

## TOWN OF OAKFIELD

JULY 12, 2011

### BOARD MEETING

Supervisor Cianfrini called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor and Kabel, Superintendent of Highways Dennis, Town Clerk Haacke, Assessor Flansburg, Brian Glor, Mark Mikolajczyk and Matt Martin.

Supervisor Cianfrini opened the meeting by appointing Matthew Martin to fill the open Councilperson seat vacated by Cianfrini. Mr. Martin will fill the unexpired term of Cianfrini, and be on the ballot in the November election to fill remaining term.

Mr. Martin stated that it would be a privilege to serve the community.

Mr. Martin also received the Republican Party recommendation.

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to appoint Matthew Martin to the open position of Councilman.

The minutes of the June 14, 2011 meeting were approved. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the minutes as submitted.

### ZONING & CODE ENFORCEMENT

Brian Glor-Zoning Officer: Mr. Glor has researched the Repass property; there are many lots but only three (3) tax parcels. Currently there are three cars that are uninspected or unregistered; according to the zoning law, a resident can have one on each parcel. Currently Mr. Repass has eight (8) on the property, one legal as well as other items around.

3024 Park Road has three (3) unlicensed/unregistered vehicles.

Mr. Glor and Mr. Mikolajczyk will be visiting a resident in East Oakfield; storage units are not where site plan states.

Mr. Glor received a phone call from Sunset Parkway; the woman was concerned with tree limbs and the power lines.

Mr. Glor asked the Board that in the event he had to call a resident into court who would prosecute; it was stated that Town Attorney Kevin Earl would be present.

### CODE ENFORCEMENT-Mark Mikolajczyk

On June 29<sup>th</sup> Mr. Mikolajczyk received a complaint of mattresses and box springs in front of a home on Macomber Road. A message was left on July 8<sup>th</sup> to clean the items; currently they are still there. A violation notice will be sent.

Mr. Mikolajczyk asked the Board if he would be reimbursed for mileage for the classes he took prior to his appointment. It was stated that the trip to the training was 81 miles round trip, and it took 18 days to complete. After a brief discussion a **motion** was made by Councilman Veazey, seconded by

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Councilman Kabel and carried by unanimous vote to reimburse the Code Enforcement Officer 50% of his mileage not to exceed \$372.71.

#### **HIGHWAY SUPERINTENDEND**

Road work—Chip seal roads—Superintendent Dennis stated that he has the money in the DB account to chip seal 10 miles of town roads. A fund balance transfer of \$60,000.00 at most brings all roads to good condition. This translates to the next 4-6 years with no road treatment necessary. Superintendent Dennis stated that the roads need oil now and without treatment they are more subject to repair. Superintendent Dennis stated that all roads which aren't Nova Chipped will be done. Should the transfer be approved, it would leave a fund balance of \$65,234 in DB.

A **motion** was made by Councilman Kabel, seconded by Councilman Veazey and carried by unanimous vote to **transfer amount from Fund Balance**, not to exceed \$60,000.00 and to amend the Highway 284 Agreement to spend the funds.

The Highway men have been helping other Towns and the County through shared services.

There is an issue on Fisher Road where a farmer destroyed a section of the road. Keeler Construction is to fix this because it causes a safety issue; this will be a total rebuild taking two days at most. The farmer is to pay for this.

#### **BUILDINGS & GROUNDS**

Everything is ok.

#### **CEMETERIES**

Headstones have been placed.

Mowing and trimming twice a week.

#### **PARK**

The never received an All Star schedule as Little League had stated they would provide on more than one occasion.

Mowing is being done.

Superintendent Dennis received a letter from Park Recreation Supervisor Brandon Brummert requesting a basketball hoop be placed in the park at the old tennis court. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to place one rim and back board at the tennis court blacktop.

#### **EQUIPMENT**

The mini excavator should be here any day.

The new trailer is here.

**PUBLIC WORKS**

Superintendent Dennis met with the Town of Batavia, Clark Patterson and the Village regarding the new transmission line. This is a \$1.1 million project; the Town must sign off on this project.

**WATER DISTRICT 2**

There are a couple items left to complete, reflective tape on snow markings and seeding. Brent Rosiek from Clark Patterson will set up the final walk through.

Town Clerk Haacke is talking with USDA on a close out of the BAN for Water District 2.

**LIBRARY ROOF**

July 26, 2011 is set for the air conditioning repair. Clark Patterson originally thought there would be no bill, however Clark Patterson would like the Town to pay the bill and they will offer free service on the next project up to the cost of this repair. Supervisor Cianfrini asked if Clark Patterson would put that in writing; Superintendent Dennis said that they would.

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to pay the bill, but have Clark Patterson put the in kind service agreement in writing for the Town's next project.

**TOWN CLERK**

Bills—the following bills were submitted for approval:

General Fund	193-219	\$13,799.08
Part Town B	17-19	\$ 1,263.05
Highway DA	82-91	\$10,334.59
Highway DB	19-21	\$ 4,768.54
Water		

A **motion** was made by Councilperson Glor, seconded by Councilman Kabel and carried by unanimous vote to pay the bills as submitted.

The following line item transfers were submitted for approval from Baldwin Business Service:

**GENERAL FUND-TOWN WIDE**

UNANTICIPATED REVENUE

<i>Transfer from:</i> A2770	MISCELLANEOUS	<u>\$2,507.00</u>
	TOTAL	\$2,507.00
 <i>TRANSFER TO:</i> A1355.4	ASSESSOR CONTR.	\$ 600.00
A7510.4	HISTORIAN CONTR	\$ 100.00
A7989.4	ADULT CULTURE & REC.	\$ 200.00
A9010.8	RETIREMENT	\$1,585.00

A9055.8	DISABILITY INSURANCE	\$ <u>22.00</u>
	TOTAL	\$ 2,507.00

**HIGHWAY FUND-OUTSIDE VILLAGE**

UNANTICIPATED REVENUE

TRANSFER FROM:DB2401	INTEREST	\$ <u>21.00</u>
	TOTAL	\$ 21.00

TRANSFER TO: DB9055.8	DISABILITY INS.	\$ <u>21.00</u>
	TOTAL	\$ 21.00

**YOUTH FUND**

UNANTICIPATED REVENUE

TRANSFER FROM:RC2350	YOUTH SVC-OTHER GOV'T	\$ <u>500.00</u>
	TOTAL	\$ 500.00

TRANSFER TO: RC7320.4	OTHER COSTS	\$ <u>500.00</u>
	TOTAL	\$ 500.00

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve the line item transfers as submitted.

Town Clerk Haacke spoke with the Town's insurance agent Dan Hale, Mr. Hale stated that to eliminate the need for the Betterment Committee to need a Special Event's policy, the Town's insurance would increase by \$500. Mr. Hale is working on a written quote of this for the next meeting. This \$500 expense would be paid to the Town by the Betterment Committee.

Town Clerk Haacke gave an insurance quote from Independent Health to the Insurance Committee for review.

The received a letter from Rural Development asking to complete the application for Water District 3; the complete package must be complete by August 31, 2011.

The \$60,000.00 that was borrowed from General Fund to cover the February draw to Blue Heron has now been paid back to General Fund.

**SUPERVISOR**

The Supervisor's report is available for review.

**LIBRARY LIAISON**

The Library meeting will be held Wednesday night.

**OLD BUSINESS**

Personnel Manuel—Supervisor Cianfrini, Councilman Kabel, Superintendent Dennis and Town Clerk Haacke will meet on this Tuesday, July 19, 2011.

Water Protocols—Steve Mountain would like to sit in on these discussions; the date is to be determined.

Surveys—most of the Town Properties are complete. The survey for **East Oakfield Cemetery** shows 15' that shows no "true" owner. The Town is going ask the neighbor if they are willing to quit claim the property. Kevin Earl will send a letter; Supervisor Cianfrini will contact the Town Attorney.

**NEW BUSINESS**

The Town Board will walk the Town Properties on Wednesday, July 27, 2011 at 6:00 pm beginning at the Library.

Maltby Road Land Purchase—A counter offer has been submitted; currently it is not in the Town's procession. However, what the Town has been told is that a 25' buffer around the fenced portion of the tower is requested. This buffer will not allow farming within the 25' buffer. Also, should a survey be necessary, the Town will split the cost.

A **motion** was made by Councilman Kabel, seconded by Councilperson Glor to accept the counter offer on the Maltby Road land purchase with the above verbiage.

A roll call vote went as follows:

Supervisor Cianfrini	Yes
Councilman Veazey	Abstain
Councilperson Glor	Yes
Councilman Kabel	Yes
Councilman Martin	Yes

Passed (4-0-1)

With no further business to come before the Board a **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to adjourn the meeting at 8:42 pm.

Respectfully submitted,

Melissa M. Haacke  
Town Clerk