

**TOWN BOARD
TOWN OF OAKFIELD
JANUARY 5, 2016**

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Kabel
Councilman Martin

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Kim Wolcott

Supervisor Glor called the meeting order at 5:30 PM, followed by the Pledge to the Flag.

MOTION Deputy Supervisor Veazey, second Councilman Kabel to appoint Kim E. Wolcott to fill the open seat of Councilman.

Ayes: Glor, Veazey, Kabel, Martin

MOTION CARRIED (4-0)

SALARY SCHEDULE a motion was by Councilman Martin, seconded by Deputy Supervisor Veazey and carried by unanimous vote to approve the following Salary Schedule:

	2015	2016
Supervisor	7,774.00	7,774.00
Councilman (4) each	2,517.50	2,517.50
Town Clerk	27,154.00	27,762.00
Town Tax Collector	1,734.00	1,786.00
Registrar	635.00	650.00
Justice I	9,319.50	9,506.00
Justice II	9,319.50	9,506.00
Court Clerk I	7,500.00	8,750.00
Highway Superintendent	58,091.00	60,124.00
Public Works Administrator	3,015.00	3,120.00
Parks Administrator Srv	1,461.00	1,512.00
Cemetery Administrator Srv	1,062.00	1,099.00
Assessor	17,686.00	18,000.00
Zoning Officer	5,690.00	4,115.00
Code Officer	5,690.00	3,800.00
Baldwin Business Services	9,400.00	9,400.00
Highway-MEO	21.76 hr.	22.26 hr.
Laborer, PT (Highway-winter)	15.00 hr.	15.34 hr.
Laborer, PT (Highway-summer/mower)	13.50 hr.	13.80 hr.
Deputy Town Clerk	12.75 hr.	13.04 hr.
Laborer, PT (Highway-Summer)	0.00 hr.	15.34 hr.
Public Works Clerk	565.00	589.00

APPOINTMENTS: The following appointments were submitted for approval:

- A. **Monthly Meeting-** Second Tuesday of every month
- B. **Official Newspaper-** The Daily News
- C. **Bank Depository-** M&T Bank
- D. **Deputy Supervisor-** Councilman Veazey
- E. **Town Zoning Officer-** Mark A. Mikolajczyk
- F. **Code Enforcement Officer-** Mark A. Mikolajczyk
- G. **Library Board of Trustees-** unfilled
- H. **Youth Recreation-** Paul Osborn
- I. **Zoning Board of Appeals-** Gordon Bow
- J. **Planning Board-** Looking to Merge with Village Planning Board
- K. **Attorney-** Kevin D. Earl
- L. **Mileage-** current is .57.5 cents per mile (IRS rate)
- M. **Surplus Funds-**The Supervisor is directed to invest surplus funds, not to exceed current expenses using area banks.
- N. **Fuel-**The Highway Superintendent is authorized to purchase fuel from any source in case of emergency.
- O. **Buildings & Grounds Administrator-** Alan R. Dennis
- P. **Public Works Administrator-** Alan R. Dennis
- Q. **Public Works Clerk** Melissa M. Haacke
- R. **Parks Administrator-** Alan R. Dennis
- S. **Cemetery Administrator-** Alan R. Dennis
- T. **Utilities-**The Supervisor is authorized to pay all utilities and other invoices to take advantage of due dates.
- U. **Tools-**the Highway Superintendent is authorized to purchase small supplies and tools needed not to exceed \$6,000.00 for the year 2016.
- V. **Town Clerk's Office Hours-**9AM-4PM Monday-Friday. During the month of January, the Clerk's office will be open Saturday, January 23rd & January 30th 9AM to Noon.
- W. **Town Clerk's Deputy-** Sherrie A. Rodriguez
- X. **Registrar-** Melissa M. Haacke
- Y. **Town Tax Collector-** Melissa M. Haacke
- Z. **Adult Culture & Recreation Administrator-** Melissa M. Haacke
- AA. **Health Reimbursement Administrator-** Melissa M. Haacke
- BB. **Holidays & Sick Days-**the attached list of holidays, sick days and vacation days will be observed by Town Employees
- CC. **Examination of Books-**The annual examination of books will be set by the Audit Committee.
- DD. **Disaster Coordinator-** Thomas A. Graham

A **motion** was made by Deputy Supervisor Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the appointments above.

A ROLL CALL Vote went as follows:

Supervisor Glor Aye
Councilman Veazey Aye
Councilman Kabel Aye
Councilman Martin Aye
Councilman Wolcott Aye

PASSED (5-0)

COMMITTEE APPOINTMENTS for 2015 are as follows:

1. **Insurance-** Councilman Kabel /Councilman Wolcott
2. **Highway-** Councilman Martin /Councilman Kabel
3. **Personnel-** Councilman Martin/Councilman Wolcott
4. **Bldg. & Grounds-** Deputy Supervisor Kabel /Deputy Supervisor Veazey
5. **Water-** Deputy Supervisor Veazey /Councilman Martin
6. **Cablevision-**Councilman Kabel/Councilman Wolcott
7. **Fire Budget Liaison-**Deputy Supervisor Veazey / Supervisor Glor
8. **Audit-**Deputy Supervisor Veazey/Councilman Martin
9. **Library Liaison-**Deputy Supervisor Veazey / Supervisor Glor
10. **Economic Devel.-** Councilman Wolcott /Councilman Martin
11. **Bookkeeper-** Baldwin Business Service, Nunda, NY
12. **GAM Rep.-** Supervisor Glor

A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous to approve the committee appointments as submitted.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION carried (5-0)

RESOLUTION NO. 1-2016—TO OPEN CHECKING ACCOUNT FOR WATER DISTRICT NO. 5

Deputy Supervisor Veazey offered the following:

RESOLVED, the Town Board of the Town of Oakfield authorizes Supervisor Carol L. Glor and Town Clerk Melissa M. Haacke to open a new checking account with M&T Bank of Oakfield. The checking account shall be for Water District No. 5 and both the Town Clerk and Supervisor have signing authority.

Second: Councilman Wolcott

Ayes: Glor, Veazey, Kable, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

With no further business to come before the Board, a **motion** was made by Deputy Supervisor Veazey, seconded by Councilman Wolcott and carried by unanimous vote to adjourn at 5:57 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk