

**TOWN BOARD  
TOWN OF OAKFIELD  
JANUARY 3, 2018**

**ROLL**

**CALL:** Supervisor Glor  
Councilman Kabel  
Councilman Martin  
Councilman Wolcott

**OTHERS**

**PRESENT:** Town Clerk Haacke  
Superintendent of Highways Dennis  
CEO/ZEO Mikolajczyk  
County Attorney Kevin Earl  
County Manager Jay Gsell  
Assistant County Manager Matt Landers  
County Superintendent of Highways Tim Hens

Supervisor Glor called the meeting order at 12:25 pm; followed by the Pledge to the Flag.

The County Representatives were at this meeting to discuss a separate Water Supply Agreement from the Village. It was stated that the County would consider a split agreement but they cannot speak for the Legislature.

Councilman Wolcott asked “why are master meters needed for the Town to split from the Village since our Water Districts 6&9; which the Town of Batavia handles do not have master meters. The Village only wants a joint agreement so they can pass Village debt onto the Town residents.”

Mr. Landers stated that this is a three party agreement going back to 2001; if the contract is broke the Village may sue.

County Attorney Kevin Earl doesn't understand how a separate agreement will help anyone. The village will still charge the \$40.

County Manager Gsell stated that until the Town can separate by installing master meters the joint agreement must continue.

County Superintendent of Highways Tim Hens stated that he went through the village budget and it would be fair for the Village to charge Town residents \$27 for the water tower. The Village does not receive enough revenue to cover the Village debt. The cost of the user fee above \$27 to the Town residents is solely Village debt.

This goes back about 15 years, when the County gave the Village \$1.2 million dollars to cover Water Improvement I. Instead of paying off the debt from that project the Village used is to supplement their budget. They did the same with the money received from GCEDC for the Water Tower.

Mr. Hens agreed that the Village residents should be paying more for their debt and Town residents should be paying for the Water Tower.

Superintendent of Highways Dennis stated that this was nothing intentional on the Village's part, they got this through attrition. The problem is that they don't understand how to fix it and they don't want to change.

County Attorney Earl suggested that perhaps a mediator get involved.

Councilman Martin asked if although this would be a 40 year agreement with the County if a provision for this to be revisited in one for the Town.

At this time it appears we have no choice but to sign the joint agreement.

**SALARY SCHEDULE** a motion was by Kabel, seconded by Councilman Wolcott and carried by unanimous vote to approve the following Salary Schedule:

	<b>2017</b>	<b>2018</b>
Supervisor	7,850.00	8,200.00
Councilman (4) each	2,617.50	2,700.00
Town Clerk	28,370.00	29,307.00
Town Tax Collector	1,825.00	1,875.00
Registrar	664.00	677.00
Justice I	9,714.00	9,910.00
Justice II	9,714.00	9,910.00
Court Clerk I	8,942.00	9,121.00
Highway Superintendent	61,452.00	63,000.00
Public Works Administrator	7,100.00	11,000.00
Parks Administrator Srv	1,992.00	2,100.00
Cemetery Administrator Srv	1,600.00	1,700.00
Assessor	18,394.00	18,760.00
Zoning Officer	3,914.00	3,992.00
Code Officer	3,914.00	3,992.00
Baldwin Business Services	9,400.00	9,400.00
Highway-MEO	22.75 hr.	23.25 hr.
Laborer, PT (Highway-winter)	15.68 hr.	16.00 hr.
Laborer, PT (Highway-summer/mower)	14.10 hr.	14.40 hr.
Deputy Town Clerk	13.10 hr.	13.15 hr.
Laborer, PT (Highway-Summer)	15.68 hr.	16.00 hr.
Public Works Clerk	1,200.00	1,200.00

**RESOLUTION NO. 1-2018: TOWN OF OAKFIELD LEGAL SERVICES AGREEMENT:**

Councilman Martin offered the following:

**RESOLVE**, the Town of Oakfield shall enter into a Legal Service Agreement with Attorney David C. Schubel, Attorney at Law for an hourly rate of \$185.00.

**Second:** Councilman Wolcott

**Ayes:** Glor, Kabel, Martin, Wolcott

**APPROVED UNANIMOUS VOTE (4-0)**

APPOINTMENTS: The following appointments were submitted for approval:

- A. **Monthly Meeting-** Second Tuesday of every month @ 6:30 pm
- B. **Official Newspaper-** The Daily News

- C. **Bank Depository-** Bank of Castile
- D. **Deputy Supervisor-** Councilman Martin
- E. **Town Zoning Officer-** Mark A. Mikolajczyk
- F. **Code Enforcement Officer-** Mark A. Mikolajczyk
- G. **Library Board of Trustees-** Anne Engel
- H. **Youth Recreation-**
- I. **Zoning Board of Appeals-** Charles Carroll
- J. **Attorney-** David C. Schubel
- K. **Mileage-** current is .5450 cents per mile (IRS rate)
- L. **Surplus Funds-**The Supervisor is directed to invest surplus funds, not to exceed current expenses using area banks.
- M. **Fuel-**The Highway Superintendent is authorized to purchase fuel from any source in case of emergency.
- N. **Buildings & Grounds Administrator-** Alan R. Dennis
- O. **Public Works Administrator-** Alan R. Dennis
- P. **Public Works Clerk** Melissa M. Haacke
- Q. **Parks Administrator-** Alan R. Dennis
- R. **Cemetery Administrator-** Alan R. Dennis
- S. **Utilities-**The Supervisor is authorized to pay all utilities and other invoices to take advantage of due dates.
- T. **Tools-**the Highway Superintendent is authorized to purchase small supplies and tools needed not to exceed \$6,000.00 for the year 2018.
- U. **Town Clerk's Office Hours-**9AM-4PM Monday-Friday. During the month of January, the Clerk's office will be open Saturday, January 20th & January 27th 9AM to Noon.
- V. **Town Clerk's Deputy-** Sherrie A. Rodriguez  
Stephanie A. Burgett
- W. **Registrar-** Melissa M. Haacke
- X. **Town Tax Collector-** Melissa M. Haacke
- Y. **Adult Culture & Recreation Administrator-** Melissa M. Haacke
- Z. **Health Reimbursement Administrator-** Melissa M. Haacke
- AA. **Holidays & Sick Days-**the attached list of holidays, sick days and vacation days will be observed by Town Highway Employees
- BB. **Examination of Books-**The annual examination of books will be set by the Audit Committee.
- CC. **Disaster Coordinator-** Thomas A. Graham

A **motion** was made by Martin, seconded by Councilman Wolcott and carried by unanimous vote to approve the appointments above.

A ROLL CALL Vote went as follows:

Supervisor Glor       Aye  
 Councilman Kabel     Aye  
 Councilman Martin    Aye  
 Councilman Wolcott   Aye  
 PASSED (4-0)

**COMMITTEE APPOINTMENTS** for 2018 are as follows:

1. **Insurance-** Councilman Kabel/Councilman Wolcott
2. **Highway-** Deputy Supervisor Martin/Councilman Kabel
3. **Personnel-** Councilman Wolcott/Deputy Supervisor Martin
4. **Bldg. & Grounds-** Councilman Kabel/Deputy Supervisor Martin

5. **Water-** Supervisor Glor/Councilman Wolcott
6. **Cablevision-**Councilman Kabel/New Board Member
7. **Fire Budget Liaison-**Supervisor Glor/Deputy Supervisor Martin
8. **Audit-** Councilman Martin/Councilman Wolcott
9. **Library Liaison-** New Board Member/Supervisor Glor
10. **Economic Devel.-** Supervisor Glor/Councilman Kabel
11. **Bookkeeper-** Baldwin Business Service, Nunda, NY
12. **GAM Rep.-** Supervisor Glor/New Board Member
13. **Youth Recreation-** Supervisor Glor/Councilman Wolcott

A **motion** was made by Councilman Wolcott, seconded by Councilman Wolcott and carried by unanimous to approve the committee appointments as submitted.

**Ayes:** Glor, Kabel, Martin, Wolcott

**MOTION carried (4-0)**

**RESOLUTION NO. 2-2018—AMENDED AND RESTATED WATER SUPPLY AGREEMENT BETWEEN COUNTY OF GENESEE AND TOWN AND VILLAGE OF OAKFIELD**

Councilman Kabel offered the follow:

**BE IT RESOLVED,** the Town Board of the Town of Oakfield will sign the Amended and Restated Water Supply Agreement at this time with hopes of changes later.

**Second:** Councilman Wolcott

**Ayes:** Glor, Kabel, Martin, Wolcott

**APPROVED UNANIMOUS VOTE (4-0)**

With no further business to come before the Board, a **motion** was made by Councilman Kabel, seconded by Councilman Wolcott and carried by unanimous vote to adjourn at 1:42 pm.

Respectfully submitted,

Melissa M. Haacke,  
Town Clerk