

**TOWN OF OAKFIELD**

**MARCH 12, 2024**

**REGULAR TOWN BOARD MEETING**

**ROLL**

**CALL:** Supervisor Martin  
Deputy Supervisor Wolcott  
Councilman Carroll  
Councilperson Glor  
Councilman Kabel

**OTHERS**

**PRESENT:** Town Clerk Haacke  
Superintendent of Highways Schultz  
Assessor Flansburg  
CEO/ZEO Mikolajczyk  
Legislator Chad Klotzbach

Supervisor Martin called the meeting to order at 6:30 pm followed by the Pledge to the Flag.

**Minutes of the February 13, 2024, Regular Town Board Meeting: MOTION** Deputy Supervisor Wolcott, second Councilman Kabel to approve the minutes as written.

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

**CEO/ZEO**

Mr. Mikolajczyk's report is available for review during regular business hours.

**ASSESSOR**

The update is almost done, numbers seem high enough to claim 100% currently. Change notices will go out by the end of the month. 4.6% increase to date.

As far as tax collection, of 1442 tax bills there are 83 bills outstanding and of those, there are 53 with re-levies.

**SUPERINTENDENT OF HIGHWAYS**

A big thank you to Alan Muntz for taking over while Superintendent Schultz was out on medical leave. You did a great job.

**ROADWORK UPDATE**

Picking up trees from wind damage

**BUILDINGS & GROUNDS:**

**N/A**

**CEMETERIES:**

Cleaned up the cemeteries a little bit.

**PARKS:**

Brought in Alabama’s excavator and mower head, cleaned up around little pond.  
Set posts for pickle ball court.

**EQUIPMENT UPDATE:**

Everything is in working order.

**LIBRARY:**

N/A

**MISCELLANEOUS:**

N/A

Supervisor Martin brought up the subject of creating the position of Deputy Superintendent of Highways.

**RESOLUTION NO. 15-2024—CREATION OF THE POSITION OF DEPUTY SUPERINTENDENT OF HIGHWAYS**

Councilman Kabel offered the following:

**BE IT RESOLVED** that the Town Board creates the position of Deputy Superintendent of Highways. The Deputy Superintendent of Highways will receive an additional \$2.50 per hour over the MEO wage. This position is effective March 12, 2024.

**BE IT FURTHER RESOLVED** that Alan Muntz is appointed to the position of Deputy Superintendent of Highways.

**Second:** Deputy Supervisor Wolcott

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**APPROVED UNANIMOUS VOTE (5-0)**

**TOWN CLERK**

**Abstract 3-2024—MOTION** Councilperson Glor, second Deputy Supervisor Wolcott to authorize the following:

General Fund	3016-3044	\$315,907.86
Part Town B	348-349	\$ 1,490.18
Highway DA	1073-1082	\$ 13,773.95
Highway DB	438-441	\$ 6,294.40
Capital Water/Sewer	52-55	\$ 63,864.99
	<b>TOTAL</b>	<b>\$401,331.38</b>

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

The Town Clerk received a call from the town attorney, he has finally made contact with the library attorney, and we should be able to close on the library building shortly.

Councilperson Glor asked who will pay to record the warranty deed to turn the building over to the library? After a short discussion, it was determined that instead of asking for insurance reimbursement from the library, the library will pay the recording fees.

Supervisor Martin asked the Town Clerk to inform Attorney Welch and Carol D'Alba.

Town Clerk Haacke, Assessor Flansburg, CEO/ZEO Mikolajczyk, and Jeremy DeLyser of Clark Patterson Lee met to discuss the Sewer Grant/Study. Forming sewer districts and overlay water districts were discussed. Looking first at the area that is currently referred to as Water Improvement District 1.

### **SUPERVISOR**

**MOTION** Councilman Kabel, second Deputy Supervisor Wolcott to approve the Supervisor's report as submitted.

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

### **NEW BUSINESS**

Various repairs at the Town Park.

Priority is the backstop.

**MOTION** Deputy Supervisor Wolcott, second Councilperson Glor to do the repairs on the backstop first as that is top priority. Funding for this will be paid for through ARPA funds.

**Ayes:** Martin, Wolcott, Carroll, Glor, Kabel

**MOTION CARRIED UNANIMOUS VOTE (5-0)**

Respectfully submitted,

Melissa M. Haacke,  
Town Clerk