

**TOWN OF OAKFIELD**

**BOARD MEETING**

**APRIL 9, 2013**

Supervisor Cianfrini called the meeting to order at 7:00pm, followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel and Martin, Superintendent of Highways Dennis, Town Clerk Haacke, Assessor Flansburg, Code & Zoning Mikolajczyk and Jeremy DeLyser of Clark Patterson Lee

MINUTES—a **motion** was made by Councilman Kabel, seconded by Councilperson Glor and carried by unanimous vote to approve the minutes of the March 12<sup>th</sup> meeting as written.

Oakfield Alabama Little League Representatives—Jeremy Yasses and Joe Bradt  
President of the Little League, Joe Bradt asked the Board what was expected to be done at the park by Little League. Mr. Bradt stated that there were various projects discussed to be done by past members of Little League but the current Board doesn't quite have a handle on what exactly was approved by the Town Board.

Supervisor Cianfrini stated that the only item he is aware that was approved by the Town Board was the concrete pad for dirt.

The Town Board has always requested full schedules of all games and a request for the fields for the entire season. The request for fields is necessary because if the Town Clerk were to rent the park for a day to a resident or organization, if the request for the season is not filed with the Town then whoever rents the park has full use of those fields, even if Little League has a game scheduled.

The Town Board briefly touched on the upgrades to the electric at the Park and stated that the Town absorbed much of the cost of the upgrades and that the Board is more than willing to work with the Little League Board.

Park Bathrooms will remain locked at night and the Town will provide and maintain supplies. Please, no paper towels in the park bathrooms!

Breakers—Superintendent Dennis reiterated to President Bradt that all Little League volunteers be reminded not to shut off the breaker; but instead use the switches. There will be signs placed at each electric panel.

President Bradt also requested that the gentleman at the Compactor Station be made aware that OALL dumps free of charge and that Little League will be down at least once a week.

Councilwoman Glor stated that people need to be more responsible and please convey the message that everyone needs to help keep the park clean.

Superintendent Dennis stated that 6 yards of dirt will be here on Friday.

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April 27<sup>th</sup> is opening day.

#### **CODE AND ZONING OFFICER**

Mr. Mikolajczyk' report is available for review

Mr. Mikolajczyk stated that he completed the final inspection and issued a Certificate of Compliance to Mr. Sumereski

A permit was issue to Mr. Cervone for a garage; the site has been inspected and clarification of some of the work has been stated

Final inspection has also been completed on a shed

#### **ASSESSOR**

Assessor Flansburg stated that change notices have been sent out

#### **SUPERINTENDENT OF HIGHWAYS**

Road Work Update—requested renaming of Duck Pond Road

Sink Hole on Hutton Road—working with County Highway Superintendent on cause and solution

Trimming and cutting down trees

Buildings & Grounds—no work currently on anything

Waiting for lock smith to come about front door

Cemeteries—doing burials and selling of graves

Spring clean up and seeding done

Currently rolling the cemeteries

Issue with marks left by crane for fixing leaks in the water tower

Parks—top soil ruts done and seeded

Rolling the property

Getting ready for Little League's opening day

Minor graffiti on playground equipment

Would like to pave old parking lot; approximate cost \$20,000.00. \$10,000 from CHIPS increase and

\$10,000 from fund balance in DB fund

6 yards of Diamond Mix has been ordered for OALL and will be at the park Friday 4/12/2013

Equipment Update—working on selling truck 203, 10 wheel dump and snow equipment. New truck is at Viking in Oakfield; they will start building next week

Quote from Millennium Computers for going to a paperless system

New z-turn cemetery mower was delivered April 9<sup>th</sup>

Public Works Update—Update on WD3; an email was received from Tom Carpenter of Clark Patterson Lee stating that WD3 is all set to go to bid however Rural Development doesn't have the money to fund the project at this time. The time frame to fund this project is unknown.

Update on WD 4; this district now includes 4, 6 and part of 5. A public information meeting was held on April 8<sup>th</sup> at OACS and was well received by the residents. Petitions are out and being passed for signatures.

Update on Batavia North Project—that is moving along and Clark Patterson is working with the Town of Batavia

Town Inspection of Water and Sewer, as well as water installations should be done by a town employee. Who does the Board wish to give that responsibility?

A.J. Wormuth (Councilman in Elba) sent an email to the Elba Town Board stating that he attended the Public Hearing on WD4 on April 9<sup>th</sup> and that Elba needs to start making plans to move forward once Oakfield gets water to the Elba line.

Library—sent an email to Jim Parlavecchio for an update on roof

Others—received emails from Steve Nicholson on Fire Department and water Planning minutes of 2/19/2013 received from Clark Patterson

Request from Jamie Lindsley for Oakfield Community Earth Day Clean up; a **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to allow Jamie Martin, Ivan & Samantha Pangrazio as well as other volunteers to clean the road sides in the Town of Oakfield. The Town of Oakfield provide these volunteers with free disposal at the Town Transfer Station, safety vests, gloves, garbage bags and anything else deemed necessary for safety.

Genesee County will be getting new radio equipment; depending on which vendor gets the contract, that will determine what equipment will be replaced (Sheriff's, Fire, Public Service, State Police, Buildings & Grounds, Mercy Ambulance, DSS and Courts & Parole)

#### **TOWN CLERK**

Bills—the following bills were submitted for approval

General Fund	101-137	\$17,433.30
Part Town B	10-11	1,011.57
Highway DA	48-56 (124)	3,664.77
Highway DB	11-16	1,637.46
Water Funds	4-7	45,065.80
	TOTAL	\$68,812.90

\*\*voucher 124 in Highway DA was because the voucher originated in General Fund and was transferred over to Highway DA with voucher number already assigned.

A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the bills as submitted.

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Town Clerk Haacke requested that anyone who must submit a three month calendar for retirement reporting should do so within the next week or so. A new resolution must be put together with the data each elected and appointed official submits for this purpose.

Taxes have been returned to the County; they are fully balanced. A total of 64 bills for a total just shy of \$98,000.00 were returned. The Town received a check for interest and penalties in the amount \$2,295.00.

The Town Clerk and Justice Tom Graham will be going through old records for disposal on April 16<sup>th</sup> & April 17<sup>th</sup>.

Superintendent of Highways Dennis presented a proposal to the Board that would allow the Town to go paperless at meetings. Millennium Computers suggested 9 mini notebooks for a total of \$7,911.00. This would include the notebooks, programs and training. With the number of water districts that we have in process and the new standards this would allow the Town Clerk to down load all meeting information to the notebooks and eliminate the amount of paper. Superintendent Dennis suggested the money come from fund balance in the General Fund. With some discussion regarding lack of computer knowledge this matter was tabled until the May meeting.

#### **SUPERVISOR**

The Supervisor's report is available for review

Supervisor Cianfrini had a sit down with two representatives from Waste Management regarding options on trash pickup.

Option 1—create a Garbage District with curbside pickup. (Village must be included)

Option 2—Waste Management would operate from current facility via sticker system through Waste Management.

(Still many questions such as will they buy our equipment or bring in their own)

Supervisor Cianfrini stated that either option gets the Town out of the garbage business. With some discussion as to what to put in the Request for Proposal, the Board's general consensus is to go without the district.

#### **LIBRARY LIAISON**

Councilman Veazey stated that it was a short meeting

The Library Board is considering setting up a Pinterest page

Andrea Denton was successful in getting Fisher Price to donate toys to the Library

This month's meeting has been cancelled

#### **GAM**

Councilperson Glor and Superintendent of Highways Dennis attended the Emergency Management Meeting held in Batavia. Each town needs to have a Comprehensive Local Disaster Plan. The Town of Oakfield

cannot local its plan currently so we will have to start over. It is strongly recommended that defined orders of succession are three deep.

A **motion** was made by Councilperson Glor, seconded by Councilman Veazey and carried by unanimous vote that the Town Board Succession will be the Supervisor, Deputy Supervisor and Councilperson with the most tenure.

**OLD BUSINESS**

Supervisor Cianfrini would like ARC to clean the park bathrooms again this year, Town Clerk Haacke will contact them to coordinate when to start.

A **motion** was made by Councilperson Glor, seconded by Councilman Veazey and carried by unanimous vote to have ARC clean the park bathrooms.

The following resolution was presented to the Board:

**DATED: APRIL 9, 2013**

**OPPOSITION OF LEGISLATION A.689 SPEAKER SHELDON SILVER, ET AL**

**WHEREAS**, the Genesee County Board of Elections has expressed concern relative to the proposed Legislation A.689 offered by Speaker Sheldon Silver, et al that would require 5 polling sites throughout our County to be open 14 straight days from 8am until 7pm before each general election and 7 days before any primary election, and

**WHEREAS**, providing election inspectors for 14 straight days, including Saturdays and Sundays, and 7 days before each primary would put an additional cost burden to the Town taxpayers; and

**WHEREAS**, existing polling sites, which are extremely hard to acquire, would eliminate all schools, fireman's recreation halls and church halls because they are not available on Saturdays and Sundays, posing another added burden and expense; and

**WHEREAS**, the Genesee County Board of Elections has upgraded the polling sites to provide ample room for all voters to have adequate space to complete and cast their ballot within a reasonable period of time even during the recent Presidential Election with 70% voter turnout.

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Oakfield Town Board opposes this "Early Voting Proposal" which is completely unnecessary in the Town of Oakfield, County of Genesee and adds one more unfunded mandate to our Town taxpayers.

**Offered by: Councilman Veazey**

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**Second by: Councilman Kabel**  
**Passed (5-0)**

**NEW BUSINESS**

Standards—Supervisor Cianfrini called for a motion to accept the Land Development and Water Standards.

A **motion** was Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to accept the Land Development/Right Away Standards as written.

A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to approve the Water Standards as submitted.

Regarding Water Inspection and Enforcement—A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to appoint Mark Mikolajczyk, who is currently the Code Enforcement Officer as the person responsible to enforce and inspect new water hookups. Should Mr. Mikolajczyk be unavailable he may assign the task to another deemed fit to inspect the water lines

The following resolution was presented to the Board to change the name of Duck Pond Road:

. Resolution-

A Resolution of the Town of Oakfield re-naming Duck Pond Road between Maple Avenue Village of Oakfield and Hutton Road Town of Oakfield.

WHEREAS, the Town of Oakfield is RE-NAMING Duck Pond Road connecting Maple Avenue Village of Oakfield and Hutton Road Town of Oakfield; and

WHEREAS, Re-Naming Duck Pond Road will greatly assist 911 Emergency Dispatch and Clarify mailing addresses currently being used by all the residents; and

WHEREAS, road re-naming usually occurs only as necessary to clarify 911 Emergency addresses; and

WHEREAS, the Town Board of the Town of Oakfield selected a name for such approval; and

WHEREAS, such name, when approved, should be sent in proper form to the affected agencies;

NOW, THEREFORE,

IT IS HEREBY RESOLVED by the Town Board of the Town of Oakfield to

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re-name Duck Pond Road to be Officially Named Maple Ave Road.

ADOPTED by the Oakfield Town Board at a regular meeting thereof held  
this 9<sup>th</sup> day of April, 2013

Offered by: Councilman Veazey  
Seconded by: Councilman Kabel

Supervisor Cianfrini wanted the Board to know and especially the Time Warner Cable Committee that the new Time Warner Franchise Agreement is in house and if anyone would like to look at it they are welcome to do so.

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to adjourn the meeting at 8:55 pm.

Respectfully submitted,

Melissa M. Haacke  
Town Clerk