

TOWN OF OAKFIELD

BOARD MEETING

MARCH 9, 2010

Supervisor Dodd called the meeting to order at 7pm, followed by the Pledge to the Flag.

PRESENT: Supervisor Dodd, Councilmen Veazey, Kabel and Cianfrini, Councilperson Glor, Town Clerk Haacke, Assessor Flansburg and Code and Zoning Officer Smith.

The first order of business was to approve the Loan Resolution for Water District #2. A brief summary of the resolution was presented by Clerk Haacke. A **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous vote to accept the resolution as stated.

A roll call vote went as follows:

Supervisor Dodd	Aye	Councilman Veazey	Abstain
Councilperson Glor	Aye	Councilman Kabel	Aye
Councilman Cianfrini	Aye		

Passed (4-0-1)

The Grant Resolution for Water District #2 was presented next. A brief summary was presented by Clerk Haacke. A **motion** was made by Councilperson Glor, seconded by Councilman Kabel and carried by unanimous vote to accept the resolution as stated.

A roll call vote went as follows:

Supervisor Dodd	Aye	Councilman Veazey	Abstain
Councilperson Glor	Aye	Councilman Kabel	Aye
Councilman Cianfrini	Aye		

Passed (4-1-0)

Town Clerk Haacke stated to the Board the USDA requires a Fiduciary Insurance policy be placed upon the Bonded money before their funds be released. Town Clerk Haacke contacted Shepard, Maxwell and Hale to begin the process. All paper was completed by the Town prior to the meeting, it will be approximately 24 hours once submitted to the insurance underwriters before we approved for the additional policy.

A **motion** was made by Councilperson Glor, seconded by Councilman Cianfrini and carried by unanimous vote to proceed with the Fiduciary Insurance Policy as stated by USDA.

A roll call vote went as follows:

Supervisor Dodd	Aye	Councilman Veazey	Abstain
Councilperson Glor	Aye	Councilman Kabel	Aye
Councilman Cianfrini	Aye		

Passed (4-0-1)

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Park Pavilion Rental Agreement

This item was tabled at the February 9, 2010 meeting to give Councilman Cianfrini time to review the document. It was determined that the Town will only charge one fee; \$25 non-refundable.

Line #3 regarding reservation cancellations will be removed since the fee is non-refundable.

Line #15 is to be rephrased to state "no unauthorized" operation of pony rides or motorized rides. (Absolutely no four wheelers or snow mobiles)

Line #17 will read that the Town RESERVES the right to require certificates of insurance.

Another line to be added there is no UNAUTHORIZED vending or soliciting in the park.

In case of a non-emergency, Town Clerk Melissa Haacke is to be contacted.

It was also mentioned that signs be posted in the park stating that no motorized vehicles such as four wheelers or snow mobiles be driven in the park.

A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the Park Pavilion Rental Application with the amended changes.

A letter from Clark Patterson Lee, the Town Engineering firm was discussed regarding the review of the Fox Creek RV Camp. This letter was a response to questions or statements that Clark Patterson Lee had regarding the plans of the RV Park.

Councilman Cianfrini stated that 3 items need to be removed from this letter because the Town Planning Board had already made changes to the Zoning Laws regarding these items. It was explained by Zoning Officer Smith that Clark Patterson Lee was going by what Zoning Laws are on the Town Website. Since that will not be updated with the new Laws until all the Zoning Laws are changed, we will fax the information to Clark Patterson.

At this time, 7:30 pm, Supervisor Dodd turned the meeting over to Deputy Supervisor James Veazey due to medical reasons.

CODE AND ZONING OFFICER

Officer Smith stated that two certified letters have been sent to the resident at 3541 Lockport Road, but neither has been picked up; a Sheriff's Deputy will have to deliver a summons to appear in court.

The Town Planning Board will be ready to submit the changes to the Zoning Laws no later than May.

The Planning Board would like to meet with the Town Board next month to go over the changes. It was decided that the April 13th Board Meeting will begin at 6:30 pm.

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ASSESSOR

Assessor Flansburg stated that Oakfield is at 100% of assessed value for 2010 and it has been accepted by the state as good numbers. He also stated that the Town has received a check for \$9093.79 for CAPING.

SUPERINTENDENT OF HIGHWAYS

Road work: Last week snow plowing has taken a temporary hold. The roads show a lot of signs of frost movement.

