

**TOWN BOARD**  
**TOWN OF OAKFIELD**

**APRIL 8, 2008**

Before the Regular Board Meeting was called to Order, Judge M. William Boller and Jeanine Wilson were in attendance to formally present the Honorable Judge Graham a check for \$23,754.00 as well as a new desktop computer. A short ceremony followed.

Supervisor Dodd called the meeting to order at 7:08 pm, followed by the Pledge to the Flag.

**Present:** Supervisor Dodd, Councilmen Veazey, Hilchey and Cianfrini  
**Others:** Highway Superintendent Dennis, Honorable Judge Graham, Town Clerk Haacke, Deputy Clerk Denny

With the Public Hearings for the three (3) parking laws having just been concluded, Supervisor Dodd put the recommendations to a vote.

For the Winter Parking during the months of November through April the board would like the Ordinance changed to include All roads. It currently excludes NYS Route 63 & Route 262.

A **motion** was made by Councilman Veazey, seconded by Councilman Hilchey and put a roll call vote as follows:

Supervisor Dodd	Aye
Councilman Veazey	Aye
Councilman Hilchey	Aye
Councilman Cianfrini	Aye
Passed (4-0)	

A **motion** was made by Councilman Hilchey, seconded by Councilman Veazey and put a roll call vote as follows for "NO STOPPING" in front of School:

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Supervisor Dodd	Aye
Councilman Veazey	Aye
Councilman Hilchey	Aye
Councilman Cianfrini	Aye
Passed (4-0)	

A correction to the Restrictions upon Albion & Maltby Roads should read "A fine of not less than \$25 and not more than \$250." (Currently written \$250 to \$250.)

With those corrections a **motion** was made by Councilman Cianfrini, seconded by Councilman Veazey and put to a roll call vote as follows:

Supervisor Dodd	Aye
Councilman Veazey	Aye
Councilman Hilchey	Aye
Councilman Cianfrini	Aye
Passed (4-0)	

#### **ZONING & CODE ENFORCEMENT**

Supervisor Dodd received a complaint regarding a plywood sign at the intersection of Fisher Road and Route 63. Supervisor Dodd forwarded the complaint to Officer Tom Smith; he is to issue a ticket.

#### **ASSESSOR**

The review and approval to go annual assessment was discussed briefly. A Memorandum of Understanding for the annual assessment needs to be signed by Supervisor Dodd and Mr. Flansburg and returned to the County of Genesee.

A **motion** was made by Councilman Hilchey, seconded by Councilman Veazey and put a roll call vote as follows:

Supervisor Dodd	Aye
Councilman Veazey	Aye
Councilman Hilchey	Aye
Councilman Cianfrini	Aye
Passed (4-0)	

A brief discussion regarding the Joint Assessment with Byron took place. It was determined that we would go ahead with this venture.

A **motion** was made by Councilman Cianfrini, seconded by Councilman Veazey and carried by unanimous vote.

### **HIGHWAY SUPERINTENDENT**

Road work –pick up snow fence, fixing damage from plowing.  
Some damage to East Shelby Road & Hutton Road, mostly to the shoulders  
The will also be two driveway replacement culverts

**Buildings & Grounds**-The Town Building is currently in need of repairs.

**Cemeteries**-In process of Spring clean up

**Park**-Water and electric are now turned on in Little League Park

We should be receiving final payment on \$23k grant, paperwork has been submitted.  
Information on a new Picnic Pavilion was presented. On recommendation  
From Paul Osborn, it is model LWG3030.03, with a metal roof, steel columns, and  
factory stain. Materials would run about \$27-\$28k.

A new gym set was also recommended by the Superintendent  
Old swing is getting new seats and chain, a couple of toddler swings, and fresh pea  
stone.

Catco is laying out the parking lot. It will cost approximately \$3k and will be done this week. It will include 70 spots with 3 spots being handicap assessable.

**Equipment**-2002 truck is going to Palmyra Municipal Auction on May 10<sup>th</sup>

Superintendent Dennis also stated that he is currently continuing his efforts on the Small Cities Grant requirements. The Library roof is done and he expects the final bill along with hard copy of warranty. Superintendent Dennis also wanted the Board to be aware that there was a \$60 million increase in CHIPS money. This is a 16% increase, which equates to approximately \$5,000 in additional money for Oakfield.

**TOWN CLERK**

Minutes: The minutes of March 25, 2008 were approved with the correction made that Councilman Day was in attendance and not Councilman Hilchey. A **motion** by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote.

Bills: The following bills were submitted for approval:

General Fund	87-116	\$36,138.35
General Fund B	7-10	817.17
Highway DA	25-36	17,969.10
Highway DB	7-8	2,168.65
Library	41-55	<u>5,913.25</u>
		\$63,006.52

A **motion** was made by Councilman Hilchey, seconded by Council Veazey and carried by unanimous vote.

Town Clerk Haacke reported that line item A1410.4 Clerk's Contractual has been overspent by \$49.91. The Town Clerk recommended a transfer of \$500 from Line A1410.2 Clerk's Equipment. This would leave a balance of \$1,148.27 in line A1410.2 and a balance of \$450.09 in A1410.4.

A **motion** was made by Councilman Veazey, seconded by Councilman Hilchey and carried by unanimous vote.

Approval of Resolution 7 of 2008, "Aid to Localities," pertaining to a \$79k grant from Mary Lou Rath to finish the water project was submitted. A copy of the resolution is attached.

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and put to a roll call vote as follows:

Supervisor Dodd	Aye
Councilman Veazey	Aye
Councilman Hilchey	Aye
Councilman Cianfrini	Aye
Passed (4-0)	

Town Clerk Haacke will be out of the office April 28<sup>th</sup>, 29<sup>th</sup>, & 30<sup>th</sup>. She will be attending the Town Clerk's Convention in Saratoga Springs, New York.

Deputy Clerk Denny presented to the Board a proposal for a Town Website. Deputy Clerk Denny stated that she will look into building the site ourselves, and getting prices on monthly maintenance fees. We are seeking approval to investigate our options.

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote.

The Town Clerk along with the Highway Superintendent, Judge and Assessor are compiling a list of surplus equipment and furniture for a Public Sale.

**SUPERVISOR:**

The Supervisor's report was available for review.

A brief discussion was held on the Ambulance contract.

A former fire employee who is on half disability with the Town of Oakfield for the rest of her life is now employed full time by the LeRoy Police as a dispatcher. Supervisor Dodd was informed that a one year waiting period would have to be reached before we could review her disability claim. If she is making an amount equal to or less than what we are paying her on disability then she is okay, if she makes more than what we pay her, an adjustment will have to be made.

**Action Items on Comprehensive Plan**

Supervisor Dodd informed the Board that we need to set up an Advisory Committee. It was suggested that one person from each of the following be asked to participate on this committee:

ZBA  
OACS  
Industrial  
Agricultural  
Planning Board  
Town of Oakfield  
Citizen

Councilman Cianfrini is to organize this committee.

Rural Opportunities is seeking a grant to help first time homebuyers. They would like our support in this grant effort.

A **motion** was made by Councilman Veazey, seconded by Councilman Cianfrini and carried by unanimous vote.

### **TOWN JUSTICE**

Judge Graham reported that he has received three quotes on the alarm. The alarm will be installed April 24, 2008.

It will include fire sensors for the whole building, heat sensors in the highway department, fire and heat in the courtroom, panic buttons on the bench and in Judge's chambers.

Video cameras will be placed in the parking lot and common area. Ten key fobs have been ordered. This system is fully expandable should we have the need. The cost is just under \$9k. A dedicated phone line for this system is being installed April 10, 2008.

Two aluminum signs are also being purchased for the front of the building. They will be free standing and will cost approximately \$800.

A bid notice has been advertised in the Daily News. Bids need to be submitted by May 8, 2008. A spec sheet is available at the Clerk's office.

### **LIBRARY LIAISON**

The library is looking to put in low maintenance landscaping.

### **GAM**

Nothing to report

### **COMMITTEE REPORTS**

- A. Councilman Hilchey presented an Insurance quote from Tompkins Insurance for Health Care. The policy is still through Preferred Care, but saves the Town approximately \$15K per year. The coverage is basically the same as what is currently being offered.

A **motion** was made by Councilman Hilchey, seconded by Councilman Cianfrini and carried by unanimous vote.

**OLD BUSINESS**

Supervisor Dodd again reminded the Board to think about the Special Districts Line Items to be included on the 2009 tax bills. Possibilities include Library, Lighting and Compensation.

There is still no word on how Preferred Care is going to handle the COBRA situation with former employee Linda Franks and her husband. The Preferred Care representative, Rosella Ferris states she will get back to the Town Clerk as soon as she hears from her Legal Department.

Superintendent Dennis is still waiting on the proposal from National Grid on the Lighting of Town Intersections.

**NEW BUSINESS**

At this time there still has been a representative from the Fire Department to comment of the Comp. Insurance.

The GCEDC & local industry meeting held on March 31, 2008 produced positive results. It appears Allen Foods is looking at a possible expansion of 60% and be open year round. The Gypsum also has other possibilities in the works. Formal requests for land are also possible.

The Town Clerk requested a resolution to impose a \$2.00 fine on the tax bills. Should a resident not pay by February, a reminder notice is sent, the fine is to cover the cost of reminder letters. Genesee County Treasurer's office stated that this fee could be added for the letters that are sent to residents who still have an outstanding tax balance in March. The resolution is attached.

A **motion** was made by Councilman Cianfrini, seconded by Councilman Veazey and carried by unanimous vote.



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Councilman Cianfrini discussed the subject of possibly submitting a resolution to keep an accused sex offender out of the park. After a brief discussion it was determined that Councilman Cianfrini contact Federal Court to see what restrictions have already been imposed upon the offender.

Supervisor Dodd reminded the Board about the Small Cities Grant Public Hearing scheduled for Thursday, April 10, 2008 at 6:30 pm with the Town Walk Around to follow.

Having no further business to come before the Board, the meeting adjourned at 8:55 pm on **motion** by Councilman Veazey, seconded by Councilman Hilchey and carried by unanimous vote.

Respectfully submitted,

Melissa Haacke  
Town Clerk