

TOWN BOARD

TOWN OF OAKFIELD

JANUARY 2, 2009

Supervisor Dodd called the meeting order at 4:00 PM, followed by the Pledge to the Flag.

Present: Supervisor Dodd, Councilmen Veazey, Day, Cianfrini, Appointed Councilman Kabel,
Highway Superintendent Dennis, Town Clerk Haacke, Deputy Clerk Denny

SALARY SCHEDULE a motion was by Councilman Veazey, seconded by Councilman Day and carried by unanimous vote to approve the following Salary Schedule:

	2008	2009
Supervisor	7,400.00	7,400.00
Councilman (4) each	2,250.00	2,250.00
Town Clerk	20,795.00	22,325.00
Town Collector	1,050.00	1,200.00
Registrar	400.00	500.00
Justice I	8,195.50	8,441.50
Justice II	8,195.50	8,441.50
Court Clerk I	1,910.00	1,967.50
Court Clerk II	1,910.00	1,967.50
Highway Superintendent	49,608.00	51,120.00
Public Works Administrator Srv.	1,896.00	1,956.00
Assessor	16,000.00	16,400.00
Zoning /Code Officer	9,600.00	3,600.00
Town Historian	400.00	500.00
Baldwin Business Services	8,500.00	8,800.00
Highway-MEO	18.26 hr.	18.76 hr.
Laborer, PT (Highway-winter)	9.60 hr.	10.00 hr.
Laborer, PT (Highway-summer)	9.00 hr.	9.30 hr.
Recycling Attendant	9.00 hr.	9.30 hr.
Compactor Attendant	9.00 hr.	9.30 hr.
Deputy Town Clerk	9.00 hr.	10.00 hr.

APPOINTMENTS: The following appointments were submitted for approval:

- A. Monthly Meeting-Second Tuesday of every month
- B. Official Newspaper-The Daily News
- C. Bank Depository-M&T Bank
- D. Deputy Supervisor-Councilman Veazey
- E. Town Zoning/Code Enforcement Officer-Thomas Smith
- F. Library Board of Trustees-Laura Pastecki
- G. Zoning Board of Appeals-Matt Martin, appointment of Ben Kabel to fill Tim Kabel's term

- H. Planning Board-Roy Lane (upon attendance)
- I. Historian-Steve Kruppenbacher
- J. Attorney-Kevin Earl
- K. Mileage-current is .55 cents per mile (IRS rate)
- L. Safety Deposit Box-M&T Bank
- M. Surplus Funds-The Supervisor is directed to invest surplus funds, not to exceed current expenses using area banks.
- N. Fuel-The Highway Superintendent is authorized to purchase fuel from any source in case of emergency.
- O. Custodian of Buildings-Alan Dennis
- P. Utilities-The Supervisor is authorized to pay all utilities to take advantage of due dates.
- Q. Tools-the Highway Superintendent is authorized to purchase small supplies and tools needed not to exceed \$5000.00 for the year 2009
- R. Town Clerk's Office Hours-9AM-4PM Monday-Friday. During the month of January, the Clerk's office will be open 9AM to Noon on Saturday, January 24th and January 31st.
- S. Town Clerk's Deputy-Pam Denny
- T. Registrar-Melissa Haacke
- U. Holidays & Sick Days-the attached list of holidays, sick days and vacation days will be observed by Town Employees
- V. Examination of Books-The annual examination of books will be set by the Audit Committee.
- W. Assessor Board of Review-Don Yunker

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to approve the appointments above.

COMMITTEE APPOINTMENTS for 2009 are as follows:

- 1. Insurance
- 2. Highway
- 3. Personnel
- 4. Buildings & Grounds
- 5. Water
- 6. Cablevision
- 7. Fire Budget Liaison
- 8. Audit
- 9. Library Liaison
- 10. Economic Development
- 11. Bookkeeper

At this time Supervisor Dodd will keep the 2008 Committee Appointments in place until the January 13, 2009 Board Meeting, due to the appointment of Councilman Kabel on that date.

Computer lessons with Pam Denny-Supervisor Dodd would like Deputy Clerk Denny to conduct three (3) 2 1/2 hour computer training sessions at \$20.00 per hour. The time will be announced based on number of participants. Supervisor Dodd stated that funds will be paid equally from Highway Department, Councilman, and Supervisor's Contractual.

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to have Deputy Denny conduct the computer training.

Approve Plowing and Mowing County Contract-Superintendent Dennis presented the Plowing and Mowing Contract from the County.

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote to approve the County Mowing and Plowing contract.

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Day and carried by unanimous vote to adjourn at 4:15 pm.

Respectfully submitted,

Melissa Haacke
Town Clerk