

TOWN OF OAKFIELD
REGULAR BOARD MEETING

JULY 12, 2016

ROLL

CALL: Deputy Supervisor Veazey
Councilman Kabel
Councilman Martin
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
CEO/ZEO Mikolajczyk
Laurie Nanni, Oakfield Historical Society & OALL
Tom Mikolajczyk, Village of Oakfield
Dennis Beedham, Bonduelle
Tom Ostrander, Resident

Deputy Supervisor Veazey called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

Minutes from June 14, 2016 & Public Hearing Local Law 1-2016: MOTION Councilman Martin, second Councilman Kabel to approve the minutes as written.

Ayes: Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

DENNIS BEEDHAM, BONDUELLE USA

Mr. Beedham presented a check for \$5,625.00 to Deputy Supervisor Veazey; employees of Bonduelle cleared brush, small trees and weeds around the pond in the Town Park. The money will be used to pave the walking path and put in LED lighting. The employees earned the money thru a safety award.

The Town Board and Town employees thank Bonduelle for such a generous donation.

LAURIE NANNI—OAKFIELD HISTORICAL SOCIETY & OALL

Mrs. Nanni asked the Board if the Historical Society was responsible to preserve Historical buildings. The Historical Society doesn't have the money or number of members to get into such a task and it is a lengthy process to have a building declared Historical.

The questions have steadily been asked of the Historical Society due to some business owners putting metal on their buildings.

Mrs. Nanni feels that it is the owner's choice on how to maintain the property. The Board stated that they do not feel it is the Historical Society's responsibility.

A question also came up about the Town declaring a Historian; Superintendent Dennis contacted the Association of Towns and found out:

The Town must have a Historian

The Historical Society cannot be the Historian in General, it must be an individual

The position is not necessarily paid

MOTION Councilman Kabel, second Councilman Wolcott to appoint Laurie Nanni as Town Historian.

Ayes: Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

Last month Mrs. Nanni asked the Town Board if the Town would help get internet to the Historical Society. Barry Flansburg went to the house to check things out and then spoke with Millennium Computer and was given a suggestion. At this time Mrs. Nanni has not been in contact with Mayor Ambrewster to discuss the matter.

OAKFIELD ALABAMA LITTLE LEAGUE

Mrs. Nanni asked how much the Town would expect from Little League as a contribution to the Town Park Expansion. It was stated that at this time we don't have a firm price so that will come at a later date. The question was posed in preparation.

TOM MIKOLAJCZYK, VILLGE OF OAKFIELD

Mr. Mikolajczyk gave the following report to the Board:

OPERATION & MAINTENANCE WATER REPORT

98% of all valves in the Town & Village have been exercised as of July 1st.

It took 17 days and two men to complete.

There are 434 Valves between the Town & Village

GUARD VALVES (for hydrants)

Town	154
Village	80

MAIN LINE VALVES

Town	115
Village	85

8 Valves I cannot get on nut to exercise; valve box is offset)

A time will be determined to coordinate with the Town to excavate these valve boxes to repair after hydrant flushing has been completed

Town	6
Village	2

17 Riser Box Extensions have been installed so far, to raise the height to grade level.

14 extensions are still needed to complete this project; pending delivery.

Hydrant Flushing began the 11th of July. Unsure of time needed to complete at this time.

Superintendent Dennis stated that Mr. Mikolajczyk is doing a terrific job and thanked him. He stated that communication is top notch and things can only get better.

TOWN JUSTICE

Jury Trial is scheduled for Thursday.

CEO/ZEO

Report is available.

ASSESSOR

As of January of this year the State reported assessments were at 100%; after the state reanalyzed the roll we are at 96%. This is based on a new way of analyzing farm land. 2016 Roll Certified at 100% by State.

SUPERINTENDENT OF HIGHWAYS

Road Work Update

Scheduling fixing roadside ditch on Hutton Road by Cliff Plouse's house and Leo Klotzbach's field.

Scheduled for week of July 19, 2016.

Bridges on Maple Road and Hutton will be replaced next year by County Highway, unless funding comes thru for this year via the 2016 Bridge New York Program.

Look to start mowing brush on roadsides.

Working with other towns thru shared services.

Scheduling milling of shoulders for 3rd week of August 2016.

Buildings & Grounds

Finished hydro seeding around Town Building and salt storage building.

Cemeteries

Been active with burials.

Working on exterminating a woodchuck problem.

Getting estimates for a cremation mausoleum.

Parks

We are looking at some upgrades to the park with our Engineers so we can apply for grants as they become available. We will talk to Little League and the Betterment Committee for financial assistance as well as to look to Job Corp to possibly do the work. We may want to consider doing this work and BANing it. The drawings are being revised again now.

We need to discuss next step in park upgrades.

Bathrooms all repaired and being used. Need to discuss cleaning of the park bathrooms.

Water fountain has been repaired.

Equipment Update

All equipment is in good working order.

Public Works Update

Update on Batavia Townlines project WD6 complete.

WD7 District update—RD want some additional paperwork. This is being completed. Looking for release to bid end of month or next month.

WD9—is complete by our Engineers. This is Macomber Road south of Townline and Townline in the Town of Alabama. Funding meeting complete and final submittals are complete. Has been sent to Washington DC for 2nd round funding.

WD10—preliminary package has been submitted to RD for funding. Final proposal needs to be approved tonight.

W11—Judge Road & Macomber Road which will be with the STAMP Project. This is being worked on by Clark Patterson to be submitted to the Town of Oakfield.

WD12—which would be Lewiston Road and maybe include North End of Macomber Road, Lewiston Road and Lockport Road, Lockport Road in the Town of Alabama or may be a separate project.

Met with Clark Patterson and started laying out sewer districts for future expansion and current needs in the town. Also creating a sewer district where there is already sewer in the town. Village will be at all future Town meetings on sewer.

Working on a Genesee County North West Water/Sewer Consortium. This will be made up of all the towns and villages in the North West corner of Genesee County. This will handle all the O&M of all the Lamb Farms water usage is being monitored daily and being reported to Tim Hens and Tom Carpenter for county info on the water demand and design for STAMP.

New Designated Water Operator of the Town’s water system is working out great. All the town mainline valves and guards are exercised and fire hydrants are being flushed now.

Library

Working on the window replacement for the Library. The Library has been awarded the grant; now working with the engineers on a bid.

The old Town Hall Generator cannot be used at the Library, what direction does the Town Board wish to take?

Miscellaneous

Need to set up a meeting on possible housing development plan areas for the Town of Oakfield. A developer has already been here for info on locations for housing tracts.

Landfill is open for the season and all seems to be going well.

We need to look at all our codes and STD’s. We need to be prepared for the future that looks very promising. STAMP is alive and moving forward at a good pace and we need to be prepared.

TOWN CLERK

Abstract 7-2016: MOTION Councilman Kabel, second Councilman Wolcott to approve the following:

General Fund	261-294	\$28,345.23
Highway DA	64-73	\$ 4,989.29
Highway DB	43-46	\$ 2,443.64
Part Town B	23-25	\$ 842.38
Youth Rec	4-5	\$ 147.00
Special Districts	42-44	\$ 5,570.61
	TOTAL	\$42,338.15

Ayes: Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

RESOLUTION 36-2016—RESOLUTION TO CLOSE M&T BANK ACCOUNTS AND CREDIT CARDS

Councilman Wolcott offered the following:

WHEREAS, the Town of Oakfield has chosen to change banks, we must close the accounts at M&T Bank in the Village of Oakfield.

WHEREAS, the Town has the following accounts to close:

- Money Market Account
- Tax Collector
- Trust & Agency
- Joint Checking
- Youth Recreation
- Justice Account
- Thomas A. Graham, Justice Account
- Capital Project Water/Sewer
- Town Clerk General Fund
- Randy T. Baker, Justice Account
- Water District 2
- Water District 3
- Water District 4
- Water District 5
- Water District 6
- Building Project

As well as any other accounts or credit cards open in the Town's name.

THEREFORE, BE IT RESOLVED, that Supervisor Carol Glor, Town Clerk Melissa M. Haacke, Alan R. Dennis and Justices Thomas A. Graham and Randy T. Baker have authority to close their accounts and credit cards.

Dated: July 12, 2016

Second: Councilman Kabel

Ayes: Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (4-0)

Majority of the dog license renewals were collected in the month June. They still continue to trickle in. The late notices will go out in September, followed by Court Appearance tickets if necessary.

A benefit for a local family is scheduled in the Town Park on August 13th, the organizers have requested the use of the Food Stand for the event. **MOTION** Councilman Wolcott, second Councilman Martin that the food stand is not included when renting the park.

Ayes: Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

The Water Audit is almost complete, the two gentlemen will be back Wednesday to finalize some items then present the draft within a couple weeks.

RESOLUTION NO. 37—RESOLUTION REGARDING WATER MAIN & APPUTTENANCE STANDARDIZATION
WD 7

Councilman Kabel offered the following:

WHEREAS, the Town of Oakfield (Town) has entered into an agreement with the Village of Oakfield (Village) for the operation and maintenance of Town Water District No. 7;

WHEREAS, the Village has specific material requirements for water main and appurtenances that are operated and maintained by the Village. The material requirements are outlined in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION TO STANDARDIZE WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD available from the Village of Oakfield;

WHEREAS, the Village requires that all proposed water districts and extensions in the Town utilize the materials outlined in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION OF STANDARDIZED WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD;

BE IT RESOLVED, The Town shall standardize on the material requirements as outline in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION TO STANDARDIZE WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD prepared by the Village for all proposed water districts and extensions.

Second: Councilman Wolcott

Ayes: Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (4-0)

RESOLUTION NO. 38—RESOLUTION REGARDING WATER MAIN & APPUTTENANCE STANDARDIZATION
WD 9

Councilman Wolcott offered the following:

WHEREAS, the Town of Oakfield (Town) has entered into an agreement with the Village of Oakfield (Village) for the operation and maintenance for previous Town Water Districts, but may enter into an agreement with the Town of Batavia for operation and maintenance of Town Water District No. 9;

WHEREAS, the Village has specific material requirements for water main and appurtenances that are operated and maintained by the Village. The material requirements are outlined in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION TO STANDARDIZE WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD available from the Village of Oakfield;

WHEREAS, the Village requires that all proposed water districts and extensions in the Town utilize the materials outlined in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION OF STANDARDIZED WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD;

BE IT RESOLVED, The Town shall standardize on the material requirements as outline in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION TO STANDARDIZE WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD prepared by the Village for all proposed water districts and extensions.

Second: Councilman Martin

Ayes: Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (4-0)

**RESOLUTION NO. 39—RESOLUTION REGARDING WATER MAIN & APPUTTENANCE STANDARDIZATION
WD 10**

Councilman Martin offered the following:

WHEREAS, the Town of Oakfield (Town) has entered into an agreement with the Village of Oakfield (Village) for the operation and maintenance of Town Water District No. 10;

WHEREAS, the Village has specific material requirements for water main and appurtenances that are operated and maintained by the Village. The material requirements are outlined in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION TO STANDARDIZE WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD available from the Village of Oakfield;

WHEREAS, the Village requires that all proposed water districts and extensions in the Town utilize the materials outlined in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION OF STANDARDIZED WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD;

BE IT RESOLVED, The Town shall standardize on the material requirements as outline in Resolution 16-2010 RESOLUTION TO STANDARDIZE WATER METERS IN THE VILLAGE/TOWN OF OAKFIELD and Resolution 17-2010 RESOLUTION TO STANDARDIZE WATER VALVES AND HYDRANTS IN THE VILLAGE/TOWN OF OAKFIELD prepared by the Village for all proposed water districts and extensions.

Second: Councilman Kabel

Ayes: Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (4-0)

TOWN OF OAKFIELD WATER DISTRICT 10 PROPOSAL FOR ENGINEERING SERVICES

Clark Patterson Lee has proposed the Engineering Services for Water District 10 not to \$99,547.00.

MOTION Councilman Martin, second Councilman Kabel to accept the proposal for Water District 10.

Ayes: Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

SUPERVISOR

The Supervisor's report was not available for the meeting.

LIBRARY

The Library received \$38,838.00 in a grant for windows. This project must be rebid since the original bid is over a year old.

The Library is interested in getting security cameras installed. They can apply for a 75% matching grant through NIOGA; the minimum cost must be \$5,000.00 to qualify for the grant. **MOTION** Councilman Martin, second Councilman Wolcott to allow the Library to apply for the grant and split the 25% difference if they get the grant for a maximum of \$5,000.00.

Ayes: Veazey, Kabel, Martin, Wolcott

MOTIONA CARRIED UNANIMOUS VOTE (4-0)

OLD BUSINESS

Yunker Landscape is tabled.

Solar Farms Moratorium—CEO/ZEO Mikolajczyk has been receiving phone calls regarding solar farms; we currently have no provision for such farms. The Board will discuss holding a Public Hearing to put a moratorium on solar farms after the Planning Board can meet to discuss the issue.

Worker's Compensation Payment Adjustment—Our Worker's Compensation Payment has doubled in the new calculation from the County. The majority of the increase comes from the Fire Department.

NEW BUSINESS

The meeting with GCEDC and National Grid was postponed.

Appointment to ZBA—**MOTION** Councilman Kabel, second Councilman Martin to appoint Cliff Plouse to the vacant seat on the Zoning Board of Appeals.

Ayes: Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (4-0)

Town Walk About of Town Properties—scheduled for August 3, 2016 at 6:00 pm. We will begin at the Town Building.

Councilman Wolcott recommended that the Director of Youth Recreation remind the employees that they must reapply for the position each year, and that there is no guarantee they will be rehired in the future.

ADJOURNMENT: **MOTION** Councilman Kabel, second Councilman Martin to adjourn the meeting at 9:18 pm.

Ayes: Veazey, Kabel, Martin, Wolcott

Respectfully submitted,

Melissa M. Haacke
Town Clerk

