

TOWN OF OAKFIELD
REGULAR TOWN BOARD MEETING
DECEMBER 10, 2024

ROLL

CALL: Supervisor Martin
Deputy Supervisor Wolcott
Councilman Carroll
Councilperson Glor
Councilman Kabel

OTHERS

PRESENT: Town Clerk Haacke
Deputy Town Clerk Baubie
Superintendent of Highways Schultz
CEO/ZEO Mikolajczyk

Supervisor Martin called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

Minutes: Regular Town Board meeting of November 12, 2024: MOTION Deputy Supervisor Wolcott, second by Councilman Kabel to approve the minutes as written.

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNANIMOUS VOTE (5-0)

CEO/ZEO

Mr. Mikolajczyk's report is available for review during regular business hours.

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Keeping roads treated and plowed

BUILDINGS & GROUNDS:

Working on fixing lights around buildings

Replacing bricks that fell off

CEMETERIES:

2 burials

Sold 10 plots

PARKS:

Bathroom is set

EQUIPMENT UPDATE:

All is running fine

MISCELLANEOUS:

Christmas trees are all lit up and pretty

TOWN CLERK

Abstract 12-2024: MOTION Councilperson Glor, second Councilman Carroll to authorize the following:

General Fund	375-3317	\$57,920.16
Sewer	4871	\$ 1,872.00
Highway DA	1154-1160	\$ 2,901.48
Highway DB	456-458	\$ 5,518.81
Capital Water	65	\$ 7,092.55
Part Town B	374-377	\$ 1,606.97
	TOTAL	\$76,911.97

Ayes: Martin, Wolcott, Carroll, Glor, Kabel
MOTION CARRIED UNANIMOUS VOTE (5-0)

RURAL DEVELOPMENT

One of the Water loans had a discrepancy with the March interest payment, turns out the district is paid ahead. The representative at RD stated that we can apply more to the loans to pay them off early at any time.

MJ MECHANICAL

RESOLUTION NO. 36-2024—PREVENTATIVE MAINTENANCE & SERVICE AGREEMENT FOR HVAC AND DOMESTIC HOT WATER HEATER

Councilman Kabel offered the following:

BE IT RESOLVED that the Town Board of the Town of Oakfield accepts the Preventative Maintenance & Service Agreements for the HVAC and Domestic Hot Water Heater for 2025. The Domestic Hot Water Tank will be served at a charge of \$1,800.00, and the HVAC system will have three (3) services calls totaling \$5,775.00.

Second: Councilman Carrol

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 37-2024—ADD DEPUTY CLERK TO TOWN CLERK GENERAL FUND AND TAX COLLECTION BANK ACCOUNTS AT TOMPKINS BANK OF CASTILE

Councilperson Glor offered the following:

BE IT RESOLVED that the Town Board of the Town of Oakfield authorizes Deputy Town Clerk, Sandra M. Baubie be added to the Town Clerk General Fund and Tax Collection Accounts at Tomkins, Bank of Castile.

Second: Councilman Kabel

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 38-2024-PURCHASE OF NEW COMPUTERS IN TOWN CLERK’S OFFICE

Councilman Carroll offered the following:

BE IT RESOLVED that the Town Board of the Town of Oakfield authorizes the Town Clerk to purchase three (3) new computers for the Town Clerk's Office. The computers will be purchased through Millennium Computers of Batavia, two at a cost of \$598 each (\$1,196). Of the two for \$598 each, one will be at the front counter for the main Clerk's program and DEC, the second at a cost of \$598 will house the scanning program for records retention, IPS, the sign board, and bank scanner.

BE IT FUTHER RESOLVED the computer costing \$1,098.00 for the Town Clerk. This computer will have full Microsoft programs, capabilities for records retention, state programs, and storage.

Second: Councilperson Glor

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

APPROVED UNANIMOUS VOTE (5-0)

DATES FOR YEAR END MEETING AND ORGANIZATIONAL MEETING

The Year End Meeting will be held December 26, 2024, at 4:00 pm.

The Organizational meeting will be held January 2, 2025, at 4:00 pm

SUPERVISOR

MOTION Deputy Supervisor Wolcott, second Councilman Carroll to approve the Supervisor's report as written.

Ayes: Martin, Wolcott, Carroll, Glor, Kabel

MOTION CARRIED UNAMIOUS VOTE (5-0)

OLD BUSINESS

Supervisor Martin wanted to thank Mark Mikolajczyk, Kim Wolcott, and Mike Schultz for help setting the new bathroom at the Town Park on Saturday.

ADJOURNMENT: MOTION Councilman Kabel, second Deputy Supervisor Wolcott to adjourn the meeting at 6:56 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk