

TOWN OF OAKFIELD

BOARD MEETING

AUGUST 11, 2009

Supervisor Dodd called the meeting to order at 7 pm, followed by the Pledge to the Flag.

PRESENT: Supervisor Dodd, Councilmen Day, Kabel, Cianfrini and Veazey, Town Clerk Haacke, Deputy Clerk Denny, Historian Kruppenbacher, Highway Superintendent Dennis, Justice Tom Graham, Code and Zoning Officer Smith, Michele Graham, Carol Glor, Mike Dilcher, as well as residents who signed in (see attached)

Michele Graham, Library Board President Spoke first, stating that Classic Home Improvement rebid out the windows at the Library; with prevailing wage it is down to \$30,000.00. Mrs. Graham wanted to know if the Town Board wanted to put this out to bid. The Town Board has already secured a BOND for \$10,000.00 for the Library as matching funds; the Library Board has until September 2 to return that Grant money. Supervisor Dodd stated that he spoke with Municipal Solutions, and was told that there may be other grants out there to help replace the windows at the Library. Councilman Veazey stated that there is no need to bid this project out since the windows will not be less than \$30,000.00. The Town cannot afford the additional money; Councilman Kabel agreed.

A **motion** was made by Councilman Veazey, seconded by Councilman Day and carried by unanimous vote to pass on bidding out the Library windows since the Town does not have the funds to cover the cost.

JUSTICE

Judge Graham stated that the 2010 JCAP grant has been submitted.

Judge Graham stated that he had spoken with Greg Post, Supervisor of the Town of Batavia, and the land by the new Sheriff's office has been purchased by the Town of Batavia. This piece of land could be the site of a Shared Facility Building for the Court System. The Town is unsure at this point if Governor Patterson has signed the Senate Bill on the Shared Facilities.

ZONING/CODE

Office Smith stated that a resident of Fisher Road posted a picture of an unsafe house on The Batavian Website. Mr. Smith said that the house was declared uninhabitable in 2006. Since the picture, the house has fallen off the foundation, and the roof is somewhat collapsed. The owner of the property is Thomas Capwell, and Mr. Smith has sent a letter and made a phone call to Mr. Capwell stating that the house needs to be torn down. In the phone conversation, Mr. Capwell has agreed to tear down the house by August 21, 2009, but would like some time to remove the debris. At the time of the Board Meeting, the electric was still on at the house.

Mr. Smith stated to the Board that if Mr. Capwell does not comply with tearing down by the 21st of August, then the Town can tear it down under Local Law No. 1 of 2003-Emergency Cases; at the owner's expense.

A **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous vote to tear down the house at the resident's expense if not done by August 21, 2009. The resident will have no more than 30 days to remove the debris from the property.

Superintendent Dennis also stated that the Town of Oakfield will make arrangements for the container to remove the debris.

Code Officer Smith also stated that he and Superintendent Dennis have made an inspection of intersections to ensure that nothing is obstructing the right of way. He stated that there weren't as many as he thought and of the verbal orders given, 2 of the 3 have already complied.

HIGHWAY SUPERINTENDENT

Road Work-the Highway crew has patched Fox, East Shelby and Townline Roads.

Buildings & Grounds-Superintendent Dennis is currently waiting on the blacktop to complete the pad to the Pavilion, Library parking and back of the Town building. This should be complete by the end of the month.

Classis Home Improvement submitted a bid for two storm doors at the Town Building. Councilman Kabel suggested that although the storm doors were of good quality, perhaps the Board should look at getting two commercial doors for the entrances; which would be more energy efficient. After a brief discussion the Board told Superintendent to go ahead and get an estimate for commercial doors.

Superintendent Dennis also spoke with Ron Becker regarding the possibility of building a module to the back of the Town Building. Although Mr. Becker stated that he like the whole plan, he recommended that because it was a Municipal Project the Town should turn to their engineers.

Cemeteries-currently, the cemeteries are being mowed 1-2 times per week.

Park-the new plays cape is up, and the cut wood chips are installed for safety. Superintendent Dennis stated that he spoke with the gentlemen who installed the plays cape because their company also installs skate parks. The contractor stated that he does not recommend skate parks to be installed because they are a dying fad and the skate parks attract the "wrong" kind of kids to the park. With that,

Superintendent Dennis asked the Board to reconsider putting up two basketball hoops where the old tennis courts are. Unlike in the past, that section of the park is now well lighted and very open, so vandalism should not be a factor.

The new Pavilion is set to be shipped on September 13, 2009, the Job Corps is ready, and the Town of Darien will help the Town Highway Department set the 16 beams in concrete. The pad for the Pavilion will be installed within the week. Superintendent Dennis is also getting quotes to run electricity to the Pavilion.

Equipment-all equipment is reportedly running well.

The water line on South Pearl has been dug up, not leaks but a lot of water. The Highway Superintendent figures this to be ground water, but doesn't know the source; the line is in horrendous shape.

Library-lights have been changes.

TOWN CLERK

Minutes: The minutes of the July 14, 2009 were approved. A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote.

Bills-The following bills were submitted for approval:

General	199-208	\$13,083.27
Part Town B	27-30	1,515.25
Highway DA	88-95	1,503.87
Highway DB	20-24	2,921.12
Water	5	4,500.00
	TOTAL	\$23,523.51

A **motion** was made by Councilman Kabel, seconded by Councilman Veazey and carried by unanimous vote to pay the bills.

Town Clerk Haacke and Deputy Clerk Denny met with Jim Tomarrow of the New York State Archives. The Town is in the process of implementing a digital imaging system to back up all vital records. At this time, the Clerk and Deputy are collating the documents and getting documents into an Access computer program for easy retrieval. Mr. Tomarrow suggests that the documents upstairs be sent out for digitizing as opposed to using potential grant money.

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The Town Clerk has discovered from New York State Agriculture and Markets that the Dog Enumeration conducted in 2008 is being considered void because the Village Enumeration was never complete. Marc Wilder was to enumerate the Village, after several phone calls from the Town Clerk and Deputy Mr. Wilder never returned the calls. By the final meeting in December a voucher was written to Mr. Wilder for \$63, the amount owed him for what he did count. In talking to New York State Agriculture and Markets, since ALL of Oakfield was not enumerated, another enumeration must be completed. Town Clerk Haacke asked the Board if it was necessary to have Marc Wilder do the Village enumeration, or since the Town is the Licensing Agency if the Clerk could just hire the job done. Supervisor Dodd is to call Mayor Pastecki and discuss this matter with him. A total of \$506 was paid out for the last enumeration.

A Town Newsletter will be mailed out next week.

Since the implementation of the Credit Card program in the Clerk's office, \$2200.00 of business has gone through on Credit/Debit Card transactions.

Town Clerk Haacke also asked the Board for a \$500.00 budget for the Park Expansion/Halloween Park. Currently there is \$300 in line item A1989.4-Advertising. The Clerk would like an additional \$200 to transfer from Contingency (A1990.4) to A1989.4 to cover the expenses of food, drinks, prizes and decorations.

A **motion** was made by Councilman Kabel, seconded by Councilman Veazey and carried by unanimous vote to approve the \$200 transfer from Contingency (A1990.4) to Advertising (A1989.4).

SUPERVISOR

The Supervisor's report is available for review.

A Budget Meeting is set for September 3, 2009 at Baldwin Business Service; at that time a meeting will be set when Tom Baldwin will come to meet with the Board.

Mayor Pastecki contact Supervisor Dodd asking if it was ok to paint the Town Fire Hydrants.

Supervisor Dodd stated that the Town of Alabama is looking at adding a possible water district; with water coming from Erie or Niagara County. Mayor Pastecki is drafting a letter to the Alabama Supervisor to see if they would be willing to meet with the Town and Village of Oakfield.

Supervisor Dodd stated that the Town received a letter from Clark Patterson Lee regarding the Fox Creek RV Resort. This letter was regarding the SEQR and site plan. Mr. Dilcher states that he is working on complying with this letter.

Mr. Dilcher asked why Clark Patterson hasn't received a full set of prints; Supervisor Dodd said he would look into that.

HISTORIAN

Historian Kruppenbacher stated that the County Planning Department is offering Point of Interest maps free of charge. A large satellite map is also available for \$15.00.

The Historian is still working on the sign to replace the Duck Pond Road sight.

INSURANCE COMMITTEE

Councilman Day investigated other avenues of health insurance coverage; at this time it is his and Councilman Kabel's recommendation that we stay with the MVP health plan.

WATER DISTRICT NUMBER 2

SEQR RESOLUTION-NEGATIVE DECLARATION TOWN OF OAKFIELD WATER DISTRICT NO. 2

At the meeting of the Town Board of the Town of Oakfield held on the 11th day of August, 2009, at the Town Hall in said Town, Councilman Kabel move adoption of the following resolution; Councilman Day seconded the motion:

WHEREAS,

1. In accordance with the New York State Environmental Quality Review Regulations (SEQR), the Town Board of the Town of Oakfield announced its intent to serve as lead agency on May 12, 2009, to conduct an environmental review of a project to construct public water supply improvements to serve the Town of Oakfield Water District No. 2. The proposed action will improve the quality of water available to area residents.
2. The Oakfield Town Board has determined that the proposed action is a Type I action as defined under SEQR, as portions of the project area are located within a Genesee County Agricultural District.
3. The Oakfield Town Board, in its capacity of Lead Agency, has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above.

4. On May 20, 2009, the Oakfield Town Board notified the Involved and Interested Agencies of its intention to as Lead Agency for this project and circulated the full Environmental Assessment Form. Comments received from these agencies are addressed in the Negative Declaration.
5. The Town will continue to work with Federal, State and local agencies until all necessary permits and approvals have been obtained.
6. The Oakfield Town Board has considered the Environmental Record prepared for this action, including any comments received from the Involved Agencies, and the proposed Negative Declaration.

NOW THEREFORE BE IT RESOLVED,

The Oakfield Town Board declares that it will serve as Lead Agency for the extension of public water supply facilities to serve the Town of Oakfield Water District No. 2; and,

The Oakfield Town Board declares that, based on the Environmental Record which has been prepared, the project will result in no major impacts and, therefore, will not cause significant damage to the environment. A Negative Declaration under SEQR is therefore issued for this project.

STATE OF NEW YORK:

COUNTY OF GENESEE: SS

TOWN OF OAKFIELD:

I, Melissa Haacke, Town Clerk of the Town of Oakfield, Genesee County, New York, DO HEREBY CERTIFY that I have compared the foregoing resolution duly adopted by the Town Board of the Town of Oakfield on the 11th day of August 2009, with the original thereof now on file in my office, and the is a correct and true copy of said resolution and of the whole thereof.

A Roll Call vote went as follows:

Supervisor Dodd	Aye	Councilman Veazey	Abstain
Councilman Day	Aye	Councilman Kabel	Aye
Councilman Cianfrini	Aye		

PASSED (4-0-1)

Municipal Solutions also submitted a Bond Anticipation Note for the funding of Water District No. 2. A brief discussion took place on this subject.

A **motion** was made by Councilman Day, seconded by Councilman Kabel and carried by unanimous vote to accept the contract from Municipal Solutions with fees not to exceed \$6,000.00 including expenses.

A roll call vote went as follows:

Supervisor Dodd	Aye	Councilman Veazey	Abstain
Councilman Day	Aye	Councilman Kabel	Aye
Councilman Cianfrini	Aye		

PASSED (4-0-1)

Supervisor Dodd stated to the Board that items for the Park Expansion project have come in lower than expected; this will allow the Town to put electricity to the Pavilion. Supervisor Dodd asked the Board if they wanted to go ahead and borrow the whole \$60,000.00 for the BOND, which included \$10,000 for the Library. The \$10,000 for Library could be put In a Capital Improvement account for the Library it could available when they need it.

A short discussion followed. A **motion** was made by Councilman Cianfrini, seconded by Councilman Kabel and carried by unanimous to borrow the \$50,000 for the Park Expansion and forego borrowing for the windows at the Library now.

AMBULANCE CONTRACT

Town Attorney Kevin Earl recommended that the Town not sign the Ambulance Contract at this time. A copy of the letter is attached. A short discussion followed.

A **motion** was made by Councilman Veazey, seconded by Councilman Day and carried by unanimous vote to respectfully decline signing the Ambulance Contract at this time.

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous to adjourn the meeting at 8:24 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk