

TOWN OF OAKFIELD

BOARD MEETING

SEPTEMBER 9, 2008

Supervisor Dodd called the meeting to order at 7 pm, followed by the Pledge to the Flag.

Present: Supervisor Dodd, Councilmen Veazey, Day, Hilchey, Cianfrini

Others: Highway Superintendent Dennis, Town Clerk Haacke, Zoning Officer Tom Smith, Tim Schultz, Steve Kruppenbacher, OACS Ecomics-Valerie Barber, Chris Bucceri, Danielle Sage, Emily Glidden, Elizabeth Pastecki, Kristin Casper

ZONING & CODE ENFORCEMENT

Officer Smith states that the Compressor Station is moving along, the 2nd building is going up and should be complete by fall.

Permits are still slow, only one home addition and several pole barns have been going up.

Mike Dilcher has rescinded his request to add a pond to his Fox Road "park" property.

As far as Dilcher's camp ground-he is applying for some variances. Jim Duvall stated that more information is needed. It would be beneficial to the Planning Board if he added information from other parks, maps and a better explanation as to what he plans to do. This is a long way from approval.

HIGHWAY SUPERINTENDENT

Road work is complete on Townline, Pearl, and Hutton as far as road patches. Looking to complete bridges.

The street lighting project is coming along with Niagara Mohawk

All equipment is running

PARKS

The County is coming to finalize grading and seeding. They are going to take the fence down around the tennis courts-the county plans to make use of the old fence.

PUBLIC WORKS

Residents wishing to be connected to water need to put it in writing, we will forward to the Village and connect.

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BUILDINGS & GROUNDS

Four cases of energy efficient light bulbs were installed at the library

Three lights in the Children's section of the library are out, Superintendent Dennis feels the bellies are blown, the Highway Department is not familiar with this type of lighting so Superintendent Dennis is going to get prices on replacing.

Supervisor Dodd recommended that a maintenance agreement be added to the Library Lease next year. Buildings and Grounds will draft that policy.

A short discussion followed on the fact that a door was locked to the Children's section of the Library- this door cannot be locked. Councilman Veazey to discuss this issue with the Library board as to what they want to do.

ADDITIONAL INFORMATION:

Superintendent Dennis also expressed that he would like to see our excess furniture sale take place as soon as possible. Currently the excess is being stored in part of the garage and he will need that area for equipment. Supervisor Dodd stated that the Comptroller says we need to place "conscientious" value to each item.

Superintendent Dennis also stated that the Recycling Center has cleaned out the garage. Everything now goes into containers.

It was also discussed by Superintendent Dennis that the Highway Department and Clerk's office are no longer in need of the bottle water service currently in use. This service will be cancelled at the end of the week. The Highway employees have also agreed to give up their pagers; all workers have agreed to use their personal cell phones for call in. This will save the Town approximately \$720.00 per year between the water service and paging service.

Superintendent Dennis will be at the Highway Conference September 23-26, 2008. He will also be attending a Grant Workshop in October for shared service money. This grant will allow the purchase of equipment that can be shared by up to 5 towns.

TOWN CLERK

Minutes: A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to approve the minutes of August 12, 2008.

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Bills: the following bills were submitted for approval:

General Fund	255-282	\$13,411.29
Part Time B	22-23	554.18
Highway DA	64-70	1,908.60
Highway DB	21-23	6,012.18
Library	109-118	3,884.44
	Total	\$25,770.69

A **motion** was made by Councilman Hilchey, seconded by Councilman Veazey and carried by unanimous vote to approve the bills as submitted.

Attorney Kevin Earl contacted the Town Clerk and Supervisor Dodd, he is having us revisit the Restricted Parking in "No Stopping Zones." This will be known as Local Law #2 of 2008. A Public Hearing needs to be held on October 14, 2008 at 6:45 pm.

