

TOWN OF OAKFIELD
REGULAR BOARD MEETING
JULY 10, 2018

ROLL

CALL: Supervisor Glor
Deputy Supervisor Martin
Councilman Carroll
Councilman Kabel
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Code/Zoning Officer Mikolajczyk
Justice Graham
Michele Graham, Village Trustee
Jamie Lindsley, Oakfield Betterment Committee

Supervisor Glor called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

Minutes of the June 12, 2018 Regular Board Meeting: **MOTION** Councilman Kabel, second Councilman Carroll to approve the minutes as written.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

JAMIE LINDSLEY, OAKFIELD BETTERMENT COMMITTEE

Labor Day schedule was presented to the Board
The 5k will benefit the Warrior House in Shelby
You may walk or run the 5k
Theme of the parade is Red, White & Blue
Invited the Board to be in parade
Fireworks set for Monday

***Code/Zoning Officer Mikolajczyk stated he received a phone call from Young's Explosives
Mrs. Lindsley stated that Young's is not doing the Fireworks, Skylighters out of Buffalo is the company.

Code/Zoning Officer Mikolajczyk asked where the fireworks will be set off. Mrs. Lindsley stated that the school has approved the Betterment Committee can shoot them from school grounds.

Code/Zoning Officer Mikolajczyk stated that the school has not yet applied for the Pyrotechnic Permit nor submitted a sight plan as to where on school grounds the fireworks will be set off.

Supervisor Glor asked about the barricades and signs that are needed for the weekend; Superintendent Dennis stated that he is still waiting approval from the State. The DOT is requiring a lot more signage and barricades than originally thought.

Michele Graham, Village Trustee

On behalf of the Village, Trustee Graham personally apologized for lack of communication regarding the Fire Department

There was to have been a representative from the Village Board here last month, they failed to attend

Trustee Cianfrini and Trustee Igoe are putting together a perspective Fire Budget; if a Fire District should exist or remain a Village Fire Department

Village is looking at what a 3-5 year fire budget would look like

Trustee Cianfrini would prefer not to have another taxing entity

Supervisor Glor told Trustee Graham that the Town Board understands that taxes will not go down with a Fire District. However, the Town understands the need for fire protection and voted in favor of a Fire District vs. a Village Fire Department. A Fire District would allow Exempt Tax Property to then pay for fire protection.

TOWN JUSTICE

RESOLUTION 30-2018—AUTHORIZATION TO APPLY FOR 2018 JCAP GRANT

Deputy Supervisor Martin offered the following:

BE IT RESOLVED, the Town Board authorizes Justice Graham to apply for the 2018 JCAP Grant for a monitor at the magnetometer to view the court room.

Second: Councilman Carroll

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 31-2018—MAGISTRATES AND COURT CLERK CONFERENCES

Deputy Supervisor Martin offered the following:

BE IT RESOLVED, the Town Board authorizes that the two Town Justices and the Court Clerk to attend the Magistrates and Court Clerk's conferences.

BE IT FURTHER RESOLVED, that since Sandra Almeter, Court Clerk of the Towns of Elba and Oakfield, that for the year 2018 the Town of Elba will pay for the Clerk's Conference, 2019 will be paid by the Town of Oakfield.

Second: Councilman Wolcott

Ayes: Glor, Martin, Carroll, Kabel, Martin

CARRIED UNANIMOUS VOTE (5-0)

Justice Graham received a letter from Bob Zickl who will be retiring from the County this year. Mr. Zickl has offered his services as Town Prosecutor for Vehicle and Traffic. Justice Graham will get more information on his services; the rate is approximately \$225 per month.

Should the Town use Mr. Zickl's services, a new line item may need to be added to the budget.

Justice Graham stated that the Court Software Company has been purchased by NYS, the \$1900 per year will no longer be charged so that money could be used for funding the Prosecutor line.

The court is very busy, there were 24 DA cases this past week.

DISASTER COORDINATOR

Working on Hazard Mitigation
Finishing Snow & Ice
Working with the Village as needed with their plans

Supervisor Glor would like Disaster Coordinator Graham to conduct a Sexual Harassment training in November of 2018.

CODE/ZONING OFFICER

Mr. Mikolajczyk's report is available for review in the Town Clerk's office during regular business hours.

ASSESSOR

The State will roll out a new Assessor's program in a year and a half
The program is web based and will reside in Albany
Part of the new program will have public access
OARS will stop doing upgrades
Governor changed Enhanced STAR, no longer done at local level
2019 all Assessor's terms are up

At 7:08 town resident Robert Ostrander joined the meeting

SUPERINTENDENT OF HIGHWAYS

- 1) Road Work Update
 - a) Cutting-down dead trees.
 - b) Top soiling and clean up from last year construction.
 - c) Mowing road sides first round complete mowing with excavator now ditches and brush.
- 2) Building & Grounds
 - a) Everything is in working order.
- 3) Cemeteries
 - a) New trees and bushes for Cary and Reed cemetery are being watered daily.
 - b) Head stone foundations are completed.

- c) Three trees are left to be cut down.
- d) Planning on paving main driveways this year. Where will funds come from to pay for?

Parks

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available and talk to little league, betterment committee for financial assistance. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is by Clark-Patterson.
- b) We need to discuss next steps in the park up-grades.
- c) Bath room cleaning and mowing has started, bath rooms will be left un-locked.

4) Equipment Update

- a) New gator and tractor has been delivered

5) Publics Works Update

- a) WD 7 SERGI needs to come back to do some touch-up restoration.
- b) WD 9 & 3 has some meter pit repairs needed to be done.
- c) WD 10 package has approved by RD waiting to put to bid. Test pits are completed.
- d) WD 11 Judge Road, MaCumber Road complete.
- e) WD 12 Lewiston Road test pits complete.
- f) Phase 2 Alabama awarded to Morsch Pipeline, Inc. which includes meter vault at Lewiston Road south at village/town line. Construction well under-way.
- g) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer.
- h) Monroe Water Authority in future is the way to go. Waiting for city water plant to go off line first before that can happen.
- i) Need to pursue getting together with village with Town Board, Town Attorney, County Attorney, County Highway Superintendent, Village Board, and Village Attorney on water debt distribution.
- j) Approve hook-up for WD-1 improvement area 7593 South Pearl St. Steve O'Dell.

6) Library

- a) Working on quote from CPL for elevator install at the library. CPL has come took pictures and measurements. Estimate very good library working on getting a grant.

7) Miscellaneous

- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield a developer has already been here for info on locations for housing tracts.
- b) Land fill will open for the whole year weather permitting access.
- c) Working with a solar company on a solar field installation. Nothing new to report.
- k) Need to revise and up-date our zoning codes and town required permits.
- l) Perm 33c permit for Labor Daze event 3-Days with road closers, barricades, and detours per MUTCD, request from the Village to be joint applicants on the permit. Working with CPL on completing detour traffic plan for DOT. Submitted to DOT and making revisions per DOT request.
- m) DEC has completed the Landfill Inspection waiting for the report.

Alan R. Dennis
Superintendent of Highways
Public Works Administrator
Cemetery Administrator
Parks Administrator
3219 Drake Street
Oakfield, New York 14125
585-813-3352 cell phone
585-948-5835 ext. 103 office
585-948-8108 fax

Test pits for Water Districts 10 & 12 are complete. Holding off putting WD 10 out to BID until August.

RESOLUTION NO. 32-2018—WATER HOOK-UP IN WATER IMPROVEMENT AREA 1

Deputy Supervisor Martin offered the following:

BE IT RESOLVED, the Town Board of the Town of Oakfield authorizes a water connection in Water Improvement Area 1 at 7593 South Pearl Street Road.

Second: Councilman Kabel

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 33-2018—PURCHASE OF NEW PLOW TRUCK

Deputy Supervisor Martin offered the following:

BE IT RESOLVED, the Town Board authorizes Superintendent of Highways to order a new plow truck, to be paid out of the 2019 Budget in the amount of \$270,058.00 complete.

Second: Councilman Wolcott

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

Caterpillar will continue to do the yearly trade until further notice. The schedule is as follows:

August	Large Loader	\$5,360.00	plus	\$15.00/ hr. rate
November	Mini Excavator	\$4,814.00	plus	\$15.00/ hr. rate
December	Mini Loader	\$3,227.00	plus	\$15.00/ hr. rate

Superintendent Dennis stated that at Highway School there were several sessions on Disasters. Both the State and Federal governments are pushing this training and we need to be prepared.

TOWN CLERK

Abstract 7-2018—MOTION Councilman Wolcott, second Councilman Carroll to approve the following:

General Fund	1045-1075	\$22,510.74
Highway DA	362-369	\$ 8,840.95
Highway DB	199-208	\$66,699.93
Part Town B	125-128	\$ 2,191.30
Water District	167	\$ 930.00
Special Districts	185-186	\$ 7,982.77
	TOTAL	\$109,155.69

Second: Deputy Supervisor Martin

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

Youth Recreation started on Monday, August 9, 2018; an incident report has already been submitted.

The Town Clerk received a letter from Genesee County Treasurer Scott German, Tax Bills will be able to be paid on line in 2019 at no cost to the Town.

Paperwork has been submitted to Tompkin's Insurance so that the employee portion of Health Insurance can be take out before taxes.

RESOLUTION NO. 34-2018—LINE ITEM TRANSFERS

Councilman Kabel offered the following:

GENERAL FUND-TOWN WIDE

<i>Transfer From:</i> A1990.4	Contingency	\$ 5,000.00
	UNANTICIPATED REVENUE	
A2710	Premium & Accrued Int	\$ 24,683.00
A3089	Farmland Protection	\$ 23,922.00
	Unexpended Balance	<u>\$ 4,087.00</u>
	TOTAL:	<u>\$ 57,692.00</u>

<i>Transfer To:</i> A1410.2	Clerk Equipment	\$ 10,820.00
A1440.4a	Professional Services	\$ 22,196.00
A1450.4	Election Contr.	\$ 665.00
A1920.2	Dues	\$ 99.00
A8810.4	Cemeteries Contr.	\$ 21,551.00
A9040.8	Worker's Comp.	\$ 20.00
A9055.8	Disability Insurance	\$ 845.00
A9060.8b	Deduction Reimb	<u>\$ 1,496.00</u>
	TOTAL:	<u>\$ 57,692.00</u>

Second: Councilman Carroll

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

SUPERVISOR

MOTION Councilman Wolcott, second Deputy Supervisor Martin to approve the Supervisor's report as submitted.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

LIBRARY LIAISON

Waiting on funding for the lift (may wait until next year)

Looking at revisions to the life estimate

GAM

Continuing to look at shared services

OLD BUSINESS

Looking at lease agreement with Clark Patterson Lee; Superintendent Dennis to contact Tom Carpenter to discuss.

Fire Protection Agreement:

The 2019 Budget number for the Town of Oakfield will be \$75,879.00. **MOTION** Councilman Kabel, second Councilman Wolcott to have the Supervisor sign the Fire Protection Budget as the Town has no say in the budget.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

NEW BUSINESS

Budget workshop is set for August 29th at the Community & Government Center. This meeting will be held at noon as the Town Clerk and MEO Mike Schultz, who will be running for Superintendent of Highways in 2019 will attend the meeting.

A representative from Congressman Chris Collins office will be here on July 11, 2018 at 10:00 am.

RESOLUTION NO. 35-2018—USE OF LITTLE LEAGUE FIELDS

Deputy Supervisor Martin offered the following:

BE IT RESOLVED, the Town Board will allow Batavia Little League/Athlete's Edge to use the Town's ball fields from July 16, 2018-August 16 2018. Insurance must be provided and an understanding that the Town does not maintain the fields outside of mowing.

Second: Councilman Carroll

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

The Board would like Legislator Hilchey to come to a Board meeting to update us on the County.

Mr. Ostrander started that Reed Cemetery looks very nice with the fence down and the new trees. The cleanup always makes both cemeteries look very nice.

Mr. Ostrander also asked when the \$40 charge on the water bill will decrease. Supervisor Glor stated that it is believed the \$40 will go down in September, but the water rate per 1000 will increase.

ADJOURNMENT: MOTION Councilman Kabel, second Councilman Wolcott to adjourn the meeting at 8:24 pm.

Respectfully submitted,

**Melissa M. Haacke,
Town Clerk**