

**TOWN OF OAKFIELD**  
**REGUALR BOARD MEETING**

**JUNE 13, 2017**

**ROLL**

**CALL:** Supervisor Glor  
Deputy Supervisor Veazey  
Councilman Martin  
Councilman Wolcott

**OTHERS**

**PRESENT:** Town Clerk Haacke  
Superintendent of Highways Dennis  
Code/Zoning Officer Mikolajczyk  
Laurie Nanni, Oakfield Historical Society  
Jamie Lindsley, Oakfield Betterment Committee  
Barbara Falker-Crandall, Resident

**Minutes of the May 9, 2017 Regular Board Meeting: MOTION** Councilman Martin, second Deputy Supervisor Veazey to approve the minutes as written.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**LAURIE NANNI, OAKFIELD HISTORICAL SOCIETY**

Last Friday the Historical Society hosted 56 students, 24 parents and 6 teachers and aids for a walking tour of the Village  
Phil Naas gave a presentation on Urban Renewal of Oakfield  
Several memorials have come to the Historical Society for Mr. Meyers  
The roof will be paid off in July  
Will then look at the cost of the addition for the antique fire truck  
Book of the Walking Tour is at the printer  
Golf Tournament is in two weeks

**Jamie Lindsley, Oakfield Betterment Committee**

Presented a letter to the Town from April of 2017  
The Betterment Committee is looking to refocus this year, therefore the Labor Day Celebration will only be one day  
The Parade is scheduled at its usual time with the Honor Guard  
Earth Day was very successful and Oak saplings were handed out to those who participated  
Mrs. Lindsley asked the Board if the Town would pay for the port-a-potties for the Labor Day event

**Barbara Falker-Crandall, Resident**

Mrs. Crandall asked if there was a way the Town could decide who can hook up to the waterline as opposed to the County having control  
Supervisor Glor gave a brief explanation of Smart Growth and how it is County run

Mrs. Crandall stated that at the hearing to be approved to tap into the water line for this new house, the County stated the Town did not send any documentation. When the Assessor inquired with the County Planning Board, Derek stated they did not need anything from the Town regarding this matter

At this time, once this piece of land is completely out of the Ag district in November 2017 they will appeal the County's decision based on hardship

#### **CODE/ZONING OFFICER**

Mr. Mikolajczyk's report is available at the Town Clerk's office during regular business hours

#### **ASSESSOR**

Received a notice from the State that the Town will receive \$3,719.36 for State Aid for the 2016 Assessment

2017 Assessment roll will get a 100% Equalization rate

Will present to the Village of Oakfield options regarding Fire Districts as requested by the Mayor

#### **SUPERINTENDENT OF HIGHWAYS**

- 1) Road Work Update
  - a) Bridges on Maple Road and Hutton will be replaced this year 2017 by County Highway. Maple may be done late fall based on castings and weather.
  - b) Mowing road sides and cutting trees.
  - c) Wind storm damage needs cleaned up on East Shelby Road from May 1, 2017.
  - d) Cleaning ditches and replacing culvert pipes where needed.
  - e) Shoulder work completed and paving to follow.
  - f) Will be meeting with Keeler Construction this week to schedule all the road paving.
  
- 2) Building & Grounds
  - a) Entrance door at community center fixed.
  - b) Waiting for suggestions on stone cracking and prevention of further damage.
  - c) Air conditioning set temperatures have been adjusted for hotter weather.
  
- 3) Cemeteries
  - a) Been active with burials and selling graves.
  - b) Getting est. for a cremation mausoleum.
  - c) Trees at Cary Cemetery and re plant with decorative trees and get stumps ground. This work has started three trees done and more will be completed.
  - d) Planning on paving main driveways this year.
  - e) Community work day was another GREAT success this year thanks to all who participated.
  - f) Been busy with keeping them mowed and head stones trimmed.

#### **Parks**

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available. We will talk to Little League, Betterment Committee for financial assistance and Job Corp for possibly doing the work. We may want to consider doing this

work and possibly banning it. The drawings are revised now. The cost est. is in Jeremy's e-mail.

b) We need to discuss next steps in the park up-grades.

c) Bathrooms cleaning seems to be going well.

**MOTION** Deputy Supervisor Veazey, second Councilman Wolcott to leave the bathrooms open 24 hours for the season.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

d) Will be installing memorial bench for tee ball permanently.

e) Trying to keep mowed but very difficult with hot weather.

4) Equipment Update

a) Purchased new trailer. This is for up-grade of mini-excavator from a 304 to a 350.5 which weighs 11958 lbs. Cost was \$11002.00 same EST.

b) New pick-up and after-market equipment are delivered. Viking in Oakfield and they will complete equipment install this week.

c) As of today all equipment is running fine.

5) Publics Works Update

a) WD 7 construction with SERGI all water main complete. Restoration will be complete this week.

b) WD 5 had a hydrant and main break due to a motor vehicle on April 9, 2017. Repair went great and would like to thank the Town Board for their help and support. Village is submitting an insurance claim for the cost of the repair. Have not heard yet on the repayment of the cost to the town.

c) WD 9 & 3 bid award is schedule for tonight's meeting with Ransco as low bidder approved by RD and Clark-Patterson. This is MaCumber Road south of Town-line and Town-line in the town of Alabama.

d) WD 10 preliminary package has been submitted to RD for funding. Have sent to Engineers for emergency submittal. So far one well went dry and another is turning black. Health dept. well testing complete with 17% failure. RD approved preliminary funding now ready for a full submittal package. This is being worked on now. Controller office has approved it. Site work is being completed by our Engineers now.

e) WD 11 Judge Road, MaCumber Road, Lewiston Road, Bliss Road and Maltby Road which will be with Phase 3Alabama Project. This is being worked on by Clark Patterson to be submitted to the Town of Oakfield. Supervisor Glor and I will be going to Rochester to meet with our Engineers on this district, we need to develop and form ASAP since Phase 1 Construction will start soon!

f) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer, Eric Carlson will be DPW contact person and Dave Boyle is the Village Board contact.

g) Working on a Genesee County North West Water/Sewer Consortium. Made up of all The towns and villages in the North West corner of Genesee County. This will handle all the O and M of all the water and sewer in that area.

h) New Designated Water Operator of the town's water system is working out great. All the town system has been serviced.

- i) Village Mayor asked for Town to work on a joint services sewer project on Church Street. I said yes with approval from both boards. He asked if Clark Patterson would design and I have them working on a quote to do this. Mayor asked if town would like to consider making Church Street include the rest of the streets adjacent in that sewer district. Also the Town and Village need create a sewer agreement regardless if we create this district because of town outside of village already in existence.
  - j) Myself and Mark have received our NYS Class D water licensee
- 6) Library
- a) Window replacement for Library is complete.
- 7) Miscellaneous
- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield, a developer has already been here for info on locations for housing tracts.
  - b) Land fill will open for the whole year weather permitting access.
  - c) We need to look at all our codes and STDs. And be prepared for the future that looks very promising. Stamp is alive and moving forward at a good pace and we need to be prepared.
  - d) Need to revise and up-date our zoning codes. Meetings have started.
  - e) Working with a solar company on a solar field installation. Nothing new to report.
  - f) Town Highway will be helping with Building road-way, pad, and utility trench for OACS FFA barn.
  - g) Working on compiling NYS Laws and Controllars opinion for meeting with the Village on snow removal.
  - h) Have a request from Joel D’Alba to have a board resolution on saying to NYSDOT we will clean the culvert pipe he wishes to install in front of his home on Route 262 in Oakfield. I have no problem saying that we will keep it clean but not responsible for drainage or replacement.
- MOTION** Councilman Wolcott, second Deputy Supervisor Veazey that the Town will keep the culvert pipe free of debris, but the Town is not responsible for drainage or replacement of the pipe.
- Ayes:** Glor, Veazey, Martin, Wolcott
- MOTION CARRIED UNANIMOUS VOTE (4-0)**
- i) Terry Giese on South Pearl St. Rd. would like to know if the town has or will have in the future any plans on constructing drainage on South Pearl Street Road.

j) Report on highway school at Ithaca this year.  
Alan R. Dennis  
Superintendent of Highways  
Public Works Administrator  
Cemetery Administrator  
Parks Administrator

**ROADSIDE MOWING**

**MOTION** Deputy Supervisor Veazey, second Councilman Wolcott to allow the Superintendent of Highways to sign the State DOT Contract for Roadside Mowing.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**SALT STORAGE BARN**

**MOTION** Councilman Martin, second Councilman Wolcott to approve replacing the tarp on the salt storage barn out of Snow & Ice Contractual for \$18,272.00

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**TOWN CLERK**

**Abstract 6-2017: MOTION** Councilman Wolcott, second Councilman Martin to approve the following:

General Fund	629-671	\$ 62,155.51
Part Town B	81-84	\$ 1,206.70
Highway DA	215-226	\$ 48,666.77
Highway DB	95-111	\$175,760.06
Youth Rec	13-14	\$ 302.00
Library	2	\$ 50,516.00
Special Districts	104-109	\$ 1,232.63
	TOTAL	\$339,839.67

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**RESOLUTION NO. 14-2017—CLOSING OF ROADS FOR LABOR DAY PARADE**

Deputy Supervisor Veazey offered the following:

**RESOLUTION APPROVING THE CLOSING OF STREETS WITHIN THE TOWN OF OAKFIELD FOR THE “LABOR DAYS IN THE PARK” CELEBRATION PARADE ON SEPTEMBER 4, 2017.**

**WHEREAS**, the Oakfield Betterment Committee as part of the “Labor Days in the Park” Celebration, has scheduled a parade to take place on Monday, September 4, 2017, from 10:00 am until 11:30 am.

**WHEREAS**, the proposed parade routes includes a portion of New York State Route 63 located within the Town of Oakfield from the school to the Village line, then proceeding within the Village of Oakfield between its North boundary and Drake Street, and then proceeding East on Drake Street (New York Route 262) to the Elroy D. Parkins Park,

**WHEREAS**, the Town Board of the Town of Oakfield has determined that it is necessary to close New York State Route 63 within the Town of Oakfield, New York as described herein in order to adequately protect the health, safety and welfare of the participants in the parade and spectators along said parade route,

**NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED** by the Town Board of the Town of Oakfield, New York that a portion of New York State 63 shall be closed within the Town of Oakfield, New York on Monday, September 4, 2017 at approximately 10:00 am in order to permit the passage of a parade along said routes, and

**BE IT FURTHER RESOLVED AND ORDERED**, that said road shall be reopened to the passage of vehicular traffic as soon as practicable after the conclusion of said parade, and

**BE IT FURTHER RESOLVED AND ORDERED that** during the aforementioned periods of time when the New York State Route 63 shall be closed, the following detour shall be established:

1. Southbound traffic on New York State Route 63 shall proceed East on Maltby Road to the intersection of Fisher Road, bearing right on Fisher Road traveling South across New York State Route 262, back to New York State Route 63.
2. Northbound traffic on New York State Route 63 shall turn right on Fisher Road traveling North across New York State Route 262, to the intersection of Maltby Road, bearing left on Maltby Road, traveling West back to New York State Route 63.
3. Westbound traffic on New York State Route 262 shall bear left at the intersection of Fisher Road to travel South on New York State Route 63, or otherwise bear right at the intersection of Fisher Road to travel North on New York State Route 63

**BE IT FURTHER RESOLVED AND ORDERED**, that all traffic control devices to be erected shall be approved by the New York State Department of Transportation as required by law.

**BE IT FURTHER RESOLVED AND ORDERED**, that the Town Clerk of the Town of Oakfield, New York shall post a copy of this resolution and order on the signboard maintained at her office on or before August 1, 2017, and that this Resolution and Order shall remain posted thereat until Tuesday, September 5, 2017.

**BY ORDER OF THE TOWN BOARD  
TOWN OF OAKFIELD**

Melissa M Haacke  
Town Clerk

**RESOLVED:** That the Town Board of the Town of Oakfield does hereby adopt this resolution in support of closing streets within the Town of Oakfield for the 2015 "Labor Days in the Park" Parade, this 13<sup>th</sup> day of June, 2017.

CC Genesee County Sheriff, William A. Sheron, Jr.  
Oakfield Betterment Committee, Karl Dilcher  
Oakfield Fire Chief, Randy Mc Intire  
Superintendent of Highways, Town of Oakfield, Alan Dennis  
NYS DOT  
NYS Police Department  
Village of Oakfield DPW Supervisor, Dave Laney

State of New York)  
County of Genesee)  
Town of Oakfield) ss.

I, Melissa M. Haacke, Town Clerk of the Town of Oakfield in the County of Genesee, State of New York, hereby certify that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Oakfield held on the 13<sup>th</sup> day of June, 2017, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Town of Oakfield, Genesee County, New York this 14<sup>th</sup> day of June, 2017.

**Second:** Councilman Wolcott

**Ayes:** Glor, Veazey, Martin, Wolcott

**APPROVED UNANIMOUS VOTE (4-0)**

**RESOLUTION NO. 15-2017—INCREASING THE DOG ENUMERATION FEE TO \$25.00**

Councilman Wolcott offered the following:

**WHEREAS**, the Town of Oakfield will conduct a Dog Enumeration beginning August 1, 2017 as required through Agriculture and Markets Law; and

**WHEREAS**, the cost of the enumeration will be offset by the onetime enumeration fee for and all dogs found to be unlicensed at the time the Enumerator visits the property;

**THEREFORE, BE IT RESOLVED**, that the enumeration fee will be set at \$25.00 per unlicensed dog found during the census.

**Second:** Deputy Supervisor Veazey

**Ayes:** Glor, Veazey, Martin, Wolcott

**APPROVED UNANIMOUS VOTE (4-0)**

Training for the Youth Recreation employees will be on Monday, June 19<sup>th</sup>. At 6:30 pm the Director and one other employee will be trained on DocuWare, at 7:30 pm all Youth Recreation employees will be trained on Work Place Violence and Sexual Harassment. They will also be given their employee handbook and the Director will be assigned his tablet.

Regarding the Employee Handbook for Youth Rec, it was decided that the Youth Recreation Committee come up with their own cell phone policy.

**RESOLUTION NO. 16-2017—AWARDING BID FOR WATER DISTRICT NO. 9**

Councilman Martin offered the following:

Accepting the Base Bid-8 inch PVC Water Main received from Randsco Pipeline, Inc. for a total amount of \$518,250.00, and awarding the Contract to them.

**Second:** Deputy Supervisor Veazey

**Ayes:** Glor, Veazey, Martin, Wolcott

**APPROVED UNANIMOUS VOTE (4-0)**

At this time the Centennial Committee is moving along and getting registrations for the Blue Ribbon events. The Town Wagons are in need of repair and those repairs will be complete by the July 22<sup>nd</sup> event.

**SUPERVISOR**

**MOTION** Deputy Supervisor Veazey, second Councilman Wolcott to approve the Supervisor's Report as written.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**GAM**

Mike Ranzenhauer was the speaker and spoke about state grants. Currently our grant for Water District No. 5 is held up in the dormitory authority.

Genesee Sales Tax Agreement was set to expire in February of 2018, this has been extended to December of 2018.

Shared Service kickoff meeting is set for Thursday at the County Park.

**NEW BUSINESS**

VFW Flag Bill—**MOTION** Councilman Wolcott, second Councilman Martin to approve paying the VFW \$50 for Memorial Day services.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**OAKFIELD BETTERMENT COMMITTEE LABOR DAY**

**MOTION** Deputy Supervisor Veazey, second Councilman Wolcott to supply the port-a-potties for the 2017 Labor Day Celebration.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

Regarding the Falker-Crandall water issue, there really isn't much the Town can do.

**Adjournment:** **MOTION** Councilman Martin, second Deputy Supervisor Veazey to adjourn the meeting at 8:45 pm.

**Ayes:** Glor, Veazey, Martin, Wolcott

Respectfully submitted,  
Melissa M. Haacke, Town Clerk