A **motion** was made by Councilman Day, seconded by Councilman Hilchey and carried by unanimous vote to proceed with the Public Hearing as scheduled on October 14 at 6:45 pm.

Park Expansion-we currently have \$5,494.00 in donations not including the \$5k from the Lions Club.

SUPERVISOR

Supervisor Dodd received a call from USDA regarding the water issues at Lamb Veazey Farms . USDA is offering to help with the financial burden, however, we need to determine our pre-eligibility for this program. Some of the money comes from a loan and the rest is granted. Supervisor Dodd is looking for approval from the board to expend \$1k to have a grant writer prepare the paperwork.

A **motion** was made by Councilman Hilchey, seconded by Councilman Cianfrini and carried by unanimous vote to expend the \$1k from the Water Improvement District.

HISTORIAN

Nothing to report

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LIBRARY LIASON

Diane Skelton resigned from the Library Board. Laura Pastecki's name was submitted as a possible replacement. This will be forwarded to the Library Board.

Councilman Veazey states that the Library may wait until January to fill the vacancy.

We are still waiting on the Maintenance Memorandum from the Village for the outside maintenance of the building.

There was not a GAM meeting in August

Councilman Day will be in attendance at the September meeting

BUILDINGS & GROUNDS

Town office renovation is now complete. Attorney Richard Yunker donated furnishings from his office to complete the project.

Personnel Budget for Highway Department

At 7:55 pm, a **motion** was made by Councilman Cianfrini, seconded by Councilman Veazey and carried by unanimous vote to go into executive session.

At 8:27 pm, a **motion** was made by Councilman Cianfrini, Councilman Hilchey and carried by unanimous vote to come out of executive session.

No further discussion followed on the Personnel Budget.

Court Consolidation

Attorney Kevin Earl sent a letter to our current State Senator Mary Lou Rath and Assemblyman Hawley to expedite merging our facilities. We are now waiting on elected officials.

Park Expansion

Supervisor Dodd stated that next year's budget should include a line for facilities improvement to continue with plans.

Town and Village Cooperation

Supervisor Dodd, Mayor Pastecki and Jim Duvall of County Planning Board have a meeting scheduled for the third Tuesday in October.

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Budget Review Session

Supervisor Dodd, Deputy Supervisor Veazey and Highway Superintendent Dennis have a preliminary budget meeting set for 10am at St. John and Baldwin. After this meeting, Supervisor Dodd will schedule a time for Tom Baldwin of St. John & Baldwin to come and meet with the Board. This date and time is to be determined.

Association of Towns –Tax Relief Act

Supervisor Dodd has been contact by the Association of Towns to draft a letter to our local Senators and Legislators calling for tax relief. A **motion** was made by Councilman Hilchey, seconded by Councilman Day and carried by unanimous vote to sign on with this program.

Survey on Library Property

Councilman Cianfrini reported that the survey has been completed and the Town owns the Library and 2 feet North. There is another 25 feet that is not conveyed to anyone, but the Town has been maintaining this 25 feet. Councilman Cianfrini stated that there is a 1968 map showing that the Town owns this 25 feet of land. As it stands, Mr. Ognibene is encroaching 15 feet into this strip of land. Councilman Cianfrini recommends that Supervisor Dodd contact the Town Attorney Kevin Earl to begin an Adverse Procession claim for this 25 feet of property.

A **motion** was made by Councilman Cianfrini, seconded by Councilman Day and carried by unanimous vote to proceed with the Adverse Procession claim.

Supervisor Dodd stated that since Councilman Day will be attending the majority of the GAM meetings going forward, with proper documentation he will be reimbursed for his meals and mileage. This would also apply to anyone who wished to attend a GAM meeting.

With no further business being brought in front of the Board, the meeting adjourned at 8:45 pm on a **motion** by Councilman Veazey, seconded by Councilman Hilchey and carried by unanimous vote.

Respectfully submitted,

Melissa Haacke

Town Clerk