Buildings & Grounds: Bathrooms; men and women are all fixed. The front door is finished except for painting; which we have to do.

Cemeteries: The cemeteries are closed for the season, however there are 4 bodies in the vault for spring burial.

Parks: The Park is still being used during this winter season.

Equipment Update: The Pick-up is at Orleans for work. 10 Wheel Dump 202 goes in for warranty work Wednesday, March 10, 2010. Tractor 208 was fixed; lights and rear tire rims replaced.

Public Works Update: Currently waiting for Water Line District 2 to go out to bid.

Library: The Library Board asked if another internal phone line could be put in. Superintendent Dennis advised them if they needed it, it was up to them to put the line in. The Library Board then wanted to know who would cover the cost. A brief discussion took place and it was decided that the new line would be at the Library's expense.

Superintendent Dennis' report was given by Town Clerk Haacke since he is currently in Albany trying to save our CHIPS funding.

Superintendent Dennis also requested the Board to allow him to present a Proclamation of Thank you to Mike and Diane Zakes at their retirement dinner. A **motion** was made by Councilman Cianfrini, seconded by Councilperson Glor and carried by unanimous vote to present a Proclamation from the Town to the Zakes congratulating them on their retirement.

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TOWN CLERK

Minutes: The minutes of the February 9, 2010 Board Meeting were approved. A **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous vote to approve the minutes as submitted.

Bills: The following bills were submitted for payment:

General Fund	60-90	\$11,842.14
Part Town B	3-4	990.31
Highway DA	24-30	6,510.93
Highway DB	8-9	887.14
Sewer Fund	1	635.00
	TOTAL	\$20,865.52

Representatives from the Census contacted the Town Office asking if they could have people at the Town Building available to answer questions if necessary. They plan on being here from March 19th-April 16th.

A resident came into the Town Office to pay her taxes on March 1, 2010. A couple days later she called and stated to the Deputy that she was told that according to New York State Real Property Law 925-a a penalty should not be charged to the Taxes since the last day of the month fell on a Sunday. In researching this, had the County of Genesee not written on the tax bills the dates they were due, the times the Clerk's offices were open and stating again under "For Your Information" that taxes are due by 1/31/2010 then this Law would have taken effect. Since it is clearly spelled out on the tax exactly what date the payment is due without penalty, the law does not apply.

Town Clerk Haacke reminded the Town Board that she is putting together a Newsletter and would like all articles to be submitted to her no later than Monday, March 22, 2010.

The Lion's Club will have the annual Easter Egg Hunt in the Town Park on Saturday, April 3, 2010 at 1:00 pm.

Tammy Dilcher has expressed interest in cleaning the Town Building. She is willing to do this under contract at of a rate of \$9.00 per hour, with a maximum payment of \$1200.00 for the year. After a brief discussion Councilman Cianfrini suggested that we get a couple other prices to compare and decide at the April meeting.

Town Clerk Haacke was given permission from the Board to put together a committee to allow the Non-Profit organizations of Oakfield and Alabama to use the Town Park on September 6, 2010 for a Labor

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Day Celebration. Mrs. Haacke met with three people from the Lion's Club, a member of the business community and Chairperson of Youth Recreation. This group is composing a letter inviting the area Non-Profit organizations to participate. Another meeting is to be held April 14, 2010 at 7 pm at the Town Hall.

SUPERVISOR

Deputy Supervisor Veazey stated that the Supervisor's report was available for review.

LIBRARY LIAISON

Councilman Kabel attended the Library Board meeting and stated that the phone line was discussed. It was also brought up that there is no street number on the Library Building. The proper address is 3 North Pearl Street. The Library Board would like to have the word "three" spelled out; not just a number. Code Officer Smith said that state law requires it to be numeric.

GAM

Councilperson Glor attended the GAM meeting; there was discussion of the 2009 key projects and the MedTech Park out by GCC.

FIRE BUDGET

Councilperson Glor said that the meeting went very well; and that all parties agreed to a more open dialogue in the future. \$35,000 was added to the mobile reserve; the next truck to be replaced will be Engine 71 which is 13 year old. The proposed total increase of the budget is roughly 1.6% over 2009.

With no other business to come before the Board a **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous vote to adjourn the meeting at 8:17 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk

