

**TOWN OF OAKFIELD**  
**REGULAR BOARD MEETING**

**MAY 10, 2016**

**ROLL**

**CALL:** Supervisor Glor  
Deputy Supervisor Veazey  
Councilman Martin  
Councilman Wolcott

**OHTERS**

**PRESENT:** Town Clerk Haacke  
Superintendent of Highways Dennis  
Disaster Coordinator Graham  
Assessor Flansburg  
CEO/ZEO Mikolajczyk  
Dennis Giles, Resident  
Laurie Nanni, OALL & Oakfield Historical Society  
Andy Merkel, OALL  
OACS Students: Bailey Russo, Ismile Smith, Derek Kibler, Brittany Hicks, Brianna Matteson,  
Morgan Munger, Jacob Say, Robert Walton III, Kyle Conners, Jacob Natalizia, Ryan Dunlap,  
Baylee Desjardins, Sara Zakes, Mitchell P. Hale, Madison Nemes, Allen Chatt, Mason Woodard

Supervisor Glor called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

**Minutes of the April 12, 2016 meeting:** **MOTION** Deputy Supervisor Veazey, second Councilman Martin to approve the minutes as written.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED (4-0)**

**LAURIE NANNI & ANDY MERKEL, OAKFIELD ALABAMA LITTLE LEAGUE**

Andy Merkel addressed the Board to say Thank You!

The season started off well and the Town Highway Department did a great job getting the park ready. Everyone should be proud. Andy also stated that the Town is doing a great thing with the upgrades to the park and OALL fully supports the effort.

Laurie Nanni also thanked the Board for the use of the Community & Government Center for meetings.

**HISTORICAL SOCIETY**

Mrs. Nanni stated that the Historical Society has had record attendance since they began meeting here. The Community & Government Center is bigger and easier access for members and residents.

There will be a tour at Historical Society this Friday; and in June the second grade classes will come visit.

Mrs. Nanni also submitted the bill for Ancestry.com.

**DENNIS GILES, RESIDENT EAST SHELBY ROAD**

Mr. Giles first stated that he appreciates all the efforts of this building. It was long overdue and you did a great job.

Mr. Giles also thanked Alan Dennis & the Highway Department for the culvert issue on East Shelby Road; it was done quickly and professionally.

Mr. Giles went on to say that he tries to be a good neighbor; going down the road to pick up trash and keep it clean. But across the road:

There is a perpetual garage sale

Feel the mess is devaluating his property

There are many items in the yard, including old trucks and a boat. (pictures were submitted)

The property looks like a scrap yard or junk yard

He would like the Board to think about contacting the property owner to clean the property.

## **TOWN JUSTICE**

There is the possibility of a Jury trial in July.

## **CEO/ZEO**

Report is available

Mr. Mikolajczyk stated that he has contacted the owner of East Shelby Road and he is cooperative and working on removing many items.

## **ASSESSOR**

The Tentative Roll is complete, online and available digitally.

May 25<sup>th</sup> is Grievance Day; Mr. Flansburg will sit with the Roll from 1-3 pm and 6-8 pm.

## **SUPERINTENDENT OF HIGHWAYS**

### *Road Work Update:*

- Scheduling fixing road side ditch on Hutton Road by USG Pond (4 foot pipe wash out) plan on using 2 ft. x 2 ft. x 6 ft. concrete solid blocks and another section of 4 ft. pipe.
- Bridges on Maple Road will be replaced next year by County Highway. Hutton Road will be next year or year after.
- Looking to start mowing brush on road sides.
- Starting to schedule putting culvert pipes in road crossings.
- Working with other towns thru shared services.
- Scheduling milling of shoulders.

### *Buildings & Grounds*

- Building expansion construction is complete, just working on punch list with LeFrois Contractor. Only two items left.

### *Cemeteries*

- Been active with burials.
- Working with Councilperson Wolcott on items to repair in cemeteries.
- Have the new mower for the cemetery for \$3290 and mows very well.

### *Parks*

- We are looking at some up-grades to the park with our Engineers so we can apply for grants as they become available. We will talk to Little League and the Betterment Committee for financial assistance. We will also talk to Job Corps for the possibility they can do the work. We may want to consider doing this work and possibly BANing it. The drawings are being revised.
- We need to discuss next step in the park up-grades.
- Bathrooms all repaired and being used. Need to talk about cleaning of them.
- Finished up grades to dug outs with stone and revamp of tee ball field behind back stop.

### *Equipment Update*

- All equipment is in good working order.

### *Public Works Update*

- Update on Batavia Townlines Project, Oakfield Water District 6 is complete. He is working on restoration.

- WD7—RD wants to fast track the project. Funding meeting is complete and all items are complete. Looking for release to bid end of month or first part of June.
- WD5—restoration is going on right now and will be complete this week.
- WD9—is complete by our Engineers; this is Macumber Road south of Townline and Townline is the Town of Alabama. Funding meeting complete and final submittals are complete. Should be ready for Bid in two months.
- RD stated they have a lot of funding available, so we should look at moving WD 10 to fast track. WD11, Judge Road & Macumber Road, which will be with the STAMP Project. (STAMP is moving now) WD12, which would be Lewiston Road and maybe include North end of Macumber Road, Lewiston Road and Lockport Road in the Town of Alabama.
- We should be looking at laying out sewer districts for future expansion and current needs in the town. Also creating a sewer district where there is already sewer in the town.
- Working on a Genesee County North West Water/Sewer Consortium. This would be made up of all the Towns and Villages in the North West corner of Genesee County. This will handle all the O & M of all the water and sewer in that area.
- New 6 inch tap in WD2 for Lamb Farms is complete.
- Appoint a new Designated Water Operator Responsible In Charge of the Town’s water system.

*Library*

- We are working on the window replacement for the Library. The Library is working on a grant.
- The old town hall Generator cannot be used at the Library. What direction does the Town Board wish to take?

*Miscellaneous*

- Need to set up meeting on possible housing development plan areas for the Town of Oakfield. A developer has already been here for information on locations for housing tracts. Additional meetings are being set up at this time for May 19, 2016 at 2:30 pm. This is by GCEDC.
- Landfill will open for the season and all seems to be going well.
- We need to look at all our codes and Standards. We need to be prepared for the future that looks very promising. STAMP is alive and moving forward at a good pace, we need to be prepared.

A hydrant was repaired in WD4, during the installation of the hydrant a rock got into the pipe and ended up at the bottom of the hydrant. Thus causing open/closing issues. **MOTION** Deputy Supervisor Veazey, second Councilman Wolcott to pay the bill in thirds between the Town of Oakfield, Village of Oakfield and Randsco.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED (4-0)**

**TOWN CLERK**

**ABSTRACT 5-2016:** **MOTION** Councilman Martin, second Deputy Supervisor to authorize the following:

General Fund	173-216	\$86,865.45
Highway DA	41-52	\$ 4,525.92
Highway DB	21-30	\$ 6,637.07
Part Town B	15-19	\$ 1,219.05
Special Districts	29-36	\$62,504.94
	<b>TOTAL</b>	<b>\$161,752.43</b>

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED (4-0)**

With the 2016 Taxes submitted and balanced with the County Treasurer a check for \$2,648.72 has been submitted to the Supervisor for Interest and Penalties.

The Town Clerk has applied for and received a full scholarship for the Record Management Conference to be held in June.

**RESOLUTION NO. 28-2016—LOCAL LAW #1 2016**

Deputy Supervisor Veazey offered the following:

**RESOLUTION TO INTRODUCE PROPOSED LOCAL LAW No. 1 OF 2016  
AND TO SCHEDULE A PUBLIC HEARING**

**WHEREAS**, the Town Board of the Town of Oakfield, New York desires to consider adopting legislation to establish a code of ethics, also known as Town of Oakfield Local Law No. 1 of 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Oakfield, New York that proposed Local Law No. 1 of 2016 entitled "A Local Law to Establish a Code of Ethics", which proposed Local Law is now in its final form as appears by a copy thereof hereto attached, be and the same hereby is introduced for adoption; and

**BE IT FURTHER RESOLVED** that said proposed Local Law be laid upon the desks of the members of this Town Board on this date and remain there and a copy thereof be kept on file in the office of the Town Clerk until June 14, 2016, and that a public hearing be held before this Town Board on the 14<sup>th</sup> day of June, 2016, at 7:00 p.m. at the Oakfield Town Hall, 3219 Drake Street, Oakfield, New York, on the advisability of enacting said proposed Local Law; and

**BE IT FURTHER RESOLVED** that a copy of said proposed Local Law be mailed to each member of the Town Board not in attendance at this meeting in a postpaid, properly addressed and securely closed envelope in a post box within the Town of Oakfield, New York not less than ten (10) calendar days, exclusive of Sunday, prior to the date of said public hearing; and

**BE IT FURTHER RESOLVED** that the Town Clerk shall cause notice of said public hearing to be published once in The Daily News at least five (5) days prior to the date of said public hearing, which notice shall contain the time and place of said hearing, the title and purpose thereof, as well as a statement that a copy of said proposed Local Law is on file in the Town Clerk's Office.

Dated: May 10, 2016

**Second:** Councilman Wolcott

**Ayes:** Glor, Veazey, Martin, Wolcott

**APPROVED UNANIMOUS VOTE (4-0)**

**RESOLUTION NO. 29-2016—LOAN RESOLUTION WATER DISTRICT 7**

Deputy Supervisor Veazey offered the following:

*Position 5*

**RUS BULLETIN 1780-27**

APPROVED  
OMB. No. 0572-0121

**LOAN RESOLUTION**  
(Public Bodies)

A RESOLUTION OF THE TOWN BOARD \_\_\_\_\_

OF THE TOWN OF OAKFIELD  
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A  
PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the TOWN OF OAKFIELD \_\_\_\_\_  
(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of NINE HUNDRED SIXTY FIVE THOUSAND AND 00/100

pursuant to the provisions of SUBJECT TO NEW YORK STATE MUNICIPAL FINANCE LAW \_\_\_\_\_ ; and  
**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture,

\_\_\_\_\_ (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
- 14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA’s concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17. To accept a grant in an amount not to exceed \$750,000.00

\_\_\_\_\_ under the terms offered by the Government;  
that the TOWN SUPERVISOR

and TOWN CLERK \_\_\_\_\_ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was:                            Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

IN WITNESS WHEREOF, the TOWN COUNCIL of the TOWN OF OAKFIELD

\_\_\_\_\_ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this \_\_\_\_\_ , \_\_\_\_\_

(SEAL)

By \_\_\_\_\_

Attest:

Title \_\_\_\_\_

Title  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as \_\_\_\_\_ of the \_\_\_\_\_  
hereby certify that the \_\_\_\_\_ of such Association is composed of  
\_\_\_\_\_ members, of whom , \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and  
held on the \_\_\_\_\_ day of \_\_\_\_\_ ; and that the foregoing resolution was adopted at such meeting  
by the vote shown above, I further certify that as of \_\_\_\_\_ ,  
the date of closing of the loan from the United States Department of \_\_\_\_\_  
Agriculture, said resolution remains in effect and has not been rescinded or amended in any way.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_

Title

**Second:** Councilman Martin  
**Ayes:** Glor, Veazey, Martin, Wolcott  
**APPROVED UNANIMOUS VOTE (4-0)**

**RESOLUTION NO. 30-2016—MU1 DISTRUCTION**

Councilman Martin offered the following:

**WHEREAS**, the Town of Oakfield has made the decision to go paperless within the Town offices,  
and

**WHEREAS**, the Town of Oakfield follows the State of New York records retention laws, and

**NOW, THEREFORE BE IT RESOLVED**, that the following items will be destroyed according to  
policy and those marked as "DocuWare" have been scanned into our system and will be retained  
according to schedule:

**MU1 Destruction 2016**

1. 2013 Final & Tentative Assessment Rolls (DocuWare)
2. 2006 Tax Bills
3. Building Expansion Docs (scanned into DocuWare)

4. 2011 Final Assessment Roll (DocuWare)
5. 2012 Final Assessment Roll (DocuWare)
6. 2011 Tax Roll (DocuWare)
7. 2014 Final Assessment Roll (scanned to DocuWare)
8. 2012 Tax Roll (DocuWare)
9. Contract documents for Town of Batavia Townlines Project (scanned to DocuWare)
10. Bonduelle Hazmat Emergency Action Plan 2010, 2013, 2015 (DocuWare)
11. Town of Oakfield Emergency Management Plan (DocuWare)
12. Town of Oakfield 2015 Tax Roll (DocuWare)
13. Town of Oakfield Final Assessment (DocuWare)
14. BAN 479K 2013A (DocuWare)
15. Genesee County Targeted WasteWater System Study Summary Report (DocuWare)
16. Final Generic Environmental Impact Statement Oakfield Alabama Comprehensive Plan (scanned to DocuWare, on Website and on disk)
17. Oakfield Alabama Comprehensive Plan (DocuWare, Website & on disk)
18. Contract Docs WD4 Conforming (DocuWare)
19. Contract Docs WD4 Bid Set (DocuWare)
20. Easements WD4 (DocuWare)
21. Backflow Prevention Installation Lamb Farms, Inc. (DocuWare)
22. Map, Plan & Report for Lamb Farms Bliss Road North Water Main (DocuWare)
23. 2015 Vouchers (DocuWare)
24. Lamb Farms Water District 8 (DocuWare)
25. Townline Water Project (DocuWare)
26. Water District 6 Original (DocuWare)
27. 2008 Allen's Food Emergency Response Hazmet (DocuWare)
28. Town of Oakfield Community & Government Reno. GC No. 1,2,3,4 (DocuWare)
29. January 2016 Clerk Reports (DocuWare)
30. February 2016 Clerk Reports (DocuWare)
31. Vouchers Highway DA (DocuWare)
32. Vouchers Highway DA (DocuWare)
33. Handicap Permits (DocuWare)
34. Retirement Reports (DocuWare)
35. Building Permits (DocuWare)
36. Budget 2016 (DocuWare)
37. Certified Payroll Building Expansion (DocuWare)
38. 2010 Retirement Reporting (DocuWare)
39. Toshiba Info (DocuWare)
40. Delta Dental Info
41. Water District 5 (DocuWare)
42. Millennium Info prior to 2016
43. DEC Documents
44. Certified Payroll 2014 (DocuWare)
45. Library Window Bids (DocuWare)
46. Excess Workman's Comp (DocuWare)



47. US Gypsum Block Grant (DocuWare)
48. Copier 2012
49. Water System Operation Reports (DocuWare)
50. Purchasing (DocuWare)
51. Reports December 2015 Clerk (DocuWare)
52. BAN \$1,644,663 General Obligation (DocuWare)
53. RD Budget Docs (DocuWare)
54. Final Order to Establish WD6 (DocuWare)
55. Social Security Wages (DocuWare)
56. Grants Gateway Info (DocuWare)
57. Water District No. 5 (DocuWare)
58. Redemption Payment Summary (DocuWare)
59. Town Clerk Reports July 2015 (DocuWare)
60. Town Clerk Reports June 2015 (DocuWare)
61. General Fund Abstracts (DocuWare)
62. Town Clerk Reports November 2015 (DocuWare)
63. Town Clerk Reports September 2015 (DocuWare)
64. Town Clerk Reports May 2015 (DocuWare)
65. Town Clerk Reports April 2015 (DocuWare)
66. Town Clerk Reports March 2015 (DocuWare)
67. Town Clerk Reports February 2015 (DocuWare)
68. Town Clerk Reports January 2015 (DocuWare)
69. 2007 Town & County Taxes
70. 2008 Bank Statements
71. Election Info 2004-2006
72. 2008 Library Vouchers
73. 2006 Vouchers
74. Youth Rec 1988-2005
75. Tax Sheets & Chargebacks 2006
76. 2008-2009 Tax Receipts
77. 2006 Financial Records
78. 2007 Financial Records
79. 2008 Financial Records
80. 2008 Bank Statements
81. 2008 Daily Work
82. 2009 Library Vouchers
83. 2010 Daily Work
84. 2006 Vouchers
85. 2003 Financials
86. 2009 Daily Work
87. 2008 Vouchers
88. 2009 Financials
89. 2001-2010 Tentative Assessment Rolls
90. Punched & Unpunched Compactor Cards

91. Deeds (also at County)

\*\*\* Anything that has DocuWare next to it was scanned and marked for MU1 retention electronically.

Melissa M. Haacke,  
Town Clerk/RMO  
April 29, 2016

**Second:** Councilman Wolcott  
**Ayes:** Glor, Veazey, Martin, Wolcott  
**APPROVED UNANIMOUS VOTE (4-0)**

DocuWare scanning is going well and we are making strides in eliminating the clutter.

**RESOLUTION 31-2016—DESIGNATION OF OFFICIAL BANK**

Deputy Supervisor Veazey offered the following:

**WHEREAS,** the Town of Oakfield has been investigating new banking institutions, and

**WHEREAS,** after careful consideration, and reviewing three options in the area;

**THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Oakfield will change the official bank of designation shall be the Bank of Castile.

**Second:** Councilman Martin  
**Ayes:** Glor, Veazey, Martin, Wolcott  
**APPROVED UNANIMOUS VOTE (4-0)**

**SUPERVISOR**

**MOTION** Deputy Supervisor Veazey, second Councilman Wolcott to approve the Supervisor's report as submitted.

**Ayes:** Glor, Veazey, Martin, Wolcott  
**MOTION CARRIED (4-0)**

**LIBRARY LIAISON**

Looking to have a few light bulbs changed and an outlet replaced.  
No word on the grant.

**GAM**

The discussion for the May meeting will be cemeteries.

**AG PLAN**

Barry Flansburg reported that there was a public meeting in Alabama for public input. There was a meeting on the County Plan, but we are a long way from getting anywhere.  
Smart Growth has issues that need to be addressed.

## **OLD BUSINESS**

AED—Supervisor Glor has been emailing Sean Downing; the cost of the AED is \$1115.07 and we are waiting to see if the company will voucher us for the machine.

Joining the Planning & Zoning Boards—Supervisor Glor spoke with the Genesee County Planning Board; it is not recommended that the two boards be joined. However, it was stated that the boards can consist of three (3) members.

Mark Mikolajczyk reported that the first aid kits for the Town vehicles have arrived.

## **NEW BUSINESS**

The VFW submitted a bill for \$46 for Flags for the cemeteries for Memorial Day. **MOTION** Councilman Wolcott, second Deputy Supervisor Veazey to approve the bill as submitted.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED (4-0)**

There will be a meeting at the Old Court House in Batavia at 6:30 pm, May 16, 2016. This meeting is to discuss the new allocation for Worker's Compensation.

The final Green Genesee Meeting will be held at the Community & Government Center, May 31, 2016 at 7:00 pm.

Supervisor Glor received an email from the Mayor; the Village Board made a motion that Tom Mikolajczyk would be the Water Operator Responsible in Charge for the Town of Oakfield.

**MOTION** Councilman Wolcott, second Deputy Supervisor Veazey to accept Mr. Mikolajczyk as Water Operator Responsible in Charge.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTIN CARRIED (4-0)**

Supervisor Glor received a call from Genesee County Board of Elections; the school no longer wants to hold elections. Mr. Seibert asked if the Town would take elections back. This will begin in November.

Justice Thomas Graham requested that he, Justice Baker and Court Clerk Denny attend the NYS Magistrates Conference and Court Clerk Conference. **MOTIN** Deputy Supervisor Veazey, second Councilman Wolcott to approve their attendance to the conference.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTIN CARRIED (4-0)**

**ADJOURNMENT:** **MOTION** Deputy Supervisor Veazey, second Councilman Martin to adjourn the meeting at 9:10 pm.

**Ayes:** Glor, Veazey, Martin, Wolcott

**MOTION CARRIED (4-0)**

Respectfully Submitted,

Melissa M. Haacke,  
Oakfield Town Clerk