

TOWN OF OAKFIELD
BOARD MEETING
NOVEMBER 10, 2015

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Cianfrini
Councilman Kabel
Councilman Martin

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
CEO/ZEO Mikolajczyk
Kim Wolcott
Laurie Nanni, Oakfield Historical Society
Robert Ostrander

Supervisor called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

MINUTES

October 13, 2015 Regular Town Board Meeting, PH Budget, PH Tax Cap Override, and Special Budget Meeting: Motion Deputy Supervisor Veazey, second Councilman Kabel to approve the minutes as written.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION carried vote (5-0)

Laurie Nanni of the Oakfield Historical thanked everyone for the use of the facility in October. Mrs. Nanni asked the Board if the Historical Society can have use of the building the first Tuesday of the month; beginning in January.

Mrs. Nanni had a map of Cary Cemetery that she wanted the Town to have back; Alan said the Historical Society should keep it and have it framed. Mrs. Nanni will look into the cost of framing.

Darlene Warner's new book is now available and 20 copies been sold to date.

Bob Ostrander, resident of Water District 4 asked the Town Board what the \$40 user fee was on his water bill. The Town told him that \$15 is for the water tower but the Town is unclear as what the other \$25 goes for; the Village has been asked many times but has not given a clear answer. Mr. Ostrander stated he is concerned that the money is going where it should.

Councilman Cianfrini told Mr. Ostrander that he should ask the Village where the money goes. Mr. Ostrander stated he has but has been told "that's just how it is" as an answer.

Mr. Ostrander also asked why the user fee hasn't decreased since more water users have been added. Again, the Town Board stated that they are aware of these issues and trying to get answers.

DISASTER COORDINATOR

Mr. Graham was not in attendance but left a proposal for a Cell Phone Booster at a cost \$899.99. Currently, we have low cell service within this building. Cell phones and radios don't work and this building was designed to be a disaster center should the need arise. The money for this booster in in General Fund A5132.4 Garage Contractual. (There is a 30 day guarantee on this product)

MOTION Deputy Supervisor Veazey, second Councilman Martin to purchase the cell phone booster for \$899.99 from A5132.4 Garage Contractual.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

CEO/ZEO

Report available for review.

HIGHWAY SUPERINTENDENT

Mostly working on the building.

Restoration needs to be completed on WD5.

Getting ready for winter and working on getting trucks inside.

Recommends Landfill be left open until Snow Falls.

TOWN CLERK

Abstract No. 11-2015: MOTION Councilman Martin, second Deputy Supervisor Veazey to authorize the following:

General Fund	387-427	\$510,897.00
Part Town B	26-29	\$ 1,266.65
Highway DA	104-112	\$ 9,819.97
Highway DB	51-55	\$ 2,817.24
Special Districts	74-76	\$ 10,255.20
	TOTAL	\$535,056.06

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (5-0)

Millennium Computers Web Registration, Hosting, Development 7 Maintenance Quote

A proposal to upgrade the website hosting program and develop and maintain the site was received by the Town Clerk. The Town currently pays \$20 annually for the DNS and \$240 annually for web hosting.

The proposal will keep the two charges above in place. A onetime Web Development charge of \$1,180 to upgrade what the Town currently has and an additional \$240 annually for Millennium to update our site regularly. The total cost for 2016 will be \$1,680.00, there after the cost will be \$500 per year.

MOTION Councilman Cianfrini, second Councilman Kabel to approve contracting with Millennium Computers to redesign and upgrade the Town website as well as maintain.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

DocuWare Enterprise Content Management System Modules & Licenses

DocuWare is a program to store, search, and view, download, edit and integrate documents. The proposal includes licensing for the Town Clerk, Superintendent of Highways, Assessor, Court and Supervisor, a desktop scanner and four days of onsite training for a Total initial investment of \$8,779 plus up to 20 GB of additional storage (an additional \$28). **MOTION** Deputy Supervisor Veazey, second Councilman Cianfrini to approve buying the program.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

Thirty Christmas trees have been purchased so far for Majestic Lights.

Working on closing of WD4 with Rural Development.

Emailed John Alessi several times over the past year to ask about the borrowing of WD5, no response. Perhaps it is time to find new BOND Council.

It is working out well being in the back of the building until the front is remodeled.

Town Clerk will be out of the office until November 23rd.

SUPERVISOR

MOTION Deputy Supervisor Veazey, second Councilman Kabel to approve the Supervisor's report as submitted.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

Supervisor Glor spoke with Dave Scubel of Medina; should our attorney no longer practice Municipal Law he would be interested.

LIBRARY LIAISON

Filing for grant and asking for 75% of the window expense.

The meeting is November 18th.

Kelly Flores does not seek reappointment to her Library Board position.

GAM

Meeting next Thursday.

OLD BUISNESS

Lease agreement with Elba should be fixed for 5 years; then increase a small amount thereafter.

Supervisor Glor will contact Kevin Earl with changes.

Cleaning of building:

Prospective cleaners will do a run through to see how long it would take to clean the building.

NEW BUSINESS

Town Flag—the Graphic Art students at OACS created several flag designs. Of the designs two flags were merged and one flag was chosen. The Town Clerk will contact Mrs. Peca at the school and let her know of the choice.

Throw Rug proposal—Commercial Runners through Will's Carpet One were presented to the Town Board for the Conference Room, Break Room and Locker room for a total of \$361.13. These funds will come out of A5132.4 Garage Services.

MOTION Deputy Supervisor Veazey, second Councilman Kabel to approve the purchase of throw rugs not to exceed \$361.13.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

Deputy Supervisor Veazey had a question of Paragraph 6 in the Water District 6 (Townlines) regarding the capital reserve. The question will be brought up at the next meeting with the Town of Batavia for clarification.

Reminder that the Christmas Party is scheduled for 5:30 pm at the Town Hall on November 21st.

ADJOURNMENT

MOTION Deputy Supervisor Veazey, second Councilman Kabel to adjourn the meeting at 9:10 pm.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

Respectfully submitted,

Melissa M. Haacke,
Town Clerk