

TOWN OF OAKFIELD
REGULAR BOARD MEETING
MAY 8, 2018

ROLL

CALL: Supervisor Glor
Deputy Supervisor Martin
Councilman Carroll
Councilman Kabel
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Samantha Lane, Student
Trevor Blackshear, Student
Jillian Ferris, Student
Heiley Gregon, Student
Scott Manes, Jr., Student
Taylor Peck, Student
Anna Kabel, Student
Bradley Arnold, Student
Ryan Douglas, Student
Marissa Carroll, Student
Robert Ostrander, Resident
Paige Johnson, Student

Supervisor Glor called the meeting to order at 6:36 pm; followed by the Pledge to the Flag.

Minutes of the April 10th, 2018 Regular Board Meeting and PH on Cell Tower: **MOTION** Councilman Wolcott, second Deputy Supervisor Martin to approve the minutes as written.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

CODE & ZONING OFFICER

Mr. Mikolajczyk left his report and it is available for review in the Town Clerk's office during regular business hours.

ASSESSOR

Tentative Roll is done
May 23rd is Grievance Day

HIGHWAY SUPERINTENDENT

- 1) Road Work Update
 - a) Patching pot holes on an as needed basis.

- b) Cleaning-up trees from wind storm.
 - c) Top soiling and clean up from last year construction and plow damage.
- 2) Building & Grounds
- a) Setting-up contract for building generator servicing.
- 3) Cemeteries
- a) Rolling cemeteries.
 - b) Picking up new trees and bushes for Cary and Reed cemetery from Northern Nurseries this week.
 - c) Getting est. for a cremation mausoleum.
 - d) Cut down trees at Cary Cemetery and re-plant with decorative trees and get stumps ground. This work has started and more will be completed this year. At least six or seven trees will be left.
 - e) Planning on paving main driveways this year. Where will funds come from to pay for?
 - f) Fence removal at Reed Cemetery will be done soon and trees are cut down. New trees will be planted this week or next.
 - g) Setting-up supplies and work for clean-up day May 19, 2018 at Reed Cemetery with Councilman Wolcott.

Parks

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available and talk to little league, betterment committee for financial assistance. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is by Clark-Patterson.
- b) We need to discuss next steps in the park up-grades.
- c) Bath room cleaning and mowing has started, bath rooms will be left un-locked.

4) Equipment Update

- a) Truck 202 at Buffalo for repair, loses fuel prime.
- b) Order placed for new utv 825i per quote delivery in June.

5) Publics Works Update

- a) WD 7 SERGI needs to come back to do some touch-up restoration.
- b) WD 9 & 3 has some meter pit repairs needed to be done.
- c) WD 10 package has been submitted to RD waiting for final approval funding. Waiting on Dawn from RD. Need to dig test pits prior to bid.
- d) WD 11 Judge Road, MaCumber Road complete.
- e) Phase 2 Alabama awarded to Morsch Pipeline, Inc. which includes meter vault at Lewiston Road south at village/town line. Pre-Construction was held work has started.
- f) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer.

- g) Monroe Water Authority in future is the way to go. Waiting for city water plant to go off line first before that can happen.
 - h) Need to pursue getting together with village with Town Board, Town Attorney, County Attorney, County Highway Superintendent, Village Board, and Village Attorney on water debt distribution.
- 6) Library
- a) Working on quote from CPL for elevator install at the library. CPL has come took pictures and measurements.
- 7) Miscellaneous
- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield a developer has already been here for info on locations for housing tracts.
 - b) Land fill will open for the whole year weather permitting access.
 - c) Working with a solar company on a solar field installation. Nothing new to report.
 - d) Town Highway and Alabama highway has completed Building road-way, pad, and utility trench for OACS FFA barn. Need to complete install of water line.
 - i) Need to revise and up-date our zoning codes.
 - j) Perm 33c permit for Labor Daze event 3-Days with road closers, barricades, and detours per MUTCD, request from the Village to be joint applicants on the permit. Working with CPL on completing detour traffic plan for DOT.
 - k) DEC has not yet contacted Oakfield for Landfill Inspection.
 - l) Dates I will be out of town: Highway School June 3-4-5-6 Ithaca NY.

Alan R. Dennis
 Superintendent of Highways
 Public Works Administrator
 Cemetery Administrator
 Parks Administrator

3219 Drake Street
 Oakfield, New York 14125
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 585-948-5835 ext. 103 office
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RESOLUTION NO. 22-2018—ADDITIONAL EQUIPMENT FOR CELL PHONE SERVICE

Deputy Supervisor Martin offered the following:

WHEREAS, cell phone reception in the Community & Government Center is poor; and

WHEREAS, Buildings & Grounds Supervisor Dennis has received two Repeater quotes to aid In cell phone reception within the building; and

THEREFORE, BE IT RESOLVED, that the town accepts the Repeater Quote from Fiorella’s Technical Services, LLC in the amount of \$3,695.98, not be exceeded, and paid from Disaster Coordinator Contractual (B Fund) and the remainder from Fund Balance.

Second: Councilman Wolcott

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 23-2018—PURCHASE OF JOHN DEERE 1025R SUB-COMPACT UTILITY TRACTOR 18 PTO HP

Councilman Carroll offered the following:

WHEREAS, a proposal for this light weight utility tractor was presented to the Board, and

WHEREAS, this is a multiuse, multipurpose tractor for which the quote includes an Iron Mid Mount side discharge mower, Quick Hitch two stage snow blower, heavy duty rotary broom;

NOW, THEREFORE, BE IT RESOLVED, that this John Deere 1025R Sub-Compact Utility Tractor 18 PTO HP be purchased not to exceed the quote of \$30,283.06.

Second: Councilman Kabel

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

CARRIED UNANIMOUS VOTE (5-0)

TOWN CLERK

Abstract 5-2018: MOTION Councilman Wolcott, second Deputy Supervisor Martin to approve the following:

| | | |
|-------------------|---------|-------------|
| General Fund | 968-996 | \$17,679.41 |
| Highway DA | 339-353 | \$10,163.89 |
| Highway DB | 183-187 | \$ 1,958.89 |
| Part Town B | 119-121 | \$ 1,090.16 |
| Special Districts | 181-182 | \$ 8,105.00 |
| | TOTAL | \$38,997.35 |

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

Summer hours in the Town Clerk’s office will begin July 1st through September 3rd; the hours will be 7:00 am to 4:00 pm Monday – Thursday. This will be advertised immediately.

Dog license renewals have been printed and are ready to mail; they will be mailed out May 31st.

Dog Enumeration is still going on; Enumerator is going door to door and is currently working in the Village.

Received a phone call from NYS Vital Statistics Division; must go live with EDR by June 28th of this year.

Mother/Son Dance is this Friday, May 11th from 6:00-8:00 pm.

Received an IPS quote for Mike Morris, who is now the Code/Zoning Officer in the Village; waiting on the approval from the Village to move forward.

Youth Rec has been meeting on a regular basis to prepare for the 2018 season.

Continuing to scan and file all records electronically.

Superintendent Dennis and Town Clerk Haacke are working on the Water Quality Report.

SUPERVISOR

MOTION Councilman Wolcott, second Councilman Carroll to approve the Supervisor’s Report as submitted.

Ayes: Glor, Martin, Carroll, Kabel, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

GAM

Supervisor Glor and Councilman Carroll attended the meeting; the discussion was shared services and a presentation from County Planning on solar farms.

OLD BUSINESS

FIRE DISTRICT—The Village may not interested in a Fire District unless it saves money. Being that the Fire Department has been underfunded for years, there will not be a savings to do this. This is on hold until the Village decides to move forward.

Cemetery Cleanup is scheduled for May 19th at 8:30 am.

RESOLUTION NO. 24-2018—ADOPTION OF AG & FARMLAND PROTECTION PLAN

Councilman Wolcott offered the following:

WHEREAS, the Town Board has been in the process of creating this Ag & Farmland Protection Plan for over two years; and

WHEREAS, the Board has had two extensions with the NYS AG & MARKETS;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board begrudgingly approves the generic Ag & Farmland Protection Plan for the Town of Oakfield created by Wendel Engineers.

Second: Councilman Carroll

Roll Call:

| | |
|--------------------------|-----|
| Supervisor Glor | Aye |
| Deputy Supervisor Martin | No |
| Councilman Carroll | Aye |
| Councilman Kabel | No |
| Councilman Wolcott | Aye |

CARRIED (3-2)

At the next Town Board meeting the creation of an Ag Committee will be discussed.

ADJOURNMENT: MOTION Councilman Kabel, second Deputy Supervisor Martin to adjourn the meeting at 8:20 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk