

TOWN OF OAKFIELD
REGULAR TOWN BOARD MEETING
MARCH 11, 2025

ROLL

CALL: Supervisor Martin
Deputy Supervisor Wolcott
Councilman Carroll
Councilperson Glor
Councilman Kabel

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Schultz
Deputy Clerk Baubie
CEO/ZEO Mikolajczyk
Greg Houseknecht, Town Planning Board
Chad Klotzbach, County Legislator
Dusty Reding, Resident

Supervisor Martin called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

MINUTES

Minutes of the Regular Town Board Meeting of January 14, 2025—MOTION Deputy Supervisor Wolcott, second Councilman Carroll to approve the minutes as written.

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

CEO/ZEO

Mr. Mikolajczyk's report is available for review during regular business hours.

The Planning Board, gave a recommendation to the Town Board regarding Mitchell Todd's application; this was premature as Mr. Houseknecht has yet to send this to the County Planning Board.

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Keeping roads treated and plowed
Hooked up chipper
Cleaning roadsides from road damage and debris

BUILDINGS & GROUNDS:

Couple doors fixed on court side
Put strips on bottom
Major service on generator

CEMETERIES:

1 burial

PARKS:

N/A

EQUIPMENT UPDATE:

Changed oil in all tractors, mini loader and mini excavator
Plow trucks are running fine
Took Excavator (218) to CAT for 1000 hours service

MISCELLANEOUS:

N/A

TOWN CLERK

Abstract 3-2025—MOTION Councilperson Glor, second Councilman Kabel to authorize the following:

General Fund	3407-3434	\$26,763.29
Part Town B	384-385	\$ 2,662.77
Sewer District	3	\$ 6,048.00
Highway DA	1198-1217	\$11,119.58
Capital Water Sewer	69-72	\$24,209.62
	TOTAL	\$70,803.26

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

**RESOLUTION NO. 10-2025—RESOLUTION ACKNOWLEDGING THAT THE REQUIRED
AUDIT OF THE COURT RECORDS AND DOCKETS WAS CONDUCTED**

Councilman Carroll offered the following:

WHEREAS, Section 2019-a of a Uniform Justice Court Act requires that Town Justices annually provide their court records and dockets to their respective Town Auditing Board, and that such records be audited and that fact be entered into the minutes of the Board's proceedings; and

WHEREAS, an audit was conducted of the Town Justices records and dockets by the Town of Oakfield Audit Committee, which is Deputy Supervisor Kim Wolcott and Supervisor Matthew Martin.

NOW, THEREFORE, BE IT RESOLVED, the Oakfield Town Board hereby acknowledges that the required audit of the Court Records and Dockets was conducted and hereby directs the Supervisor to forward a copy of the audit report along with a copy of this resolution to the Chief Internal Auditor, NYS Unified Court System, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY 12033.

Second: Councilperson Glor

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 11-2025—CLERK’S AUDIT RESOLUTION

Councilman Kabel offered the following:

WHEREAS it is required by law that an annual audit be conducted on the books of the Town Clerk; and

WHEREAS the Town Supervisor and Deputy Supervisor make up the audit committee; and

WHEREAS the audit committee has fulfilled the task of auditing the books of Town Clerk Melissa M. Haacke for the year 2024.

NOW, THEREFORE, BE IT RESOLVED, that the audit committee has submitted a written review of the Town Clerk’s books, dated January 15, 2025, to the office of the Town Clerk, fulfilling the audit requirements for the year 2024.

Second: Councilperson Glor

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

APPROVED UNANIMOUS VOTE (5-0)

Again, the proposed Local Law No. 1-2025 was presented for discussion and consideration.

Councilperson Glor offered the following discussion:

She feels good that the position of MEO is not included
Deputy Supervisor should be a board member

Town Clerk Haacke again explained that this was a recommendation from the Association of Towns and that it was recommended that all appointed positions be listed in the Local Law, as to avoid having to make amendments to add appointed positions later.

The reason a town would eliminate/expand residency requirement is because they are unable to find a qualified candidate from within the town. While this has happened with the Court Clerk and Deputy Town Clerk, it is only a matter of time before it happens with other positions. It is acknowledged that it has/is happening with Code and Zoning Enforcement.

Supervisor Martin feels that more research needs to be done on this matter. The proposed law was completely stalled, with no effort made to move forward.

SUPERVISOR

MOTION Councilman Kabel, second Deputy Supervisor Wolcott to approve the Supervisor's report as submitted.

Ayes: Marton, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

NEW BUSINESS

The Oakfield Historical Society will hold an open house on April 12, 2025, between noon-2 pm.

On May 6th, the Historical Society will host a program on Joseph Elliott at the Community & Government Center.

Earth Day—April 26th and the Town will provide gloves and garbage bags.

Cemetery Cleanup will be May 17th, 2025, at Cary Cemetery.

LEGISLATOR KLOTZBACH

The legislator stated that there will be a survey sent out by the county about interest in a countywide assessment plan.

ADJOURNMENT—MOTION Councilman Kabel, second Deputy Supervisor Wolcott to adjourn the meeting at 7:24 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk

