

TOWN OF OAKFIELD

BOARD MEETING

NOVEMBER 10, 2009

Supervisor Dodd called the meeting to order at 7 p.m. followed by the Pledge to the Flag.

Present: Supervisor Dodd, Councilmen Day, Kabel, Cianfrini, Highway Superintendent Dennis, Tom Smith, Thomas Graham, Michele Graham, Norm Fagnan, Tom Carpenter of Clark Patterson Lee, and Brittany Baker of the Daily News.

ZONING AND CODE OFFICER

The Capwell property was not completed within 30 days; however it was done in 41. All debris has been removed and property is graded.

Mr. Smith has received no new information on the Dilcher property on Fox Road.

Two homes are being completed at this time, one on Church Street and the other on East Shelby Road.

LIBRARY

Mrs. Graham began by stating that she appreciates the Town Board's support, but it is now time to cut the ties as far as accounting and payroll goes. This will take effect in January. The Library plans to open accounts, and has requested the Town Board to cut a check directly to the Library for 2010. Mrs. Graham asks that any fund balance remaining be left to the Library.

Supervisor Dodd thanked Mrs. Graham and the Library Board of Trustees for their good work with the funds available to them and stated that it would be determined at the December Board meeting when funds will be distributed to the Library.

Mrs. Graham also stated that her term as a member of the Library Board of Trustees is up effective December 31, 2009 and she will submit a letter of intent to the Town Board for reappointment.

TOM CARPENTER OF CLARK PATTERSON LEE REGARDING WATER DISTRICTS 2 & 3

Plans and Specs for Water District 2 are available for review and approved. The plans have been gone over in detail by Highway Superintendent Dennis and Councilman James Veazey along with Tom Carpenter. Clark Patterson Lee is in communication with Stuart Brown and Associates as well as Rural Development; this project cannot be put to bid without Rural Development funds.

WATER DISTRICT 3

Paperwork has been received regarding Preliminary Eligibility

The campground is not included in cost estimates

There are a total of 29 units without the Fox Road campsite

This estimate calculates to approximately \$1,065 per year for the residents.

At this time a short discussion took place, and then Supervisor Dodd asked for authorization for preliminary work to be done for Water District 3. This preliminary work includes Public Hearings on the District. A **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous vote to move ahead with preliminary work on Water District 3 including Public Hearings.

A roll call vote went as follows:

Supervisor Dodd	Aye	Councilman Day	Aye
Councilman Kabel	Aye	Councilman Cianfrini	Aye

PASSED (4-0)

WATER DISTRICT 1

This is regarding Service within the Town and Outside Village; it is proposed that this become a formal district-at no cost. People within the District would be responsible for repairs when and if needed. Tom Carpenter stated that the existing map of this District be updated to include all who are covered. Public Hearings on this District formation could piggyback Water District 2 and 3.

WATER SERVICE REQUIREMENTS

A memo from Clark Patterson Lee Engineers was presented to the Town Board regarding minimum standards for Water Service Installation Standards for the Town of Oakfield. A **motion** was made by Councilman Cianfrini; seconded by Councilman Kabel and carried by unanimous vote to make the standards recommended by Clark Patterson Lee the minimum standards for the Town of Oakfield.

A roll call vote went as follows:

Supervisor Dodd	Aye	Councilman Day	Aye
Councilman Kabel	Aye	Councilman Cianfrini	Aye

Passed (4-0)

HIGHWAY SUPERINTENDENT

Road work: mowing is in process

Installing snow fence

Putting up Winter Parking Signs

Buildings and Grounds: Superintendent Dennis is in the process of bidding out a tank less hot water tank for Town building, the old hot water tank died months ago.

Cemeteries: The leaves are done and headstone foundations are complete.

Equipment: the newest truck in the Highway Department has a Hopper Sander on it; Highway Superintendent Dennis would like to purchase another for the 2nd newest truck. This Sander allows for

less waste than other sanders as well as less maintenance. Currently, Superintendent Dennis has the money in his budget; approximately \$13,000.00. Superintendent Dennis is seeking Board approval to put this Hopper Sander out to bid. A **motion** was made by Councilman Kabel, seconded by Councilman Day and carried by unanimous vote to put the Hopper Sander out to bid, with the price not to exceed \$13,000.00.

LINE ITEM TRANSFERS-HIGHWAY FUND

The following line item transfers are requested by Superintendent Dennis:

Amount	From Account	To Account
\$494.95	DA9730.7	DA9060.8
\$1533.14	DA5140.1	DA5130.4
\$1348.31	DA5140.1	DA5140.4
\$60000.00	DA5130.2a	DA5130.2
\$42250.00	DA2665	DA5130.2
\$11580.00	Fund Balance	DA5130.2
\$494.87	DB9060.8a	DA9060.8

A **motion** was made by Councilman Kabel, seconded by Councilman Cianfrini and carried by unanimous vote to approve the line item transfers.

TOWN CLERK

Minutes: The minutes from the October 13, 2009 Board Meeting were approved. A **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous vote.

The following bills were submitted for approval:

General	293-319	\$12,788.74
Highway DA	113-123	157,750.90
Highway DB	34-43	6,613.19
Part Town B	36-37	1,013.24
Water Fund	6	3,000.00
	TOTAL	181,166.07

A **motion** was made by Councilman Kabel, seconded by Councilman Day and carried by unanimous vote to pay the bills as submitted.

LINE ITEM TRANSFERS:

Amount	From Account	To Account
\$610	A1355.1a	A1410.1a

61 hours of Assessor Clerk services were charged to Deputy Clerk Service.

A **motion** was made by Councilman Kabel, seconded by Councilman Cianfrini and carried by unanimous vote to approve the line item transfer.

\$82.98	DA5130.4	A5010.4
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Town Clerk paid bill out of wrong line item.

A **motion** was made by Councilman Day, seconded by Councilman Cianfrini and carried by unanimous vote to approve the line item transfer.

Town Christmas party will be December 5th, 2009.

SUPERVISOR

Supervisor's report is available for review.

JUSTICE

Justice elect Dennis Beedham has signed up for Judicial Training.

PARK EXPANSION/HALLOWEEN PARTY

Supervisor Dodd thanked those Town employees for all the help on the Halloween Party; Pam, Melissa, Justice Graham, Alan and Barry. He also thanked the newspaper for their coverage of the event.

Supervisor Dodd stated that the Town received a lot of positive feedback.

Town Clerk Haacke stated that 104 goodie bags were disbursed to children in attendance, despite the weather. Mrs. Haacke states that we will make this an annual event.

Supervisor Dodd touched briefly on a Memo of Understanding with the Little League; our attorney is looking into this to benefit both sides.

Supervisor Dodd also stated that the Town may rent the new Pavilion starting in the spring. The Town Attorney is looking into this as well.

SEQR RESOLUTION WATER DISTRICT 3

**TOWN OF OAKFIELD
CREATION OF WATER DISTRICT NO. 3**

SEQR RESOLUTION

At a meeting of the Town Board of the Town of Oakfield held on the 10th day of November, 2009, at the Oakfield Town Hall, Councilperson Kabel moved adoption of the following resolution; Councilperson Day seconded the motion:

RESOLVED, that in accordance with the New York State Environmental Quality Review regulations (SEQR), the Town Board of the Town of Oakfield announces its intent to serve as lead agency to conduct an environmental review under Section 617.7 of the New York State Codes, Rules and Regulations (NYSCR) of a project to establish the Town of Oakfield Water District No. 3. The creation of the proposed water district will allow for the extension of public water service along portions of Maltby Road, Fox Road, and Drake Street (NYS Route 262). The water system improvements will eventually involve the installation of approximately 13,300 l.f. of water main.

FURTHER RESOLVED, that the Town Board has determined that the proposed action is an "Unlisted Action" as defined under SEQR.

FURTHER RESOLVED, that the Town Board, in its capacity of lead agency, has caused to be prepared an environmental assessment of the significance of potential environmental impact of the above listed action. The Town Board hereby accepts the environmental assessment of the proposed project prepared by Stuart I. Brown Associates, Inc., dated November 10, 2009. The Town Board further declares that, based on the environmental assessment which has been prepared, the project will result in no major impacts and, therefore, will not cause significant damage to the environment. A Negative Declaration under SEQR is therefore issued for this project.

Upon being put to a vote, the resolution was **passed**.

STATE OF NEW YORK
COUNTY OF GENESEE ss:
TOWN OF OAKFIELD

I, Melissa Haacke, Town Clerk of the Town of Oakfield, County of Genesee and State of New York, DO HEREBY CERTIFY that I have compared the foregoing resolution duly adopted by the Town Board of the

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Town of Oakfield on the 10th day of November, 2009, with the original now on file in my office, and the same is a correct and true copy of said resolution and of the whole thereof.

Dated: November 10, 2009 Melissa M. Haacke, Town Clerk

A roll call vote went as follows:

Supervisor Dodd	Aye	Councilman Day	Aye
Councilman Kabel	Aye	Councilman Cianfrini	Aye

Passed (4-0)

With no further business to come before the Board, a **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous vote to adjourn at 8:17 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk