equipment Update

- a) All equipment is in good working order.

5) Publics Works Update

- a) WD 7 SERGI needs to come back to do some touch-up restoration.
- b) WD 9 & 3 construction complete by Ransco. This is MaCumber Road south of Town-line and Town-line in the town of Alabama. House hook-ups are almost complete. Ransco has been back to complete touch-up restoration. Has some meter pit repairs needed to be done.
- c) WD 10 package has been submitted to RD waiting for final approval funding and to go to bid.
- d) WD 11 Judge Road, MaCumber Road complete except for restoration in April 2018.
- e) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer, Eric Carlson will be DPW contact person and Dave Boyle is the Village Board contact.
- f) Working on a Genesee County North West Water/Sewer Consortium. Made up of all

The towns and villages in the North West corner of Genesee County. This will handle all the O and M of all the water and sewer in that area. Monroe Water Authority in future is the way to go.

- g) Need to pursue getting together with village with Town Board, Town Attorney, County Attorney, County Highway Superintendent, Village Board, and Village Attorney on water debt distribution.

6) Library

- a) Everything seems good.

7) Miscellaneous

- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield a developer has already been here for info on locations for housing tracts.
- b) Land fill will open for the whole year weather permitting access.
- c) We need to look at all our codes and STDs. And be prepared for the future that looks very promising. Stamp is alive and moving forward at a good pace and we need to be prepared.
- d) Need to revise and up-date our zoning codes.
- e) Working with a solar company on a solar field installation. Nothing new to report.
- f) Town Highway and Alabama highway has completed Building road-way, pad, and utility trench for OACS FFA barn.
- h) Need to revise and up-date our zoning codes.
- i) Perm 33c permit for Labor Daze event 3-Days with road closers, barricades, and detours per MUTCD, request from the Village to be joint applicants on the permit. Gathering information and cost to town both money and labor hours.
- j) Letter from DEC on Oakfield Landfill Inspection. Would like a board member to attend this inspection with me when they come to do the inspection.(see letter dist. By Melissa)
- k) Quote from Clark-Patterson for Labor Day traffic detour for \$1400 not to exceed \$2000. Jason Armbrewster offered to do drawing at no cost but carries no insurance. The town would assume full liability then not in conjunction with Clark-Patterson.

Alan R. Dennis
Superintendent of Highways
Public Works Administrator
Cemetery Administrator
Parks Administrator

Superintendent Dennis also stated that he received a letter from DEC that they will be conducting an inspection of the Landfill. This has never been done before. DEC will contact Mr. Dennis about a week before they do the inspection. Superintendent Dennis would like a Board member to attend when this inspection is conducted.

TOWN CLERK

Abstract 2-2018: MOTION Deputy Supervisor Martin, second Councilman Wolcott to approve the following:

General Fund	868-903	\$ 69,988.96
Part Town B	112-113	\$ 517.83
Highway DA	287-301	\$ 14,255.46
Highway DB	177	\$ 940.61
Library	3	\$ 51,526.50
Special Districts	166-172	\$183,420.43
	TOTAL	\$320,649.79

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

MOTION Councilman Kabel, second Councilman Carroll to accepted the Audit of the Town Clerk’s Office Records for the year 2017, which was conducted by Deputy Supervisor Martin and Councilman Wolcott.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

TOSHIBA (DOCUWARE) PROPOSAL

A proposal to have all current forms placed on the Town Website in fillable pdf format was presented to the Town Board. **MOTION** Deputy Supervisor Martin, second Councilman Wolcott to approve the proposal not to exceed \$2,520.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

TAX COLLECTION

The Town has gotten all of their tax money, the County is owed just over \$400k

The Father/Daughter Dance is scheduled for February 16th at the Elementary School

SUPERVISOR

MOTION Councilman Wolcott, second Councilman Kabel to approve the Supervisor’s report as submitted.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

LIBRARY LIAISON

Not too much going on, looking for a new board member

GAM

Discussed shared services again, compiling a list of items not already implemented
Thursday’s GAM meeting is at the Town of Batavia

OLD BUSINESS

RESOLUTION 6-2018—SUPPORT TO HAVE LABOR DAZE IN TRIANGLE PARK

Councilman Wolcott offered the following:

BE IT RESOLVED, the Town Board supports the Oakfield Betterment Committee in its efforts to return Labor Daze to Triangle Park in the Village.

Second: Councilman Kabel

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

With the support of the Town, Superintendent Dennis presented the proposal from Clark Patterson Lee for the traffic plan. This is required by State DOT. Superintendent Dennis recommends the CPL plan because of the insurance they carry.

Superintendent Dennis stated again that he is looking to protect the tax payers from huge law suites; this all fall on the Highway Superintendent.

RESOLUTION NO. 7-2018—CLARK PATTERSON LEE TRAFFIC PROPOSAL FOR LABOR DAZE

Councilman Wolcott offered the following:

BE IT RESOLVED, the Town Board accepts the proposal for the Traffic Plan of Oakfield Labor Daze not to exceed \$2000.00.

Second: Councilman Martin

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

Superintendent Dennis stated that DPW Supervisor Dave Laney stated that the Village has posts for the signage required by DOT so there won't be much cost there.

Barricades will cost the Town \$500-\$1000 and they can be used for other things.

Councilman Carroll asked how many man hours preparing for Labor Daze will take; Superintendent Dennis said 2-3 days. Which takes away from something else.

The Village will help with set up.

Supervisor Glor reminded Jamie Lindsley and Scott D'Alba that the Town Highway Department is on a 4 day work week, so plan accordingly.

Superintendent Dennis stated he will apply for the parade permit and all other paperwork for DOT.

Scott D'Alba thanked the Board.

UPDATES ON WATER DISTRICTS

Water District 10—close to getting the funding package.

Water District 11—received Certificate of Completion.

Councilman Wolcott stated that the Town Cemetery Clean-up will be May 19th in Cary Cemetery.

ADJOURNMENT: MOTION Councilman Kabel, second Councilman Martin to adjourn the meeting at 8:15 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk