

TOWN OF OAKFIELD

BOARD MEETING

JUNE 12, 2012

Supervisor Cianfrini called the meeting to order at 7:20 pm followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel and Martin, Superintendent of Highways Dennis, Town Clerk Haacke, Assessor Flansburg, Code Enforcement Office Mikolajczyk, Zoning Officer Glor

MINUTES: The minutes of the May 8, 2012 were approved. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the minutes as submitted.

ZONING OFFICER

Officer Glor stated that he has issued four permits and has been told of four more site plans, but no action has been taken as of yet.

CODE ENFORCEMENT OFFICER

Officer Mikolajczyk stated that he has issued the following:

- Certificate of Compliance
- Inspection-Lockport Road
- Building Permit
- Certificate of Occupancy
- Letter of Expired Permit
- Final Inspection of garage/Certificate of Occupancy
- Complaint on 7594 Lewiston Road-tall grass; all set

Tom Carpenter of Clark Patterson Lee

Mr. Carpenter has coordinated with Rural Development regarding the remediation of Water District 2 and what is the best way to resolve the issue with Blue Heron. Mr. Carpenter is hopeful that he will have an answer by the end of the week. (RE: the remediation has not been done properly by Blue Heron and has been an ongoing issue).

It is possible that the Town will complete the restoration. Mr. Carpenter will present a deduct order to Rural Development and see if it is approved.

A **motion** was made by Councilperson Glor, seconded by Councilman Martin and carried by majority vote to have Tom Carpenter of Clark Patterson Lee contact Rural Development to present a deduct order for the Town of Oakfield to complete the restoration of Water District 2 with the funds being held back from the project.

A Roll Call vote went as follows:

Supervisor Cianfrini	Yes
Councilman Veazey	Abstain
Councilperson Glor	Yes
Councilman Kabel	Yes
Councilman Martin	Yes

Passed (4-0-1)

Water Tank Update—position to go to bid once the Village has sufficient possession of the property.

The Water Tower bid does not include the demolition of the old tower; the following resolution is for demolition of the Tower.

RESOLUTION AUTHORIZING THE TOWN OF OAKFIELD TO SIGN AN AGREEMENT TO DEMOLISH THE STRUCTURE KNOWN AS THE VILLAGE WATER TOWER ON GIBSON STREET (REAR)

Whereas, the Town of Oakfield owns the land known as Cary Cemetery; and

Whereas, the Village of Oakfield owns the Water Tower that sits on the East Side of Cary Cemetery and will be replaced by a new Water Tower at a different location; and

Whereas, the Water Tower has been assessed and appraised by both Clark Patterson Associates and New York State Dept. of Health and has been officially marked to be demolished.

Whereas, it is in the best interest of the Town of Oakfield to oversee the demolition on its effects to the property and to protect Cary Cemetery and to oversee that it is protected and restored to its original condition.

Now, therefore be it resolved that the Cemetery Administrator (Superintendent of Highways) is authorized to execute the necessary agreements with the contractor for the protection and restoration of Cary Cemetery.

Motion to accept the above resolution was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote. A roll call vote went as follows:

Supervisor Cianfrini	Yes
Councilman Veazey	Yes
Councilperson Glor	Yes
Councilman Kabel	Yes
Councilman Martin	Yes

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Passed (5-0)

Mr. Carpenter also stated that a Hard Copy of the Proposal for Engineering will be sent to the Town regarding Water District 3.

ASSESSOR

The Tentative Roll is complete; there were no grievances.
Attended the EDC Press Conference regarding STAMP with the Town Clerk.

HIGHWAY SUPERINTENDENT

Road work—working with the Towns in Genesee County on road work

Summer construction plans are Fiber Matt Maltby Road, part of Fisher Road and pave dead end of Broadway

Doing road side mowing and bridge mowing

Buildings & Grounds—bushes and grounds, flowers planted around town building

New flag has been put up at the Town building

Should the Town spray the park, town building and cemeteries for Army worms? Councilman Veazey stated that we should wait and see if there are signs of the Army worms before action would be taken; it is close to the end of the cycle.

Cemeteries—mowing and weed eating as needed, the men did a good job getting ready for Memorial Day.

Headstone foundations are done

Busy with selling cemetery plots

Working on Reed extension

New flag for East Oakfield was given to Wally Kornow

PARK—mowing as needed

Poured concrete pads for benches and put-up temporary one at gym set

Added (2) truck loads of wood chips

Lowered monkey bars

Taking care of trash both barrels and grounds pick up

Little League put up new score boards

Electric seems to be an issue; someone shuts off breaker in building

EQUIPMENT UPDATE—new tractor and mower will be delivered any day

New loader will be here in July

Gator has been delivered and very useful

Big excavator is all fixed

Line item transfer: From Cemetery Funds Savings Account transfer \$16,410.72 to A8810.2 to cover the purchase of XUV 825i Gator and FRT 1173 Tiller. A **motion** was made by Councilman Kabel, seconded by Councilperson Glor and carried by unanimous vote to approve the transfer.

PUBLIC WORKS UPDATE—transmission line work done; handling residents' issues with Engineers and contractor

Working on new districts

LIBRARY—new sign is up, Able electric will do wiring

NEW ITEMS—in the year 2017 which is only 4 1/2 years away, the Town of Oakfield will be 175 years old. Should the town set up a Town wide committee for a summer long celebration and start a budget line item for this? The Town Clerk in conjunction with the Betterment Committee will go forward with this.

TOWN CLERK

Bills—the following bills were submitted for approval:

General Fund	152-191	\$35,863.97
Part Town B	16	972.57
Highway DA	50-65	13,263.25
Highway DB	11-13	1,633.41

Special Districts	2-3	\$3,855.14
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Total: \$55,588.34

A **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to approve the bills as submitted.

The BAN for the Town Park project and Water Improvement District #1 matures in August; Municipal Solutions is putting this out to bid for us. The principal amount to be applied will be paid as follows:

A9730.6 BAN Principal	\$10,000.00
A9730.7 BAN Interest	500.00
SW9730.6 BAN Principal	\$10,000.00
SW9730.7 BAN Interest	1,499.00

The new Integrated Property System from BAS for the building permits has been installed. It is in the early stages, but once the past parcel history is entered it will be invaluable.

The Town Clerk attended the reception for Mark Alexander who will become the new school superintendent in August. Mr. Alexander is very interested in working with the Town on future projects.

A proposal from Millennium Computers was presented to the Board for a server system in the Clerk's office. This item would service the Clerk, Assessor and Highway Department. It was recommended that the Town go with Core i5 which has a cost of \$948 and 2-3 of onsite installation. The server will be paid for out of A1410.2 Clerk's Equipment. A **motion** was made by Councilman Martin, seconded by Councilman Veazey and carried by unanimous vote to approve the purchase of the Core i5 with installation not to exceed \$1225.00.

The Town Clerk's report for May is available for review.

SUPERVISOR

The Supervisor's report is available for review

Supervisor Cianfrini met with Greg Post of the Town of Batavia and Lucine Kauffman of Elba; the Town of Batavia is looking to extend water north. This would be called Water District 7 for the Town of Oakfield. Supervisor Cianfrini told Mr. Post that yes, Oakfield is interested and they will schedule a meeting in the next few weeks.

There will not be a court consolidate with the Town of Batavia at this time.

The Town will coordinate with the Library to do the annual town walk around within the next couple of weeks.

GAM

There were three speakers at the last meeting discussing money for broadband and infrastructure. The next meeting will be held in Alabama.

OLD BUSINESS

Howard Johns has agreed to replace Kevin Veazey on the Planning Board; a **motion** was made by Councilperson Glor, seconded by Councilman Kabel and carried by unanimous vote to appoint Howard Johns to the Planning Board.

Ratification of Supervisor Cianfrini' signature on the Release of Contract for the land purchase for Water Tower with the Village. A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote that the Town not purchase the property from Lamb & Lamb for the Water Tower as requested by the Village.

A roll call vote went as follows:

Supervisor Cianfrini	Yes
Councilman Veazey	Abstain
Councilperson Glor	Yes
Councilman Kabel	Yes
Councilman Martin	Yes
Passed (4-0-1)	

TOWN DUMP UPDATE

Supervisor Cianfrini spoke with Attorney Kevin Earl and stated that the Town has gotten a copy of an RFP from another municipality. The Town will review this example RFP and work to get moving on bids.

WATER DISTRICT 3

RESOLUTION AND ORDER FOR ESTABLISHMENT OF

WATER DISTRICT NO. 3 FOR A PORTION OF THE TOWN OF OAKFIELD

WHEREAS, the Town Board of the Town of Oakfield duly adopted a Resolution directing Michael T. Cianfrini, the Town Supervisor of the Town of Oakfield to file a map, plan and report as prepared by the Town's engineer for providing the facilities, improvements or services in a portion of the Town of Oakfield, wherein a water district was proposed to be established, as hereinafter described, and

WHEREAS, after the said Town Supervisor duly filed said map, plan and report in the office of the Town Clerk of the Town of Oakfield on January 8, 2012, and the said Town Board did on May 8, 2012, duly adopt an Order reciting a description of the boundaries of the proposed district, the maximum amount proposed to be expended for the improvement, the proposed method of financing to be employed, the fact that a plan, map and report describing the same are on file in the Town Clerk's Office for public inspection and specifying that said Town Board shall meet at the Town Hall on the 12th day of June, 2012, for the purpose of conducting a public hearing on such proposal to establish the water district with the specified improvements and to hear all persons interested in the subject thereof concerning the same, and

WHEREAS, a "Petition to Request Water District " was filed in the Oakfield Town Clerk's Office on May 1, 2012, which was signed by a number of owners within said district, which was greater than the percentage required by law, and

WHEREAS, the improvements proposed are as follows: a project to provide a safe and reliable potable water supply and fire protection to certain residences in the proposed Water District No. 3. The overall project will consist of the construction and installation of approximately 16,350 linear feet of eight (8) inch and twelve (12) inch water main along portions of Fox Road, Maltby Road, Drake Street and Fisher Road; together with all related right-of-way costs, site work and other ancillary work, including hydrants, valves, apparatus, and other improvements and costs incidental thereto (referred to herein as "water improvement"), and

WHEREAS, copies of the aforesaid said Order for a Public Hearing were duly published and posted according to law, and said Town Board did, at the time and place specified in said Order, duly meet and consider such proposal and heard all persons interested in the subject thereof, who appeared at such time and place, concerning the same, and

WHEREAS, the evidence offered at such hearing requires that the Town Board make the determinations hereinafter made;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Oakfield, in the County of Genesee, that it be and hereby is determined as follows:

(1) The aforesaid "Petition to Request Water District" was signed, and acknowledged or proved or authenticated, as required by law and is otherwise sufficient.

(2) The Notice of Hearing was published and posted as required by law and is otherwise sufficient.

(3) That all the property and property owners within the proposed water district are benefited thereby.

(4) That all of the property and property owners benefited are included within the proposed water district.

(5) It is in the public interest to establish the proposed water district as hereinafter described; and be it

FURTHER RESOLVED, that the Town Board does hereby approve the establishment of a Water District as hereinafter described to be known as the Town of Oakfield Water District No. 3. Said Water District being described on **EXHIBIT A**, attached hereto and made a part hereof; and be it

FURTHER RESOLVED that the maximum amount proposed to be expended for such water improvement is \$1,129,000.00, which is planned to be financed by the issuance of serial bonds in the amount not to exceed \$1,129,000.00, offset by any funds received from the United States of America, and/or the State of New York, and/or the County of Genesee, and/or local grants; including, but not limited to, a USDA Rural Development Agency grant, of approximately \$468,000.00, and be it

FURTHER RESOLVED that the proposed annual debt service (assuming 48.5 units) is estimated to be approximately \$654.00 per typical property user in the proposed district, which is a single family home, and be it

FURTHER RESOLVED that a typical household uses 60,000 gallons of water per year and the estimated cost of the water to be purchased by the water district's users is a total of \$4.00 per 1,000 gallons used, to be purchased from the Village of Oakfield, together with a \$20.00 per quarter flat fee; thereby the average household can expect to additionally pay approximately \$320.00 per year for water purchase above and beyond the debt service, and be it

FURTHER RESOLVED that based upon the foregoing estimates, the total annual cost of the typical property in the proposed district is estimated to be \$974.00 per year, and be it

FURTHER RESOLVED that payment of the debt service will be made by levy and collection of special assessments from the several lots and parcels of lands within the water district, which the Town Board shall determine and specify to be specially benefited thereby, so much upon and from each as shall be in just proportion of the amount of benefit conferred upon the same, to pay the principal of and interest on said bonds, as the same shall become due and payable, and be it

FURTHER RESOLVED that each property will also have to pay for service from their home to the road right-of-way, incurring estimated one time costs of approximately \$100.00 for a meter, plus approximately \$10.00 per linear feet of pipe, plus potential well abandonment or separation charges of approximately \$200.00; as well as any internal plumbing charges, and be it

FURTHER RESOLVED that this Resolution and Order is not subject to a permissive referendum; and be it

FURTHER RESOLVED that within ten (10) days after the adoption hereof, the Town Clerk shall post and publish as provided by law a Notice setting forth the date of the adoption of this Resolution and Order and containing an abstract of this Resolution and Order concisely stating the purpose and effect hereof; and be it

FURTHER RESOLVED, that this Resolution and Order is subject to approval by the Office of the State Comptroller, Department of Audit and Control, and be it

FURTHER RESOLVED, that the Town Supervisor, assisted by the Town Attorney and Town Bond Counsel will prepare an application to the Office of the State Comptroller, Department of Audit and Control for approval of the formation of this Water District, and be it

FURTHER RESOLVED, that the Town Clerk be and he hereby is authorized and directed to record a certified copy of this Resolution and Order in the Office of the Genesee County Clerk, and to file a certified copy of this Resolution and Order in the Office of the State Department of Audit and Control, within ten (10) days hereof.

DATE: June 12, 2012

MOTION BY: Councilperson Glor

SECONDED BY: Councilman Veazey

Approved on Roll Call as follows:

Supervisor Michael T. Cianfrini	Yes
Councilman Carol Glor	Yes
Councilman Timothy Kabel	Yes
Councilman Matthew Martin	Yes
Councilman James Veazey	Yes

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NEW BUSINESS

A request was made by the VFW for the Town to make a donation for the Memorial Day Flags; the total cost was \$81.17 to be paid out of A6510.4. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to pay for the flags.

Supervisor Cianfrini presented the Mercy Flight Contract for renewal; this is a two year extension to carry through 2014. A **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to sign the contact to renew the contract with Mercy.

With no further business to come before the Board, a motion was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to adjourn the meeting at 9:18 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk