

TOWN OF OAKFIELD

MARCH 10, 2015

BOARD MEETING

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Cianfrini
Councilman Kabel
Councilman Martin

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Justice Graham
Code/Zoning Officer Mikolajczyk
Assessor Flansburg
Youth Recreation Chairman Janette Post

Supervisor Glor called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

Town Board Minutes of the February meeting: MOTION Deputy Supervisor Veazey, second Councilman Martin to approve the minutes as submitted.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

CARRIED by unanimous vote (5-0)

YOUTH RECREATION COMMISSION

Janette Post, Chair of the Youth Recreation Commission was in attendance. Supervisor Glor and the Board would like to work closer with the Commission. There are some areas that are lacking, such as voucher signing and the importance of the full applications with supporting documents. Supervisor Glor offered to meeting with the Town Clerk, Mrs. Post and any other member of the commission to create guidelines.

DISASTER COORDINATOR

Tom Graham stated that he is in the process of updating the contact list. There is an Emergency Planning Meeting this Thursday which he will attend.

CODE/ZONING OFFICER

Inspection the footers at the US Gypsum
2014 Land Use report has been submitted
Issued a temporary Certificate of Occupancy for Dan Dart
Had a conference call with DEC on flood plain

ASSESSOR

Change notices will go out at the end of the month.

March 10, 2015

RESOLUTION NO. 11: VALUE AGREEMENT FOR UNITED STATES GYPSUM COMPANY

Deputy Supervisor Veazey offered the following:

RESOLVED, the Town Board of the Town of Oakfield hereby states that the total assessed value of tax map parcel 7.-1-6, property owned by the United States Gypsum Company, shall not exceed \$1,800,000 (prior to the application of any special real property exemptions) for a ten year period commencing on the taxable status date of March 1, 2016.

Second: Councilman Kabel

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS vote (5-0)

SUPERINTENDENT OF HIGHWAYS

Supervisor Glor thanked Alan and the Highway Department for all their hard work; they have not had a day off in 78 days.

ROADWORK

Scheduling fixing road side ditch on Hutton Road by USG pond (4 foot pipe wash out) plan on using 2 ft. x2 ft. x 6 ft. concrete solid blocks.

Bridges on Hutton Road and Maple Road will be replaced next year by County Highway.

Plowing and treating roads as needed, this has been a winter that has gotten extremely long, cold and snowy. The people are not in a very good mood. The highway department has worked every day since December 28th with no time off.

We have snow banks higher than we had in almost 20 years.

Started patching pot holes and the roads are only going to get worse based on the depth of frost. This has a worse effect on the budget than the winter, for we budget for a severe winter. We can't budget for excess road repair caused by severe weather.

BUILDINGS & GROUNDS

Working on our building expansion. Bid opening is set for March 16th, 2015 at 2:00 pm here at the Town Building.

Need to keep working with our engineers on the building project for the work that the Town Forces will complete.

Purchase of land for building expansion \$5500/acre plus with a permanent access to the field behind the town building. Kevin Earl is working on this.

Contacted the USG Company to request if they could help with material for the building addition. Wall board, metal studs and ceiling tile. Jim Perry said he would be glad to support this and pass it on to Chicago. Spoke with Jim and he will be getting an update.

CEMETERIES

Been active with burials.

Winter digging is a challenge and looking at new equipment to handle hard digging.

Need to consider raising our pricing on cemeteries. Price increase suggestions:

RESOLUTION NO. 12: CEMETRY PRICE INCREASE 2015

Deputy Supervisor Veazey offered the following:

PRICE SHEET FOR TOWN OF OAKFIELD CEMETERIES

**PROPOSED PRICE CHANGE
BY RESOLUTION OF THE OAKFIELD TOWN BOARD
MARCH 10, 2015**

GRAVE PLOTS	\$500.00	TO	\$550.00
GRAVE OPENING (April 1st-November 30th)	\$450.00	TO	\$500.00
GRAVE OPENING (December 1st-March 31st)	\$550.00	TO	\$750.00
INFANT OPENINGS UP TO 30" LG. (April 1st-November 30th)	\$250.00	TO	\$300.00
INFANT OPENINGS UP TO 30" LG. (December 1st-March 31st)		TO	\$350.00
CREMATION OPENINGS (April 1st-November 30th)	\$250.00	TO	\$300.00
CREMATION OPENINGS (December 1st-March 31st)		TO	\$350.00
VAULT STORAGE			\$100.00

HEADSTONE FOUNDATIONS \$0.50/SQ. IN. TO \$0.55/SQ. IN.

**CARY CEMETERY
21 ALBERT STREET
OAKFIELD, NY 14125**

**REED CEMETERY
2635 JUDGE ROAD
OAKFIELD, NY 14125**

**EAST OAKFIELD CEMETERY
3560 LOCKPORT ROAD
OAKFIELD, NY 14125**

THEREFORE, BE IT RESOLVED, that the scheduling of grave openings and burials in the Town of Oakfield Cemeteries (Cary, Reed and East Oakfield) shall be subject to the following rules:

All grave openings and burials shall be at the request of the Funeral Director in coordination with the Cemetery Administrator.

Graveside services are discouraged between December 1st and March 31st, it is requested that only the Funeral Director and Highway Department employees be present at the gravesite. The Town acknowledges that the cemeteries are open to the public year round, but the public is advised that the

Town will not plow or maintain cemetery driveways or walkways from December 1st through March 31st, and any entry is at their own risk.

Second: Councilman Cianfrini

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS vote (5-0)

PARKS

The park is being used and we are keeping parking lots plowed as our schedule allows. With all the snow this has been very difficult.

We are keeping trash cans emptied; weather permitting.

We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available. Will talk with Little League and the Betterment Committee for financial assistance. Hoping Job Corps will do the work. We may want to consider doing this work with a BAN.

EQUIPMENT UPDATE

Truck 202 is repaired and back in service.

Received a recall on truck 203 and 202 from Mack. Will be scheduling repairs.

Truck 201 has an exhaust leak in piping; will schedule repair.

PUBLIC WORKS UPDATE

Update on Batavia Townlines Project, Oakfield Water District 6 is moving forward. Contractor will start sometime in Spring of 2015.

WD4 update—75% in and will start chlorination testing this week.

WD7—well testing should be complete this month and a letter from Health Department to Rural Development.

WD5—materials on order and waiting on delivery.

WD9—is being worked on by our Engineers. This is Macomber Road south of Townline and Townline in the town of Alabama. Petitions are being circulated.

We should be looking at laying our sewer districts for future expansion and current needs in the Town. Also need to create sewer districts in areas where sewer currently exists.

Will be making some recommended changes to our water STDs in the future.

LIBRARY

Does the Board want to bid out the window replacement?

YES

MISCELLANEOUS

Need to set up a meeting on possible housing development plan areas for the Town of Oakfield. A developer has already been here for info on locations of housing tracts.

Landfill is closed for the season.

Would like Mark and myself to get our water licenses.

We need to look at all our codes and STDs. We need to be prepared for a future that looks very promising. STAMP is alive and moving forward at a good pace and we need to be prepared.

TOWN CLERK

Abstract No. 3-2015: MOTION Deputy Supervisor Veazey, second Councilman Kabel to authorize the following:

General Fund	55-90	\$ 87,754.14
Highway DA	19-35	\$ 29,873.60
Highway DB	7-8	\$ 974.77
Part Town B	6-8	\$ 2,433.87
Special Districts	10-16	\$432,170.00
	TOTAL	\$553,206.38

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED unanimous vote (5-0)

I spoke with Filipe Oltramari from the Genesee County Planning Board, regarding a meeting regarding the Comprehensive Plan. We will be meeting with the Village at their Offices on April 8, 2015 at 7:00 pm. The Town Board, Planning Board and ZBA are encouraged to attend.

Special Meeting: MOTION Councilman Cianfrini, second Deputy Supervisor Veazey to schedule a special meeting to award the BID on the Town Hall Expansion on March 30, 2015 at 5:15 pm.

MOTION CARRIED unanimous vote (5-0)

RESOLUTION NO. 13—ACCEPT RESIGNATION OF MARK MIKOLAJCZYK

Councilman Kabel offered the following:

RESOLVED, the Town Board of the Town of Oakfield regrettfully accepts the resignation of Code and Zoning Officer Mark Mikolajczyk effective March 28, 2015.

Second: Councilman Martin

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS vote (5-0)

RESOLUTION NO. 14—RESOLUTION TO APPROVE AN INTERMUNICIPAL AGREEMENT FOR THE GREEN GENESEE/SMART GENESEE PROJECT

Councilman Kabel offered the following:

RESOLUTION TO APPROVE AN INTERMUNICIPAL AGREEMENT FOR THE GREEN GENESEE/SMART GENESEE PROJECT

WHEREAS, the Town of Oakfield, along with the Town of Alabama, the Town of Batavia, the Village of Oakfield, New York Green, Inc., the County of Genesee, the Genesee County Industrial Development Agency, d/b/a Genesee County Economic Development Center, and the Genesee Gateway Local Development Corporation, (hereinafter referred to as the “Parties”), applied for and received a grant in the amount of \$175,000.00 from the New York State Energy Research and Development Authority, and

WHEREAS, the Green Genesee/Smart Genesee Project, (hereinafter referred to as “Project”), requires each Party to contribute a portion of cash and in-kind services totaling \$133,334.00.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Oakfield, New York, that a proposed “Green Genesee/Smart Genesee Project Intermunicipal Agreement”, with Exhibits

A, B and C annexed thereto, which Intermunicipal Agreement and Exhibits will be incorporated into this Resolution by reference and made a part of the Town Board Minutes; is hereby approved and the Town Supervisor is hereby authorized and directed to sign this Intermunicipal Agreement on behalf of the Town of Oakfield, and

BE IT FURTHER RESOLVED the Town Supervisor is also authorized and directed to take all steps necessary to comply with the Intermunicipal Agreement and the requirements of the Project, including, but not limited to, contributing cash amounts as needed, not to exceed the sum of \$4,000.00, and arranging for in-kind services by Town employees, as needed, not to exceed a value of \$1,000.00; as the Town of Oakfield's contributions to the Project as set forth in Exhibit C.

Dated: March 10, 2015

Second: Councilman Martin

APPROVED UNANIMOUS vote (5-0)

Town Clerk Haacke spoke with Brooke Pontillo from Toshiba regarding replacing our leased Konica copier/scanner that often doesn't perform well with another model. Mrs. Pontillo stated that she could pay off the remaining lease of 24 months and get us a faster, comparable copier with a fax option for \$360.35 per month. Our current lease agreement is \$347.12.

MOTION Deputy Supervisor Veazey, second Councilman Kabel to approve the 63 month lease of Toshiba e-Studio 3555C.

MOTIN CARRIED unanimous vote (5-0)

Letters have gone out to residents with delinquent taxes.

RESOLUTION NO. 15—AUTHORIAZATION TO OPEN CHECKING ACCOUNTS

Councilman Cianfrini offered the following:

RESOLVED, the Town Board of the Town of Oakfield authorizes Supervisor Carol Glor and Town Clerk Melissa Haacke to open two new checking accounts with M&T Bank of Oakfield. One account for the Building Expansion and the other for Water District 6. Both the Supervisor and Town Clerk have authority to sign.

Second: Councilman Martin

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS vote (5-0)

SUPERVISOR

The Supervisor's report is available for review.

LIBRARY LIAISON

Things are pretty quiet right now.

The Library is working on getting a grant to help pay for replacement windows.

GAM

Last month Jay Gsell and Matt Landers spoke on Joint Efficiency.

This month's meeting will be held at the Village office at 7:00 pm, Thursday, March 12th.

The BID opening for the Building Expansion is scheduled for Monday, March 16, 2015 at 2:00 pm.

ADJOURNMENT: MOTION Councilman Cianfrini, second Deputy Supervisor Veazey to adjourn the meeting at 8:12 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk