

TOWN OF OAKFIELD
REGULAR BOARD MEETING
MARCH 14, 2017

ROLL

CALL: Supervisor Glor
Councilman Martin
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
CEO/ZEO Mikolajczyk
Laurie Nanni

Supervisor Glor called the meeting to order at 6:30 pm, followed by the Pledge to the Flag.

MINUTES OF THE FEBRUARY 14, 2017 MEETING: **MOTION** Councilman Wolcott, second Councilman Martin to approve the minutes as written.

Ayes: Glor, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (3-0)

LAURIE NANNI—OAKFIELD HISTORICAL SOCIETY

Driving Tour of Historic Oakfield as part of the 175th Anniversary Celebration
Mrs. Nanni will make a large tray of cookies for the April 11th Open House
Walking Tour Fundraiser is being planned
Roof at the house is almost paid off
There are 68 Gypsum books left
Next meeting they are hoping to have a gentleman who survived the Holocaust speak
Working on characters for the cemetery tour in the fall
Looking forward to cemetery clean up

LAURIE NANNI—LITTLE LEAGUE

They have yet to meet for the month of March
Will keep Town posted on open items

CEO/ZEO

Mr. Mikolajczyk's report is available in the Town Clerk's office

Mr. Mikolajczyk stated that he, the Planning Board and Zoning Board of Appeals have been working on a Solar Energy Ordinance. They will meet again this Thursday to button this up; then forward to the Town Board.

HIGHWAY SUPERINTENDENT

- 1) Road Work Update
 - a) Bridges on Maple Road and Hutton will be replaced this year 2017 by County Highway
 - b) Mowing brush and cutting trees when weather permits

- c) Plowing and treating roads and streets as necessary. Snow storm is very manageable but some blowing snow on roads
 - d) Would like to thank the town board on a plan to borrow one million dollars to complete our town roads this year due to low material costs and low cost borrowing
- 2) Building & Grounds
- a) MJ Mechanical is adjusting the temperatures in rooms as needed. Heating seems to be better than was; we will keep adjusting as needed
 - b) Entrance door at community center needs addressing, seems to leak water around glass, will contact LeFrois
- 3) Cemeteries
- a) Been active with burials and selling graves
 - b) Getting est. for a cremation mausoleum
 - c) Have been picked up for winter but needs picking up from wind storm
 - d) Need approval to cut down 11 to 12 trees at Cary Cemetery and re plant with decorative trees and get stumps ground. To cut down trees est. is \$1000/tree which includes grinding the stump.
MOTION Councilman Wolcott, second Councilman Martin to approve the removal of trees in the cemetery and replace with decorative trees. The trees will be replaced over a two year period, with half being done this year, the other half in 2018. Cost of removal not to exceed \$1,000.00 per tree.
Ayes: Glor, Martin, Wolcott
MOTION CARRIED UNANIMOUS VOTE (3-0)
 - e) Planning on paving main driveways this year

The property owner to the east of the Salt Storage barn contacted Superintendent Dennis. There are trees that need to be cleaned up in that culvert area but there is not access without building a way in. This needs to be looked into.

Superintendent Dennis would also like to revisit the purchase of a bulldozer at the April meeting.

Parks

- a) We are looking at some up-grades to park with our Engineers so we can apply for grants as they become available. We will talk with little league and the betterment committee for financial assistance and Job Corp to possibly do the work. We may want to consider doing this work and possibly banning it. The drawings are revised now. The cost est. is in Jeremy's e-mail.
- b) We need to discuss next steps in the park up-grades
- c) Bathrooms cleaning how to handle now and in the future
- d) Met with Job Corps with OACS and waiting for answer. Job Corps reply: at this time is they are not available.

4) Equipment Update

- a) Possible purchase of new bull dozer and trailer. If we wait price and delivery will go up. This is for your info not to influence your decision.
- b) New pick-up and after-market equipment are ordered.
- c) Truck 202 gone in for new serpentine belt and pulleys. Also walking beams need replacing and spring work. Work is completed.

5) Publics Works Update

- a) WD 7 construction with SERGI all water main complete and passed testing all services are installed. Meters, readers, prv, and meter nipples have been delivered.
- b) WD 9 is complete by our Engineers this is MaCumber Road south of Town-line and Town-line in the town of Alabama. Funding meeting complete and final submittals are complete. Drawing approved from RD to go to bid. Easements been set to attorney to be created.
- c) WD 10 preliminary package has been submitted to RD for funding. Have sent to Engineers for emergency submittal. So far one well went dry and another is turning black. Health dept. well testing complete with 17% failure. RD approved preliminary funding now ready for a full submittal package. This is being worked on now.
- d) WD 11 Judge Road, MaCumber Road, and Maltby Road which will be with the STAMP Project. This is being worked on by Clark Patterson to be submitted to the Town of Oakfield.
- e) WD 12 which would be Lewiston Road and maybe include North end of MaCumber Road, Lewiston Road, and Lockport Road in the Town of Alabama or may be a separate project.
- f) Clark Patterson has started laying out sewer districts for future expansion and current needs in the town, also creating a sewer district where there is already sewer in the town. Village will be at all future meetings on sewer, Eric Carlson will be DPW contact person and Dave Boyle is the Village Board contact.
- g) Working on a Genesee County North West Water/Sewer Consortium. Made up of all The towns and villages in the North West corner of Genesee County. This will handle all the O and M of all the water and sewer in that area.
- h) New Designated Water Operator of the town's water system is working out great. All the town system has been serviced.
- i) Village Mayor asked for Town to work on a joint services sewer project on Church Street. I said yes with approval from both boards. He asked if Clark Patterson would design and I have them working on a quote to do this. Mayor asked if town would like to consider making

Church Street include the rest of the streets adjacent in that sewer district. Also the Town and Village need create a sewer agreement regardless if we create this district because of town outside of village already in existence.

6) Library

- a) We are working on the window replacement for Library. Library has been awarded the grant. Working with our engineers on a bid submitted and is ready to be approved. Town needs to assign Highway Superintendent as clerk of the works.

7) Miscellaneous

- a) Need to set up meeting on possible housing development plan areas for Town of Oakfield, a developer has already been here for info on locations for housing tracts.
- b) Land fill will open for the whole year weather permitting access.
- c) We need to look at all our codes and STDs. And be prepared for the future that looks very promising. Stamp is alive and moving forward at a good pace and we need to be prepared.
- d) Need to revise and up-date our zoning codes. Meetings have started.
- e) Working with a solar company on a solar field installation. Nothing new to report.

Superintendent Dennis recommended that the Town Attorney draft a Sewer Agreement for the Town regardless of what happens with the proposed sewer district at Church, Broadway, Orchard Park and Pine.

Superintendent Dennis spoke with Mayor Armbrewster regarding the water system. Since Eric Carlsen is out on disability for several weeks, who is Tom Mikolajczyk's back up if Tom is off. Mayor Armbrewster stated that David Laney is Tom Mikolajczyk's back up for water.

Haxton Memorial Library Window Bids:

One bid came in the Library windows from Gelder Development, LLC. The bid is for \$32,750.00.

MOTION Councilman Wolcott, second Councilman Martin to award the bid to Gelder Development, LLC for library windows not to exceed \$32,750.00.

Ayes: Glor, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (3-0)

MOTION Councilman Martin, second Councilman Wolcott to appoint Alan Dennis Clerk of the Works for the Haxton Memorial Window project.

Ayes: Glor, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (3-0)

Superintended Dennis also reminded the Board that we have to get the Operation & Maintenance Agreement in place for Water District 9 and Alabama 3.

At this time Assessor Flansburg joined the meeting.

ASSESSOR

Mr. Flansburg went to the County Farmland Protection meeting, a Public Hearing for that plan will be held at the Community & Government Building at 7:00 pm, March 23, 2017. This meeting is for the Oakfield and Alabama plans.

Change notices will go out in the next couple of weeks.

TOWN CLERK

Abstract 3-2017: MOTION Councilman Wolcott, second Councilman Martin to approve the following:

General Fund	530-551	\$15,627.33
Highway DA	176-191	\$15,303.24
Highway DB	83-84	\$ 1,077.92
Part Town B	65-68	\$ 1,576.16
Special Districts	76-81	\$82,239.50
	TOTAL	\$115,824.15

Ayes: Glor, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (3-0)

An application for Water Hookup Authorization was submitted. To comply with Smart Growth this application has to go to the County; there is a tap for water already there and a house number was issued previously. **MOTION** Councilman Martin, second Councilman Wolcott to support this application for water hookup.

Ayes: Glor, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (3-0)

RESOLUTION NO. 8-2017—WATER DISTRICT 10 PROJECT AUTHORIZATION OF SUPERVISOR

Councilman Wolcott offered the following:

WHEREAS, the Town of Oakfield has applied to Rural Development for funding for Water District No. 10; and

WHEREAS, the Town of Oakfield has received a Pre-Eligibility Determination of said project;

NOW, THEREFORE BE IT RESOLVED, that the Supervisor and Deputy Supervisor of the Town of Oakfield is authorized to execute any and all documents for Rural Development.

I, Melissa M. Haacke, Town Clerk of the Town of Oakfield, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Oakfield on March 14, 2017, by the following vote:

Second: Councilman Martin

Ayes: Glor, Martin, Woclott

CARRIED UNANIMOUS VOTE (3-0)

The Town of Oakfield must, in compliance with Article 7 of Agriculture and Market Laws conduct a Dog Enumeration this year. Ann Marie Brade will conduct the Enumeration beginning this spring into the fall. **MOTION** Councilman Martin, second Councilman Wolcott to approve the enumeration for 2017.

Ayes: Glor, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (3-0)

SUPERVISOR

MOTION Councilman Wolcott, second Councilman Martin to approve the Supervisor's report as submitted.

Ayes: Glor, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (3-0)

LIBRARY LIAISON

The meeting was cancelled last week.

GAM

No one from Oakfield was in attendance.

Other:

CEO/ZEO Mikolajczyk stated that the Town and Village of Elba will pay one third of his training in June, so he has registered for the week long class.

OLD BUSINESS

Next month's April 11th meeting will begin with an Open House at 4:30 pm, followed with a re-enactment of the original Town Board Meeting (in full period dress) and then the regular meeting.

NEW BUSINESS

The proposal for Cyber Insurance has come up again, the Board would like our insurance representative to come in and explain exactly what the Town would be getting if we purchased this coverage.

ADJOURNMENT: **MOTION** Councilman Wolcott, second Councilman Martin to adjourn the meeting at 7:49 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk