

TOWN OF OAKFIELD
REGULAR BOARD MEETING

JUNE 14, 2016

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Kabel
Councilman Martin
Councilman Wolcott

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
CEO/ZEO Mikolajczyk
Sean McCarthy, OACS Student
Laurie Nanni, Oakfield Historical Society & OALL
Don & Joyce Yunker, Residents

Supervisor Glor called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

Minutes from May 10, 2016: **MOTION** Deputy Supervisor Veazey, second Councilman Kabel to approve the minutes as written.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

LAURIE NANNI

Speaking on behalf of the Oakfield Historical Society:
Cemetery cleanup went well, there are pictures on the Facebook site.
Many good comments from the community.
The second grade classes took a tour of the Historical Society.
Historical Society would like the internet in the house to use as a Research Center.
Mrs. Nanni invited the Board to the Museum to see all that has been done.

Speaking on behalf of the Oakfield Alabama Little League:
All Star Games will be played: June 28th, June 29th, July 5th, July 6th, July 11th & 12th.
Little League appreciates all the Town has done.

DON AND JOYCE YUNKER, RESIDENTS

Mr. Yunker addressed the Town Board regarding plans for landscape between the Salt Barn and his home. Mr. Yunker's concern is the loss of privacy to their pool. The Yunker's requested evergreen trees no more than 10' in height.
Deputy Supervisor Veazey stated that the Board would have to discuss this request.
Councilman Martin would like to walk the Town property before discussion takes place.
Supervisor Glor stated that this was not in our cost projection and it will be discussed.

CEO/ZEO

Mr. Mikolajczyk's report is available.

ASSESSOR

The 2016 Roll is complete.

Nobody grieved their assessment.

RFP for a new Assessment program in 2017 is out per the State.

SUPERINTENDENT OF HIGHWAYS

Road Work Update

Roadside ditch on Hutton Road by USG pond (4 foot pipe wash out) added another section of 4 foot pipe fix with surge rock and crusher run.

Bridges on Maple Road will be replaced this year by County Highway. Hutton Road will be this year.

First roadside mowing is complete

Putting culvert pipes in road crossings and fixing drainage in front of Cliff Plouse's house.

Scheduling shoulder work and working with other towns through shared services.

Buildings & Grounds

Buildings expansion construction complete.

Cemeteries

Been active with burials.

Working with Councilperson Kim Wolcott in cemeteries; it was a pleasure and we have received many good comments. We need to look at scheduling another clean up.

Parks

We are looking at some upgrades to the park with our Engineers so we can apply for grants when they become available. We will talk to Little League and the Betterment Committee for financial assistance.

Job Corps will also be contacted on the possibility they can do the work. We may want to consider doing this work and possibly BANing the project. The drawings are being revised now.

We need to discuss next step in the park upgrades.

Equipment Update

All equipment is in good working order.

Public Works Update

Update on Batavia Townlines Project, Oakfield Water District 6 is complete.

WD7 District update; RD wants to fast track this project. Preliminary funding meeting is complete and all items are complete.

WD5 restoration is complete.

WD9 is complete by our Engineers, this is Macomber Road south of Townline and Townline in the Town of Alabama. Funding meeting is complete and final submittals are completed. Waiting for RD on final funding.

We should be looking at laying out our sewer districts for future expansion and current needs in the town. Also, creating sewer districts where there is already sewer in the town.

Working on a Genesee County North West Water/Sewer Consortium. This would be made up of all the towns and villages in the North West corner of Genesee County. This will handle all the O & M of all the water and sewer in that area.

RD stated they have a lot of funding available so we should look at moving WD10 to fast track. WD11 Judge Road & Macomber Road which will be with the STAMP Project. (STAMP is MOVING NOW) WD12 which would be Lewiston Road.

Working with Village on O&M in the Town.

Library

We are working on the window replacement for the Library. The Library is working on a grant. The old town hall Generator cannot be used at the Library; what direction does the Town Board wish to take?

Miscellaneous

Need to set up meeting on possible housing development plan areas for Town of Oakfield, a developer has already been here for info on locations for housing tracts. Additional meetings are being set up at this time, but no dates are set yet. This is by GCEDC.

Landfill will open for the season and all seems to be going well.

We need to look at all our codes and Standards. We need to be prepared for the future that looks very promising. STAMP is alive and moving forward at a good pace and we need to be prepared.

TOWN CLERK

Abstract 6-2016: MOTION Deputy Supervisor Veazey, second Councilman Martin to approve the following:

General Fund	217-260	\$ 26,385.00
Highway DA	53-63	\$ 6,104.64
Highway DB	31-42	\$ 22,815.28
Special Districts	37-41	\$218,710.15
Youth Recreation	2-3	\$ 200.00
Part Town B	20-22	\$ 5,987.85
	TOTAL	\$280,202.92

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION CARRIED UNANIMOUS VOTE (5-0)

The required Water Audit from Rural Development will begin tomorrow.

We are continuing to scan and index within our DocuWare program.

Water District 7 BAN is progressing.

We are currently collecting dog licensing fees, several dogs that were not registered have been registered. Several appearance tickets have been issued by request of the Animal Shelter.

I will be on vacation July 1st-July 8th.

RESOLUTION NO. 32-2016—LOCAL LAW NO. 1 2016

Councilman Wolcott offered the following:

RESOLUTION ADOPTING LOCAL LAW No. 1 OF 2016

WHEREAS, proposed Local Law No. 1 of 2016 of the Town of Oakfield entitled “A Local Law to Establish a Code of Ethics”, which proposed Local Law in its final form was presented to the Town Board at the meeting held on May 10, 2016, and a copy thereof was kept with the Town Clerk and copies both laid upon the desks of the members of said Town Board Members and mailed to each member of the Town Board Members not in attendance at said meeting; and

WHEREAS, a public hearing on the advisability of enacting said proposed Local Law was held on June 14, 2016, before this Town Board, pursuant to public notice duly published in The Daily News according to law, at which time all interested persons were heard; and

WHEREAS, the Town Board of the Town of Oakfield, New York is of the opinion that adoption of said proposed Local Law No. 1 of 2016 is in the best interest of the Town of Oakfield, New York,

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Oakfield, New York that said proposed Local Law No. 1 of 2016 be and the same hereby is adopted, and such Local Law shall be entered in the minutes of the Oakfield Town Board; and

BE IT FURTHER RESOLVED, that a certified copy of said Local Law No. 1 of 2016 be filed with the New York State Secretary of State in accordance with Law.

Dated: June 14, 2016

Second: Councilman Kabel

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 33-2016—CLOSING OF STREETS FOR LABOR DAY

Deputy Supervisor Veazey offered the following:

RESOLUTION APPROVING THE CLOSING OF STREETS WITHIN THE TOWN OF OAKFIELD FOR THE “LABOR DAYS IN THE PARK” CELEBRATION PARADE ON SEPTEMBER 5, 2016.

WHEREAS, the Oakfield Betterment Committee as part of the “Labor Days in the Park” Celebration, has scheduled a parade to take place on Monday, September 5, 2016, from 10:00 am until 11:30 am.

WHEREAS, the proposed parade routes includes a portion of New York State Route 63 located within the Town of Oakfield from the school to the Village line, then proceeding within the Village of Oakfield between its North boundary and Drake Street, and then proceeding East on Drake Street (New York Route 262) to the Elroy D. Parkins Park,

WHEREAS, the Town Board of the Town of Oakfield has determined that it is necessary to close New York State Route 63 within the Town of Oakfield, New York as described herein in order to adequately protect the health, safety and welfare of the participants in the parade and spectators along said parade route,

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Town Board of the Town of Oakfield, New York that a portion of New York State 63 shall be closed within the Town of Oakfield, New York on Monday, September 5, 2016 at approximately 10:00 am in order to permit the passage of a parade along said routes, and

BE IT FURTHER RESOLVED AND ORDERED, that said road shall be reopened to the passage of vehicular traffic as soon as practicable after the conclusion of said parade, and

BE IT FURTHER RESOLVED AND ORDERED that during the aforementioned periods of time when the New York State Route 63 shall be closed, the following detour shall be established:

1. Southbound traffic on New York State Route 63 shall proceed East on Maltby Road to the intersection of Fisher Road, bearing right on Fisher Road traveling South across New York State Route 262, back to New York State Route 63.
2. Northbound traffic on New York State Route 63 shall turn right on Fisher Road traveling North across New York State Route 262, to the intersection of Maltby Road, bearing left on Maltby Road, traveling West back to New York State Route 63.
3. Westbound traffic on New York State Route 262 shall bear left at the intersection of Fisher Road to travel South on New York State Route 63, or otherwise bear right at the intersection of Fisher Road to travel North on New York State Route 63

BE IT FURTHER RESOLVED AND ORDERED, that all traffic control devices to be erected shall be approved by the New York State Department of Transportation as required by law.

BE IT FURTHER RESOLVED AND ORDERED, that the Town Clerk of the Town of Oakfield, New York shall post a copy of this resolution and order on the signboard maintained at her office on or before August 1, 2016, and that this Resolution and Order shall remain posted thereat until Tuesday, September 6, 2016.

**BY ORDER OF THE TOWN BOARD
TOWN OF OAKFIELD**

Melissa M Haacke
Town Clerk

RESOLVED: That the Town Board of the Town of Oakfield does hereby adopt this resolution in support of closing streets within the Town of Oakfield for the 2015 "Labor Days in the Park" Parade, this 14th day of June, 2016.

CC Genesee County Sheriff, Gary T. Maha
Community Celebration Committee Chairperson, Melissa M. Haacke

Oakfield Fire Chief, Pete Scheiber
Superintendent of Highways, Town of Oakfield, Alan Dennis
NYS DOT
NYS Police Department
Village of Oakfield DPW Supervisor, Dave Laney

State of New York)
County of Genesee)
Town of Oakfield) ss.

I, Melissa M. Haacke, Town Clerk of the Town of Oakfield in the County of Genesee, State of New York, hereby certify that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Oakfield held on the 14th day of June, 2016, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Town of Oakfield, Genesee County, New York this 14th day of June, 2016.

Second: Councilman Kabel

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UANNIMOUS VOTE (5-0)

RESOLUTION NO. 34-2016—EXTENDING HOURS OF TOWN PARK

Councilman Wolcott offered the following:

RESOLUTION APPROVING EXTENDING THE HOURS OF THE ELROY D. PARKINS PARK FOR THE “LABOR DAYS IN THE PARK” FIREWORKS DISPLAY.

WHEREAS, the Oakfield Betterment Committee as part of its Community Celebrations, has scheduled Oakfield Labor Days for September 3, 4 & 5, 2016, and

WHEREAS, the Oakfield Betterment Committee has also scheduled a Fireworks Display to take place on Sunday, September 4, 2016 (rain date of Monday, September 5, 2016) at approximately 9:45 pm,

WHEREAS, the Town Board of the Town of Oakfield has set the park hours to close one half hour after dusk,

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Town Board of the Town of Oakfield, New York that the Elroy D. Parkins Park remains open on September 4, 2016 until midnight or specified rain date.

**BY ORDER OF THE TOWN BOARD
TOWN OF OAKFIELD**

**Melissa M. Haacke
Town Clerk**

RESOLVED: That the Town Board of the Town of Oakfield does hereby adopt this resolution in support of extending the hours of the Elroy D. Parkins Park within the Village of Oakfield for the dates of September 3, 4 & 5, 2016.

Second: Councilman Kabel

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 35-2016—LATERAL RESTRICTIONS WATER DISTRICT 10

Councilman Kabel offered the following:

**RESOLUTION TO ADOPT LATERAL RESTRICTIONS FOR
WATER AND SEWER LINES**

WHEREAS, the Town Board of the Town of Oakfield has created the Town of Oakfield Water District No. 10 pursuant to Town Law for the express purpose of providing public water supply to residents along portions of Drake Street and Fisher Roads; and

WHEREAS, part of the land area within Water District No. 10 is also within Genesee County Agricultural District No. 2; and

WHEREAS, the Town Board has filed a Notice of Intent to Undertake an Action Within an Agricultural District to evaluate the impact of providing a source of public water supply within this area on lands within Agricultural District No. 2; and

WHEREAS, the New York State Department of Agriculture and Markets (“Department”) has requested the adoption of its Lateral Restrictions Policy to avoid potential adverse impacts to the Agricultural District;

NOW, THEREFORE BE IT RESOLVED, that the Town Board, in recognition of the concerns that have been raised, hereby resolves to adopt the “Lateral Restriction – Conditions of Future Service” specified by the New York State Department of Agriculture and Markets as follows:

Lateral Restriction – Conditions on Future Service

The Town of Oakfield imposes the following conditions, as warranted or recommended on the management of sewer/water lines located along portions of Drake Street Road and Fisher Roads within Genesee County Agricultural District No. 2:

- (1) The only land and/or structures which will be allowed to connect to the proposed waterline or sewer within an agricultural district will be existing structures at the time of construction, future agricultural structures, and land and structures that have already been approved for development by the local governing body prior to the date of filing of the Final Notice of Intent by the municipality.

Land and structures that have been approved for development refer to those properties/structures that have been brought before a local governing body where approval (e.g., subdivision, site plan, and special permit) is needed to move forward with project plans and the governing body has approved the action. If no local approval is required for the subdivision of land and/or the construction of structures, the municipality accepts the limitation under Public Health Law §1115 that defines a “subdivision,” in part, as “any tract of land which is divided into five or more parcels.” Water and/or sewer service will not be provided to more than a total of four residences, buildings and/or structures on any tract of land which has been divided into parcels after the date of filing of the FNOI by the municipality, where no local approval is required and the land is located within a county adopted, State certified agricultural district.

- (2) If a significant hardship can be shown by an existing resident, the lateral restriction to the resident’s property may be removed by the municipality upon approval by the Department. It is the responsibility of the resident landowner to demonstrate that a hardship exists relative to his or her existing water supply or septic system and clearly demonstrate the need for public water or sewer service. The municipality shall develop a hardship application to be filed with the municipality, approved by the County Department of Health, and agreed to by the Department of Agriculture and Markets.
- (3) If it can be demonstrated to the Department’s satisfaction that the landowner requested the county to remove his or her land from an agricultural district at the time of district review and the county legislative body refused to do so, lateral restrictions may be removed by the municipality if the Department determines that the removal of the restriction for the subject parcel(s) would not have an unreasonably adverse effect on the agricultural district.
- (4) If land is removed from a county adopted, State certified agricultural district and the district has been reviewed by the county legislative body and certified by the Commissioner for modification, lateral restrictions imposed by the municipality are no longer in effect for the parcels of land that have been removed from the agricultural district.
- (5) Hydrants and valve boxes must not be placed directly in agricultural fields.

DATE: June 14, 2016

Second: Deputy Supervisor Veazey

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

APPROVED UNANIMOUS vote (5-0)

SUPERVISOR

MOTION Deputy Supervisor Veazey, second Councilman Kabel to approve the Supervisor’s Report as submitted.

LIBRARY LIAISON

Waiting on the grant for windows.

Library Board has requested a walk through.

GAM

Cindy Craig of New York Cemeteries was the speaker.

Next meeting is June 16th in Bethany.

GAM does not meet during the summer, September's meeting will be at the Community & Government Center.

Assessor Flansburg reported that he is waiting on a date to meeting with GCEDC and National Fuel to discuss the PILOT for a renewal agreement.

OLD BUSINESS

Workman's Comp increase—the new rates are based on a different formula. There is a considerable increase. Most of the increase is due to the Fire Department.

Updating Zoning Laws—Supervisor will contact County Planning. It is time to look at these and update.

Review Comprehensive Plan—Green Genesee has submitted recommendations to the Comprehensive Plan. Please read them and make recommendations.

Mr. Mikolajczyk has reported that all first aid kits are now in all Town vehicles.

The Village used the WACHS trailer to exercise shutoff valves. The Village employees were very happy with the trailer; it took four days to complete.

The Village has been given the "Tough Book" and truck stand.

This has been installed in the maintenance truck.

Millennium Computers will back that up.

NEW BUSINESS

AED is on premise and we are waiting on completed paperwork.

Cemetery—a veteran's plaque was found a few feet away from the grave that it should be attached.

The Town would like to purchase a plaque for the American Legion urn.

Put flag poles in both cemeteries (Cary & Reed) East Oakfield already has a flag pole.

MOTION Deputy Supervisor Veazey, second Councilman Wolcott to pay to attach the veteran's plaque to the grave, purchase the plaque for the urn and get pricing on two flag poles.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

MOTION CARREID UNANIMOUS VOTE (5-0)

ADJOURNMENT: **MOTION** Deputy Supervisor Veazey, second Councilman Martin to adjourn the meeting at 9:22 pm.

Ayes: Glor, Veazey, Kabel, Martin, Wolcott

Respectfully submitted,

Melissa M. Haacke

Town Clerk