

TOWN OF OAKFIELD

BOARD MEETING

OCTOBER 8, 2013

Supervisor Cianfrini called the meeting to order at 7:13 pm

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel and Martin, Superintendent of Highways Dennis, Assessor Flansburg, Town Clerk Haacke and Code/Zoning Officer Mark Mikolajczyk

MINUTES: the minutes of the September Board Meeting were presented for approval; a **motion** was made by Councilperson Glor, seconded by Councilman Kabel and carried by unanimous vote to approve the minutes as written.

CODE/ZONING OFFICER

Mr. Mikolajczyk stated he has completed the following:

Issued a Building Permit for a wood stove
Inspected footers on a porch
Inspected rough framing
Issued a Building Permit for a wood stove
Issued a Building Permit for a pellet stove
Inspected footers on South Pearl

ASSESSOR

The state says we are at 100% equity

SUPERINTENDENT OF HIGHWAYS

Road work update—mowing road sides over again for fourth round at the end of October
School road work from Maltby Road to Elementary School parking lot is center-lined striped
Busy working with other towns and county thru shared services

Buildings & Grounds—waiting for answer on building grant application (Elba is hesitant to move forward without a grant)

Maybe the Town should look at a USDA grant/loan based on the information provided to the Town by Dawn Kuras

Cemeteries—still busy mowing

Active with burials; revenues are ahead of last year

Will be pouring head stone foundations Thursday, October 10, 2013

Parks—will be pouring a new floor in the small pavilion, pad for little league ball field mix

Equipment Update—new truck working great

Old truck (203) the one for sale was purchased by the Town of Kendall for \$40,000.00

Public Works Update—update on Batavia North Project moving forward and possible public meeting in October or November

Water District 3 update waiting for final ok from Rural Development. Once “ok” it can go to bid (hold up because of government shut down)

A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to put Water District 3 out to bid as soon as Rural Development “ok’s” it to be bid out.

Water District 4 update need additional water tests done by Health Department then submit to USDA. Application is at the Comptroller’s office now; should go to bid first of the year

Library—painting is complete by Scotts Fresh Coat Paint for \$1100.00; the work looks very good

Miscellaneous—would like to thank the Board for developing a very fiscally responsible town budget. I am very proud of our Town and our Town Government in how it all works together for the PEOPLE and are always open to residents’ concerns and best welfare

Town Halloween in the park is scheduled for October 26th; Highway is working with the Town Clerk and her staff to get it all ready

Working with the Town team on the Light Parade in Medina scheduled for November 30, 2013

TOWN CLERK

Bills—the following bills were submitted for payment:

General Fund	316-347	\$18808.36	
Part Town B	21-23	813.02	
Highway DA	128-140	10133.48	
Highway DB	55-59	11532.13	
Special Districts	21-23	14617.80	
	TOTAL		\$55904.79

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve the bills as submitted.

BAN-The \$479,000.00 BAN for Water District 3 will be sold on October 17, 2013 with a closing date of October 29, 2013. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to accept the BAN purchase on October 17th.

Oakfield Betterment Committee Insurance requirement for vendors—there has been some confusion with the Craft Chair of the Betterment Committee regarding the vendors having insurance with the Town of Oakfield listed as additional insured. This protects the town on the off chance that someone is injured. A **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to require insurance with the Town of Oakfield as additional insured on all craft vendors of Oakfield Labor Days.

All dog summons have been sent to the Sheriff’s office.

SUPERVISOR

A draft of the Supervisor's report is available for review

Snow removal Agreement:

SNOW REMOVAL AGREEMENT

THIS AGREEMENT is made on the 1st day of June, 2013, by and between the Town of Oakfield and the Village of Oakfield in the manner following:

WHEREAS, Section 142 (C) of the Highway Law of the State of New York provides that a Town Board may authorize a Town Highway Superintendent to remove snow from any street in the Village of Oakfield or Town of Oakfield and permit the use of Town Highway equipment to remove such snow upon such terms as may be agreed upon by the Town Board, Town Superintendent of Highways and the Board of Trustees, and

WHEREAS, the Town of Oakfield is willing to perform the work of removal of snow from the streets of the Village of Oakfield upon such terms and rules,

NOW, THEREFORE, in consideration of the mutual covenants between the parties hereto:

1. This agreement shall run from June 1, 2013 to May 31, 2014.
2. The Town of Oakfield shall provide all the labor and equipment necessary for the removal of snow on all Village streets in the Village of Oakfield, in order to provide reasonable passage and movement of vehicles over said village streets, and pushing snow as near the edge of the village streets as is practicable.
3. The Superintendent of Highways of the Town of Oakfield will not be required to remove snow from said Village streets under the terms of this agreement unless and until in his judgment, the Town roads and County roads under his jurisdiction have first been cleared of snow, and said Village streets shall only be cleared of snow by said Town Highway Superintendent of Highways when his duties to remove snow on Town highways has been completed.
4. The Town of Oakfield by its Town Superintendent of Highways covenants and agrees to use due diligence to remove the snow from the Village streets as soon as practicable after each and every winter event.
5. Nothing in this contract is to make the Town of Oakfield or its Superintendent of Highways liable for any damage or liability resulting from the failure of the Town of Oakfield and its Superintendent of Highways to remove said snow under this contract.

6. The Village of Oakfield shall keep all tree limbs overhanging Village streets trimmed to a minimum height of 12 feet to prevent damage to plow lights and antennas, etc.

7. The Village of Oakfield shall keep manhole covers, water valve box covers, and storm sewer grates at or below pavement surfaces to prevent damage to snowplows.

8. In consideration of the performance of the removal of the snow from the streets of the Village of Oakfield by the Town of Oakfield, the Village of Oakfield agrees to pay the Town of Oakfield on or before October 1st, 2013, the sum of Twenty-three Thousand Two Hundred Fourteen Dollars and Thirty-five Cents (\$22,214.35) for the removal of snow from the village streets in the Village of Oakfield, pursuant to the terms of this contract.

9. The Village shall indemnify and hold harmless the Town from any liability for injury to person or property or wrongful death in any way arising out of the performance or lack of performance of this contract by the Town. Except that this paragraph shall not apply to claims resulting from injury to pedestrians or motor vehicles or occupants of said motor vehicles resulting from actual contact of said pedestrian or motor vehicle with a Town motor vehicle.

10. The Village shall exercise due diligence and take all reasonable steps to ensure the posting and notification of all relevant parking restrictions applicable to Village residents.

11. In further consideration of the mutual covenants contained herein, the Village agrees to remove snow from all sidewalks located in the Town of Oakfield and in the Village boundaries.

IN WITNESS THEREOF, this agreement has been executed by the Mayor of the Village of Oakfield, authorized by the Village Board of Trustees and Supervisor of the Town of Oakfield, authorized by the Oakfield Town Board, and agreed upon by the Oakfield Town Superintendent of Highways on the day and year first above written.

Supervisor, Town of Oakfield

Mayor, Village of Oakfield

Seal:

Seal:

2013-2014 SNOW PLOW CONTRACT COMPUTATION

Current contract presented is for a period to run concurrent with Village fiscal year.

Contract to run from 6/1/2013 to 5/31/2014.

Contract based on 100% of County rate of \$4,405.00 per mile times Village centerline miles of 5.27.

A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to enter into the Snow Removal Agreement for the 2014 season.

LIBRARY LIAISON

Mr. Veazey reported that the Library accepted the budget

New carpets in on the main floor and entry

A Birthday Celebration will take place on October 23rd at 7 pm for 50 years in the community

GAM

Paul Osborn will be the speaker at the next meeting

OLD BUSINESS

Transfer Station—a proposal came in from Waste Management; the proposal is to run the facility for the Town at a cost of \$4,000.00 per month. They will credit the Town with scrap metal, the rest of the money would come from compactor ticket sales. The proposal has the Transfer Station open only four hours per week. At a cost of \$48,000.00 per year; which is \$12,000.00 above current revenues for the facility Supervisor Cianfrini said there are three options: keep operating at a loss, change how the dump operates or close it.

Councilperson Glor called PSI and Waste Management for curbside; she stated that the rates are not much higher than dump prices. The residents would have to shop the private businesses for the best choice for their household because each are a bit different.

Supervisor Cianfrini also reminded the Board that the equipment at the Transfer Station is obsolete and was purchased used over 20 years ago. He stressed again that the facility is operating at a loss.

A **motion** was made by Councilman Martin, seconded by Councilman Veazey and carried by unanimous vote to close the Transfer Station effective December 31, 2013. The Landfill will be open the first Saturday of each month from April to October.

Superintendent of Highways Dennis will contact DEC regarding the Town's permits for each facility.

PUBLIC HEARING FOR BUDGET

The Public Hearing on the 2014 Budget will take place at 6:00 pm on October 29th

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to adjourn the meeting at 8:59 pm.

Respectfully submitted,

Melissa M. Haacke,

Town Clerk