

TOWN OF OAKFIELD

OCTOBER 11, 2011

BOARD MEETING

Supervisor Cianfrini called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel and Martin, Superintendent of Highways Dennis, Town Clerk Haacke and Assessor Flansburg.

The minutes of the September 13th meeting were reviewed; a **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the minutes as submitted.

ZONING OFFICER-BRIAN GLOR

Mr. Glor issued Cliff Plouse a Home Occupation Permit. Mr. Glor met with Mark Rebert on East Shelby Road regarding a land separation for a new home.

Mr. Glor also inspected Jeff Roth's property and he needs a permit for a shed.

HIGHWAY SUPERINTENDENT

Road Work update

- Planning on shoulder work
- Finished work for the Village
- Road stripping left to do

Buildings & Grounds

- NYS Department of Labor-PESH-working with Walt to complete

Cemeteries

- Still mowing, it needs weed eating
- Finished foundations

Parks

- Still need to install basketball equipment
- Mowing
- Planning for Town Halloween & Majestic Lights
- Proposal of ice skating rink in the park—it can be taken down in the summer
- Sliding hill

The Highway Superintendent proposed additional equipment in the park such as an ice skating rink that can be put up in the winter and taken down in the summer. This would have maintenance, but it would most likely get a lot of use. Possibly look to see if a group or organization would like to volunteer with the maintenance.

The Superintendent also proposed that he would like to build a sliding hill in the future; the County park has such a hill and is always busy.

Equipment Update

214 Excavator is still at Milton-Cat

Public Works Update

Still working on Water District #2 with Clark Patterson regarding the landscape issues with Blue Heron

Handout for Water District #3 has been received and disbursed; read over for any comments

Working on transmission line with contractor and Village when needed

Brent from Clark Patterson is finishing Town Water Standards

A brief discussion took place regarding Water District #3 and possibly pushing the boundaries out to Fisher Road if feasible. Superintendent Dennis will talk with Brent from Clark Patterson to see if this would work.

Library

Waiting for sign details to install footers

Light bulbs replaced and new ceiling tiles installed

Letter from Don Yunker of 9/21/2011 regarding heating

A copy of Mr. Yunker's letter has been forwarded to Mr. Rettke who does the heating work; not sure what is to be gained. The Board would like to see what Mr. Rettke recommends.

TOWN CLERK

The following bills were submitted for approval:

General Fund	295-333	\$15,211.03	
Part Town B	24-25	\$ 740.32	
Highway DA	109-115	\$ 1,326.48	
Highway DB	34-35	\$ 4,056.84	
	TOTAL		\$21,334.67

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to pay the bills as submitted.

All dog summons have been sent out, and many dog owners are coming in to license the last of our delinquent dogs.

The Halloween party is coming together and well within budget.

There are currently 8 trees for the Majestic Lights celebration and there is about one month left to get the applications in.

Supervisor Cianfrini spoke with Dan Hale of Shepard, Maxwell and Hale; Mr. Hale wanted to ensure that the electric was all up to date for the trees. Supervisor Cianfrini assured Mr. Hale that everything is up to code at the park.

In regards to the events at the park, the Town Clerk will look into the possible purchase of a speaker system if the school has any equipment they are looking to be rid of.

SUPERVISOR REPORT

The report is available for review.

Supervisor Cianfrini spoke with Attorney Earl regarding Time Warner. A few months ago Supervisor Cianfrini and Councilman Kabel met with a representative of Time Warner Cable to renegotiate the contract. In the licensing agreement is stated that Time Warner is not to bill back the Licensing Fee to the users. Since the Town of Oakfield met with Time Warner, a class action law suit has been filed against Time Warner and Mr. Earl will represent us as a liaison in the suit. It appears that Time Warner has charged the users \$10,000.00 per year since 1993.

GAM

Councilperson Glor stated that at the last meeting GAM recommends keeping fund balances in your budget and an annual independent audit.

A reminder that Oakfield hosts the meeting on November 17th.

COMMITTEE REPORTS

The revised Personnel Manual has been disbursed; everyone should have had time to review. A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to accept the Personnel Manual with updated revisions.

Insurance Committee—Councilpersons Glor and Kabel will meet with Tompkins Insurance representative and the full time employees to go over the health insurance plans for 2012. This meeting will take place on Monday, October 17th at 1:00 pm.

Supervisor Cianfrini met with Dan Hale of Shepard, Maxwell and Hale to review the policy and procedure of risk assessment for Labor Days. Mr. Hale stated that the Town has to shift the liability to the vendor and the Town must have copies of the “additional insured” insurance policies of each vendor who participates in the event. The Oakfield Betterment Committee must make sure that the additional insured must read the Town of Oakfield, since the event used to take place in the village.

Mr. Hale also suggested that the Town lower the amount of insurance that is carried on the Justices from \$100,000 to perhaps \$50,000.00.

Water Committee-nothing to report

OLD BUSINESS

Proposed budget

Supervisor Cianfrini stated that a line item for the Deputy Clerk was removed and didn't get approved; basically because he didn't know what it was. It has come to light that it is for Pam Denny to maintain and update the website; this was an oversight. Supervisor Cianfrini stated that the website is a good

resource for our Town and Pam does a good job. She also charges half of what others would charge. The Supervisor proposed that this \$650.00 be added back into the budget.

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor to add line item A1650.1 Central Communication System for \$650.00; which will come from fund balance.

With the above item taken care of, a **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve the preliminary budget for 2012.

A roll call vote went as follows:

Supervisor Cianfrini	Yes
Councilman Veazey	Yes
Councilperson Glor	Yes
Councilman Kabel	Yes
Councilman Martin	Yes
Passed (5-0)	

The following resolution was presented to the Board

**OFFICIAL UNDERTAKING APPROVAL
FOR TAX COLLECTION OFFICER**

The official Undertaking /Bond must be filed with the County Clerk and have attached hereto the approval of the Town Board as to the form, amount/sufficiency, and the sureties on the undertaking.

APPROVAL OF THE OAKFIELD TOWN BOARD

We, the undersigning members of the Town Board of the Town of Oakfield, County of Genesee, State of New York, do hereby approve the foregoing (attached) undertaking or bond as to its form, manner of execution, amount and sufficiency thereof, and to the sureties named thereon.

Witnessed this 11th day of October, 2011.

NEW BUSINESS

Town Recycling Center/Transfer Station

The Town of Oakfield received a letter from Ed Arnold regarding the collection of plastic recycling. An employee of Ed Arnold was stuck with a needle and they will no longer accept any plastic except 1 & 2. The letter further states that Ed Arnold will charge the Town \$500 if any other kind of plastic is in the container.

The Supervisor does not feel it should be signed, stating that it is too much of a risk. The Supervisor also looked at other bids from other companies for plastics and their bids were nearly triple of what the Town is paying now.

Since this letter, the Highway Superintendent has been looking at the cost associated with running the Transfer station; currently it is not self sustaining. The question was raised as to whether the town had to take recycling; it is state law that we must recycle plastic at no charge.

The options that were brought forth are as follows:

- Close the Transfer station
- Raise prices
- Contract privately

The Board discussed soliciting bids to do town wide trash pick- up. The Transfer Station equipment is very old and will eventually fail. The Town has spent \$3,000.00-\$4,000.00 this year to fix equipment. The transfer station is on borrowed time.

After the discussion the Board agreed not to sign the letter from Ed Arnold, leave the transfer station open another year and look at options. The Board would like to hold some Public Information Meetings and look at other options as well as to talk with neighboring towns regarding trash pick -up.

Lawsuit—Maltby Road

Supervisor Cianfrini informed the Board of a Notice of Claim that was filed in the Town Clerk's office; it stated that an injury occurred on Maltby Road on July 5, 2011. The Supervisor stated that this is a County Road with no noted defect; there is nothing the Town needs to do.

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to adjourn the meeting at 8:57 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk