

TOWN OF OAKFIELD
SPECIAL MEETING REGARDING GENERAL LINE ITEMS,
INCLUDING PERSONNEL

October 24, 2008

The meeting was called to order at 12:00 pm by Supervisor Dodd.

PRESENT: Supervisor Dodd, Councilmen Day, Veazey, Cianfrini, Superintendent Dennis, Town Clerk Haacke

Supervisor Dodd stated that Councilman Hilchey will not be in attendance today, and will be out of town for the November meeting.

Supervisor Dodd informed the Board that our cleaning person has resigned. A proposal from Melissa Haacke and Pam Denny to do the cleaning under contract was presented to the Board. This contract would run for one year, with pay being \$1,000.00. This would save the Town approximately \$872.00 per year.

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to approve the one year contract.

A review of the Highway Employee Contract was brought forth. In addition to their contract a Health Care Reimbursement Account was submitted for approval. The Contract was reviewed in detail, with a few changes taking place.

Line number 3 will read, "only full time employees who participate in the health care plan itself will be eligible for the Reimbursement account."

Line number 7 will read, "should the employee retire, the unused balance will be used within one year of retirement or it reverts back to the Town."

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to approve the Highway Employee Contract for the 2009, 2010, and 2011 budgets with the above changes being made.

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to have Lucille Lamb of HR Solutions draw the HRA (Health Reimbursement Account) contract at a cost not exceeding \$700.00.

A **motion** was made by Councilman Day, seconded by Councilman Veazey and carried by unanimous vote to have Melissa Haacke administer the HRA plan for \$50.00 being paid quarterly for a total compensation of \$200 for the 2009 budget year. The Supervisor will administer Melissa Haacke's submissions to the plan for no additional compensation.

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Supervisor Dodd clarified the additional responsibilities and changes to the Deputy Town Clerk's job duties.

Supervisor Dodd again reviewed the changes made to Line Items of Refuse, Playground Equipment and Ambulance Contractual which gives a Preliminary increase of 0.05 cents to the tax rate.

A short discussion ensued regarding the Library budget. The Library Board had requested a 6% increase; the Board has recommended a 3% increase. A short discussion followed with a **motion** by Councilman Cianfrini, seconded by Councilman Day and carried by unanimous vote to have the Library Budget remain at a 3% increase for 2009.

Town Clerk Haacke recommended that \$2,000.00 be moved from Line Item A9060.8 to A9060.8a to cover the cost of the Health Reimbursement Accounts for herself and Superintendent Dennis. This would not change the tax rate. With our general health insurance charges having decreased when we went to the new Health Care plan, Line item A9060.8 was already overstated by \$2,000.00.

With no further business being brought before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to adjourn the meeting at 12:40 pm.

Respectfully Submitted,

Melissa Haacke

Town Clerk