

TOWN OF OAKFIELD
REGULAR BOARD MEETING
SEPTEMBER 12, 2017

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Kabel
Councilman Martin
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Code/Zoning Officer Mikolajczyk
Laurie Nanni, Oakfield Historical Society
Jamie Lindsley, Oakfield Betterment Committee
Laura Dinsmore, Oakfield Betterment Committee
Kyle Harris, Resident
Donna Harris, Resident

Supervisor Glor called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

Minutes of the August 8, 2017: **MOTION** Deputy Supervisor Veazey, second Councilman Martin to approve the minutes as written.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

JAMIE LINDSLEY, OAKFIELD BETTERMENT COMMITTEE

Mrs. Lindsley read a letter from OBC thanking Town for their support.

LAURIE NANNI, OAKFIELD HISTORICAL SOCIETY

July 30th, 30 people attended a Walking Tour
In August gave a tour of the house to Arizona residents
A tour is scheduled in September for a family from Illinois
The cemetery tour is being postponed until spring
Indian Woods tour set for October 14th beginning at 11 am; rain date for the following week
Matt Ballard gave a talk on the History of the Erie Canal
Bill Chase's book is at the printer
The book "God & Country" is being finished up; all proceeds to Historical Society
Darlene Warner is working on a book
Art show is being planned in December
Mrs. Nanni read a letter from a second grade student who toured the house

KYLE HARRIS, RESIDENT

Mr. Harris would like to open an auto body repair shop

This is an allowed use in an R/A district with a Special Use permit
Since they live on a County road it has to go before County Planning
Mr. Mikolajczyk sent this in to the County

When the Town receives paperwork back from the County, the Board will advise Planning Board

MOTION Councilman Wolcott, second Councilman Kabel to set a Public Hearing regarding the request for a Special Use Permit for an auto body repair shop. The Public Hearing is scheduled for Tuesday, October 10, 2017 at 6:15 pm.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

TOWN JUSTICE

Supervisor Glor stated that Thomas Graham has agreed to attend the Emergency Management meeting through the County.

CODE & ZONING OFFICER

Mr. Mikolajczyk's report is available in the Town Clerk's office during regular business hours

ASSESSOR

Roll is done

New assessment program through the state will be available in 2019

SUPERINTENDENT OF HIGHWAYS

- 1) Road Work Update
 - a) Bridges on Hutton will be replaced this year 2017 by County Highway will start end of September. Hutton Road will be closed for approx. 2-3 weeks. Maple will be done next year 2018.
 - b) Cleaning ditches and replacing culvert pipes where needed getting ready for paving Fox Road.
 - c) Keeler Construction not scheduled last road paving.
 - d) All drive ways done with stone or black-top on roads that have been paved.
- 2) Building & Grounds
 - a) Waiting for suggestions on stone cracking and prevention of further damage.
- 3) Cemeteries
 - a) Been active with burials and selling graves.
 - b) Getting est. for a cremation mausoleum.
 - c) Trees at Cary Cemetery and re plant with decorative trees and get stumps ground. This work has started three trees done and more will be completed.
 - d) Planning on paving main driveways this year. Where will funds come from?
 - e) Been busy with keeping them mowed and head stones trimmed.
 - f) Fence removal at Reed Cemetery

Parks

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available and talk to little league, betterment committee for financial assistance. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is by Clark-Patterson.
- b) We need to discuss next steps in the park up-grades.
- c) Bathrooms cleaning seems to be going well.
- d) Will be installing memorial bench for tee ball permanently in October this year.

4) Equipment Update

- a) As of today all equipment is running fine. Truck 202 is fixed.

5) Publics Works Update

- a) WD 7 construction with SERGI all water main complete. Restoration completed. They need to come back to do some touch-up restoration.
- b) WD 9 & 3 construction all most complete by Ransco. This is MaCumber Road south of Town-line and Town-line in the town of Alabama.
- c) WD 10 preliminary package has been submitted to RD for funding. Have sent to Engineers for emergency submittal. So far one well went dry and another is turning black. Health dept. well testing complete with 17% failure. RD approved preliminary funding now ready for a full funding package. This is being worked on now. Controller office has approved it. Site work is being completed by our Engineers now.
- d) WD 11 Judge Road, MaCumber Road, Lewiston Road, Bliss Road and Maltby Road which will be with Phase 3Alabama Project.
- e) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer, Eric Carlson will be DPW contact person and Dave Boyle is the Village Board contact.
- f) Working on a Genesee County North West Water/Sewer Consortium. Made up of all The towns and villages in the North West corner of Genesee County. This will handle all the O and M of all the water and sewer in that area.

6) Library

- a) Everything seems good.

7) Miscellaneous

- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield, a developer has already been here for info on locations for housing tracts.

- b) Land fill will open for the whole year weather permitting access.
- c) We need to look at all our codes and STDs. And be prepared for the future that looks very promising. Stamp is alive and moving forward at a good pace and we need to be prepared.
- d) Need to revise and up-date our zoning codes. Meetings have started.
- e) Working with a solar company on a solar field installation. Nothing new to report.
- f) Town Highway will be helping with Building road-way, pad, and utility trench for OACS FFA barn.

Alan R. Dennis
 Superintendent of Highways
 Public Works Administrator
 Cemetery Administrator
 Parks Administrator

At 6:45 pm resident Bob Ostrander joined

TOWN CLERK

Abstract 9—2017: MOTION Councilman Martin, second Councilman Wolcott to approve the following:

General Fund	733-759	\$ 12,922.47
Part Town B	95-96	\$ 445.57
Highway DA	252-259	\$ 23,383.82
Highway DB	123-137	\$789,431.35
Special Districts	122-132	\$398,466.16
	TOTAL	\$1,224,649.37

Ayes: Glor, Veazey, Kabel, Martin, Wolcott
MOTION CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 28--2017—RESCIND RESOLUTION NO. 26-2017

Councilman Wolcott offered the following:

BE IT RESOLVED, that the Town Board rescinds Resolution No. 26-2017 Resolution and Order for Establishment of Water District No. 11 for a Portion of the Town of Oakfield.

Second: Councilman Kabel

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 29-2017—SEQRA NOTICE LEAD AGENCY DESIGNATION AND DETERMINATION OF SIGNIFICANCE FOR THE TOWN OF OAKFIELD WATER DISTRICT NO. 11 WATER SYSTEM IMPROVEMENTS

Deputy Supervisor Veazey offered the following:

Whereas, the Town of Oakfield Town Board has proposed the creation of and the design and construction of improvements to Water District No. 11 (Proposed Action) in conjunction with the August 2017 Map, Plan and Report prepared by the consulting firm of Clark Patterson Lee of Rochester, New York; and

Whereas, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the project is determined to be an Unlisted Action which will not be subject to a coordinated review.

Now Therefore Be It Resolved that the Town Board hereby designates itself as Lead Agency for the proposed action pursuant to 6 NYCRR Part 617.

Be It Further Resolved that based upon examination of the Environmental Assessment Form (EAF), its own independent analysis of the Proposed Action, and comparison with the criteria for determining significance under 6 NYCRR 617.7, the Town Board finds that the Proposed Action will not have a significant environmental impact and hereby issues a Negative Declaration; and

Be it Further Resolved that this determination is based on the facts and conclusions as noted in the attached EAF.

Second: Councilman Martin

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

DATE: September 12, 2017

RESOLUTION NO. 29-2017—RESOLUTION AND ORDER FOR ESTABLISHMENT OF WATER DISTRICT NO. 11 FOR A PORTION OF THE TOWN OF OAKFIELD

Councilman Wolcott offered the following:

**RESOLUTION AND ORDER FOR ESTABLISHMENT OF
WATER DISTRICT NO. 11
FOR A PORTION OF THE TOWN OF OAKFIELD**

WHEREAS, the Town Board of the Town of Oakfield duly adopted a Resolution directing the Town Supervisor of the Town of Oakfield to file a Map, Plan and Report as prepared by the

Town's engineer for providing the facilities, improvements or services in a portion of the Town of Oakfield, wherein a water district was proposed to be established, as hereinafter described, and

WHEREAS, after the said Town Supervisor duly filed said Map, Plan and Report in the office of the Town Clerk of the Town of Oakfield dated August, 2017, and the said Town Board did on August 8, 2017, duly adopt an Order reciting a description of the boundaries of the proposed district, the maximum amount proposed to be expended for the improvement, the proposed method of financing to be employed, the fact that a Map, Plan and Report describing the same are on file in the Town Clerk's Office for public inspection and specifying that said Town Board shall meet at the Town Hall on the 21st day of August, 2017, for the purpose of conducting a public hearing on such proposal to establish the water district with the specified improvements and to hear all persons interested in the subject thereof concerning the same, and

WHEREAS, the improvements proposed consist of the construction and installation of approximately 900 linear feet of eight {8} inch water main along portions of Macomber Road between Lewiston Road (Oakfield Lewiston WBA) to Judge Road (water services only; WM by STAMP); together with all related right-of-way costs, site work and other ancillary work, including hydrants, valves, apparatus, and other improvements and costs incidental thereto (referred to herein as "water improvement"), and

WHEREAS, by order of the Town Board, Notices for a Public Hearing were duly published and posted according to law, and mailed by first class mail to each owner of taxable real property in the proposed water district, and said Town Board did, at the time and place specified in said Notices, duly meet and the Town's engineers submitted a revised Map, Plan and Report setting forth a lower maximum to be expended for the proposed water district and a lower maximum to be financed, and the Town Board considered such revised proposal and heard all

persons interested in the subject thereof, who appeared at such time and place concerning the same,
and

WHEREAS, the Town Board has given due consideration to the impact that the water district may have on the environment, and

WHEREAS, the Town Board and the Town will comply in every respect with all applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act, comprising Article 8 of the Environmental Conservation Law; and

WHEREAS, the evidence offered at such hearing requires that the Town Board make the determinations hereinafter made;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Oakfield, in the County of Genesee, that it be and hereby is determined as follows:

- (1) The Notice of Hearing was published and posted as required by law and is otherwise sufficient.
- (2) That the Notices of Public Hearing was mailed by first class mail to each owner of taxable real property in the proposed Water District.
- (3) That all the property and property owners within the proposed water district are benefited thereby.
- (4) That all of the property and property owners benefited are included within the proposed water district.
- (5) It is in the public interest to establish the proposed water district as hereinafter described; and be it

FURTHER RESOLVED, that the Town Board does hereby approve the establishment of a Water District as hereinafter described to be known as the Town of Oakfield Water District No. 11. Said Water District being described on **EXHIBIT A**, attached hereto and made a part hereof; and be it

FURTHER RESOLVED that the maximum amount proposed to be expended for such water improvement is \$205,500.00, which is planned to be financed by the issuance of \$205,500.00 serial bonds of the Town offset by any funds received from the federal, state, county and/or local entities, said balance of costs to be provided by the levy and collection of special assessments from the several lots and parcels of land within such benefited area which the Town Board shall determine to be especially benefited by said water district, so much upon and from each as shall be in just proportion to the amount of benefit which the water district shall confer upon the same, to pay the principal of and interest on said bonds as the same shall become due and payable, and be it

FURTHER RESOLVED that the proposed annual debt service (assuming 24 units) is estimated to be approximately \$496.00 per typical property user in the proposed district, which is a single family home, and be it

FURTHER RESOLVED that a typical household uses 60,000 gallons of water per year and the estimated cost of the water to be purchased by the water district's users is a total of \$5.15 per 1,000 gallons used, plus an annual flat fee of \$160.00 (to be paid \$40.00 per quarter); thereby the average household can expect to additionally pay approximately \$469.00 per year for water purchase above and beyond the debt service, and be it

FURTHER RESOLVED that based upon the foregoing estimates, the total annual cost of the typical property in the proposed district is estimated to be \$965.00 per year, and be it

FURTHER RESOLVED that each property will also have to pay for service from their home to the road right-of-way, incurring estimated one time costs of approximately \$10.00 per linear feet of pipe for a service line; plus potential well abandonment or separation charges of approximately \$200.00.

FURTHER RESOLVED that this Resolution and Order is subject to a permissive referendum, limited to the area encompassed by said Water District No. 11, in the manner provided by Article 7 of the Town Law, and Subdivision 11 of Section 209-q of the Town Law, and be it

FURTHER RESOLVED that within ten {10} days after the adoption hereof, the Town Clerk shall post and publish as provided by law a Notice setting forth the date of the adoption of this Resolution and Order and containing an abstract of this Resolution and Order concisely stating the purpose and effect hereof, and be it

FURTHER RESOLVED, that the permission of the State Comptroller is not required with respect to the proposed water district because the estimated cost of the water district to the Typical Property (as defined in the Town Law) is below the Average Estimated Cost to the Typical Properties for the establishment of similar types of districts, as computed by the State Comptroller, and a full application will not need to be submitted to the State Comptroller's Office for approval, and be it

FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to record a certified copy of this Resolution and Order in the Office of the Genesee County Clerk, and to

file a certified copy of this Resolution and Order in the Office of the State Department of Audit and Control, within ten (10) days hereof.

DATE: September 12, 2017

Second: Deputy Supervisor Veazey

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

TOWN OF OAKFIELD
WATER DISTRICT No. 11

All that tract or parcel of land situate in the Town of Oakfield, Genesee County, State of New York, being described as follows:

Beginning at a point, at the intersection of centerline of Judge Road (NYS Route 63) (66 feet wide right- of-way) and the centerline of Lewiston Road (County Road 22) (66 feet wide right-of-way); thence,

1. Westerly, along the centerline of Judge Road, a distance of 287 feet, more or less, to a northerly extension of the easterly line of tax account number 10.-1-41 and a northerly line of the existing Town of Oakfield Water Benefit Area; thence,
2. Southerly, along a northerly extension of the easterly line of tax account number 10.-1-41 and the easterly line of tax account number 10.-1-41 and a westerly line of the existing Town of Oakfield Water Benefit Area, a distance of 500 feet, more or less, to a point 500 feet southerly of and parallel to the centerline of Judge Road; thence,
3. Westerly, along a line 500 feet southerly of a parallel to the centerline of Judge Road, through the lands of tax account number 10.-1-41, 10.-1-42, 10.-1-63, 10.-1-43.22, 10.-1-43.21, across Hutton Road (49.5 feet wide right-of-way), and through the lands of tax account numbers 10.-1- 45.11, and 10.-1-48, a distance of 7,843 feet, more or less, to the centerline of Macomber Road (County Road 30) (66 feet wide right-of-way) and the westerly municipal boundary of the Town of Oakfield; thence,
4. Northerly, along the centerline of Macomber Road and the westerly municipal boundary of the Town of Oakfield, a distance of 1,393 feet, more or less, to a westerly extension of the northerly line of tax account number 10.-1-50; thence,
5. Easterly, along the westerly extension of the northerly line of tax account number 10.-1-50 and the northerly line of tax account number 10.-1-50, a distance of 289 feet,

- more or less, to the easterly line of tax account number 10.-1-50; thence,
6. Southerly, along the easterly lines of tax account numbers 10.-1-50, 10.-1-51.2, and 10.-1-51.1, a distance of 392 feet, more or less, to a point 500 feet northerly of and parallel to the centerline of Judge Road; thence,
 7. Easterly, along a line 500 feet northerly of and parallel to the centerline of Judge Road, through the lands of tax account numbers 10.-1-49.113, 10.-1-49.2, 10.-1-55.2, 10.-1-57, 10.-1-58, and 10.-1-59, a distance of 4,266 feet, more or less, to a point 500 feet westerly of and parallel to the centerline of Maltby Road Extension (49.5 feet wide right-of-way); thence,
 8. Northeasterly, along a line 500 feet westerly of and parallel to the centerline of Maltby Road Extension, through the lands of tax account number 10.-1-60, a distance of 1,494 feet, more or less, to a point 500 feet southerly of the centerline of Lewiston Road and a southerly line of the existing Town of Oakfield Water District No. 2; thence,
 9. Southeasterly, along a line 500 feet southerly of and parallel to the centerline of Lewiston Road and a southerly line of the existing Town of Oakfield Water District No. 2, through the lands of tax account number, 10.-1-60, across Maltby Road Extension, and through the lands of tax account number 10.-1-40.111, a distance of 1,924 feet, more or less, to the westerly line of tax account number 10.-1-40.121; thence,
 10. Northerly along the westerly line of tax account number 10.-1-40.121, a distance of 28 feet, more or less, to the northerly line of tax account number 10.-1-40.121; thence,
 11. Easterly, along the northerly lines of tax account numbers 10.-1-40.121 and 10.-1-40.122, and an easterly extension of the northerly line of tax account number 10.-1-40,122, a distance of 743 feet, more or less, to the centerline of Lewiston Road; thence,
 12. Southeasterly, along the centerline of Lewiston Road, a distance of 690 feet, more or less, to the centerline of Judge Road and the Point of Beginning.

Town of Oakfield Proposed Water District No. 11, as described above contains approximately 215 acres of land.

All as shown on a map prepared by Clark Patterson Lee, "Town Water System - Proposed Water District No. 11", Drawing Number WD-11, dated August 2, 2017.

RESOLUTION NO. 30-2017—TOWN OF OAKFIELD WATER DISTRICT NO. 11 PROPOSAL FOR ENGINEERING SERVICES CLARK PATTERSON LEE

Deputy Supervisor Veazey offered the following:

BE IT RESOLVED, the Town Board accepts the Proposal for Engineering Services for Water District No. 11 from Clark Patterson Lee not to exceed \$18,360.00.

Second: Councilman Kabel

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 31-2017—TOWN OF OAKFIELD PROCUREMENT POLICY

Councilman Kabel offered the following:

BE IT RESOLVED, the Town Board will adopt and adhere to the same Procurement Policy followed by the State of New York.

Second: Deputy Supervisor Veazey

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

9TH ANNUAL HALLOWEEN PARTY

MOTION Councilman Kabel, second Deputy Supervisor Veazey to allow the Town Clerk to expend \$250 for the 2017 Halloween Party to be held October 27, 2017 at the Town Park.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

Myra Schroeder will present to the entire staff and Board the Aflac Policies available to all. This is an employee purchase plan. The meeting will be held on Monday, September 25, 2017 at 3:30 pm and will take approximately 30 minutes. If anyone is interested in purchasing a policy Mrs. Schroeder will meet with the employees individually on Wednesday, September 27, 2017.

The Scarecrow Building Contest has been mailed out to all businesses in Oakfield, the School and will be sent home with the elementary school children.

Still waiting on the Auditors to complete the Water Audit.

SUPERVISOR

MOTION Councilman Wolcott, second Deputy Supervisor Veazey to approve the Supervisor's Report as submitted.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

LIBRARY LIAISON

Cameras are up and operational.

GAM

Meeting begin again this month.

COMMITTEE REPORTS

Councilman Martin, on behalf of the Personnel Committee would like to meet with the entire Board and staff. The Board will meet with the Personnel Committee on the same day as the Budget Workshop at 5:00 pm.

The Board will also meet to conduct a Budget Workshop. Town Clerk Haacke will contact Baldwin Business to see if they are available at 5:30 pm on either Monday, October 2nd or Tuesday, October 3rd.

The Mayor has requested a Sewer Agreement between the Town & Village; Supervisor Glor will tell Mayor Ambrewster to have the Village Attorney submit the proposed agreement to the Town Board.

At this time it has not been decided if the fence at Reed Cemetery will remain standing.

ADJOURNMENT: MOTION Councilman Martin, second Councilman Kabel to adjourn the meeting at 8:30 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk