

TOWN BOARD
TOWN OF OAKFIELD
FEBRUARY 12, 2008

REGULAR MEETING of the Oakfield Town Board was called to order at 7:00 p.m. by Supervisor Dodd, followed by the Pledge of Allegiance.

Present: Supervisor Dodd, Councilmen Veazey, Cianfrini, Day and Hilchey.
Others: Town Clerk Melissa Haacke, Assessor Barry Flansburg, Highway Superintendent Dennis, Judge Graham.

ZONING & CODE ENFORCEMENT REPORT

Officer Tom Smith was not in attendance, however, a memo from Mr. Smith requesting that his wages be lowered from \$9600.00 for both Zoning & Coding to \$7200.00 for both. With that, he would voucher out each month his mileage and cell phone expenses not to exceed that \$2400.00 remaining for year.

A motion was made by Councilman Cianfrini, and seconded by Councilman Veazey and carried by unanimous vote to approve.

ASSESSOR

Barry Flansburg is working on the increased assessment of properties in the Town and Village of Oakfield. This update is almost complete and change notices will be going out the last week in February for the property's affected.

We should receive the \$5.00 per parcel aid from the state in 2009.

Should we decide to go to annual assessment, a plan must be submitted to Albany by August of this year.

It was suggested by Mr. Flansburg that we contact Byron to coordinate assessments and CAP with them. State will then pay \$7.00 per parcel.

Supervisor Dodd and Councilman Veazey to contact Byron and hold meeting regarding proposal.

It was also reiterated that the Board needs to decide on special districts by this summer in order for them to appear on next year's tax bill

HIGHWAY SUPERINTEDENT

ROAD WORK – USGA water main break on Duck Pond Road. It has been filled with crusher run material and USGA will fix the road at their expense.

Superintendent Dennis requested permission to attend the Highway Superintendents Fall Conference and Training.

A motion was made by Councilman Veazey and seconded by Councilman Cianfrini, and carried by unanimous vote.

Board Meeting
Town of Oakfield
February 12, 2008
Page 2

Superintendent Dennis also requested the Board to give him blanket authority to enter into new contracts of shared services as he saw necessary.

A motion was made by Councilman Hilchey and seconded by Councilman Veazey, and carried by unanimous vote.

A proposal from Pam Denny, Deputy Town Clerk for computer training was submitted. Mrs. Denny will do small group training or one-on-one with Town employees. The concentration will be on based on request of the class. The fee for this service is \$20.00 per hour.

A motion was made by Councilman Veazey and seconded by Councilman Day, and carried by unanimous vote.

An error was made on one of the vouchers from December 2007 to CISCO from Highway DA. St. John & Baldwin sent the check to the wrong address. It was, in fact, cashed by that company.

Christina is correcting this, a check will be going out to pay what we thought was paid in December.

Partners in Safety are now conducting the Drug & Alcohol testing on the Highway Employees annually.

BUILDINGS & GROUNDS—New door opener is installed and operational at Town Building.

CEMETERIES—Annual report of 2007 revenues was presented for review.

PARKS—are being plowed to best of ability, and are being used.

EQUIPMENT—One of the Town trucks needed some repairs. The repairs are complete and currently all equipment is running well.

SERER/WATER—Resident on Park Road wants to hook into water. It is the Municipality's responsibility to provide access up to the right away.

LIBRARY—Officer Tom Smith did a Certified Code Inspection and found 15 building violations. Some are considered minor, and will be fixed by the Highway Superintendent. The Library roof is now complete and a final inspection will be done this spring. Bill is still in pending status and is being reviewed by Albany.

GENESEE COUNTY Joint Agreement of Snow & Ice and Mowing on County Roads will provide additional revenue. We will expect \$67,340.82 from snow & ice removal as well as \$5,092.18 for mowing, total revenue of \$72,433.00.

TOWN CLERK

Minutes: The minutes of January 8, 2008 were approve on a motion by Councilman Veazey and seconded by Councilman Hilchey, and carried by unanimous vote.

Bills: The following bills were submitted for approval:

General Fund	7-46	\$32,882.72
Part Town	4-5	\$ 743.43
Highway DA	5-14	\$13,782.44
Highway DB	2-3	\$ 1,467.15
SF Fund Village	1	\$43,684.00
Youth Recreation	1	\$ 1,200.00
Library	15-27	<u>\$ 2,662.68</u>
		\$96,422.42

A motion was made by Councilman Hilchey and seconded by Councilman Cianfrini and carried by unanimous vote to approve.

A proposal for two new desks for the Town Clerk and Deputy Town Clerk was submitted for approval.

The proposal is attached, giving a budget of \$538.00 from line item A1410.2.

A motion was made by Councilman Hilchey and seconded by Councilman Cianfrini, and carried by unanimous vote to approve the desk purchase.

It was suggested to the Board that instead of sending letters for dog license renewals, we would switch to post cards to save money. The Board agreed but stated that it was an office management decision and not one that need their approval.

RESOLUTION Number 4 of 2008 was passed that states we can charge the maximum allowed by New York State Law on bounced checks. At this time it is \$20.00 per check. The resolution is attached.

A motion was made by Councilman Veazey and seconded by Councilman Day, and carried by unanimous vote.

RESOLUTION Number 5 of 2008 to only accept cash at the Recycle Center was also presented due to bounced checks.

A motion was made by Councilman Hilchey and seconded by Councilman Day, and carried by unanimous vote.

We are also currently looking over bids for a new copy machine since our lease is about to expire March 16, 2008.

SUPERVISOR

A Cooperation Agreement with the Town and Village of Oakfield regarding the Water Storage Tank was presented to the Board. A short discussion followed.

A motion made by Councilman Cianfrini and seconded by Councilman Hilchey, and carried by unanimous vote to approve.

The agreement is attached.

Board Meeting
Town of Oakfield
February 12, 2008
Page 4

RESOLUTION Number 1 of 2008 was approved by the Board. This resolution is for the Small Cities Community Development Block Grant Program again concerning the new water tower.

The resolution is attached.

A motion was made by Councilman Cianfrini and seconded by Councilman Day, and carried by unanimous vote.

Supervisor Dodd then called for a roll call vote as follows:

Supervisor Dodd	Aye
Councilman Veazey	Aye
Councilman Day	Aye
Councilman Hilchey	Aye
Councilman Cianfrini	Aye

Assemblymen Stephen Hawley is holding a get-together in Albany during the month of May. Supervisor Dodd requested to increase line item number A1010.4 by \$1,000.00 so that Councilman Day and Councilman Cianfrini may join him and Superintendent Dennis in Albany.

A motion was made by Councilman Veazey and seconded by Councilman Cianfrini, and carried by unanimous vote.

TOWN JUSTICE

The Honorable Thomas Graham stated that we should hear soon on the J Cap Grant. A new digital recorder is operational in courtroom and will be used going forward.

Judge Graham will be holding a Jury Trial on March 12, 2008 that may run to March 13, 2008.

Judge Graham also informed the Board that the State has granted him a credit card machine for Court Fees. He will be asking Brian Glor to come and extend a phone line to allow this machine to be operational.

OLD BUSINESS

The proposal from National Grid for Street Lighting Recommendations was presented to the Board.

Pole # 6635 at Lewiston/Macomber is in need of correction.

There may be upfront charges if the Distribution Design team needs to make final adjustments.

The park lights are new.

Supervisor Dodd suggested that Superintendent Dennis get final proposal with all costs included, before the Town Board approves the resolution to install the lighting.

Board Meeting
Town of Oakfield
February 12, 2008
Page 5

The following Resolution was approved by the Town Board regarding Light Account 7713879109.

RESOLUTION number 2 for 2008.

At a meeting of the Town Board of the Town of Oakfield, Genesee County, New York, held in the Town Office in the said Town on the 12th day of February, 2008

PRESENT:

Supervisor Kenneth Dodd
Councilman Myron Day
Councilman Michael Cianfrini
Barry Flansburg, Assessor
Judge Thomas Graham

Councilman James Veazey
Councilman William Hilchey
Melissa Haacke, Town Clerk
Alan Dennis, Highway Superintendent

The following resolution was regularly made, seconded and carried:

RESOLVED: Niagara Mohawk is hereby authorized and directed to do the following work in the Town of Oakfield, St. Light Account No. 7713879109

Remove: 1-250 whps and street light-only pole #7170 at the corner of Hutton and Duck Pond Road.

Install: 1-250 whps on existing pole #7169 at the corner of Hutton and Duck Pond Road.

Estimated annual savings: \$105

Upfront estimated cost \$75.95 (to be adjusted to actual upon completion).

MOVED BY: Councilman Veazey

SECONDED BY: Councilman Hilchey

ZONING BOARD OF APPEALS

Charles Carroll has been recommended and appointed to the Zoning Board of Appeals.

A motion was made by Councilman Hilchey and seconded by Councilman Day, and carried by unanimous vote.

Town of Oakfield
Board Meeting
February 12, 2008
Page 6

COBRA

RESOLUTION Number 3 of 2008 was submitted for approval:

WHEREAS, The Town of Oakfield is required to provide health insurance to former employees or elected officials who participated in the health plan.

Whereas, the Town Board does hereby find that it would be in their best interest to have the former employee or elected official complete a change form with our insurance provider to direct bill with COBRA.

Now, Therefore, BE IT RESOLVED that the Town of Oakfield will no longer prepay the insurance premiums to the insurance carrier with expectation of the former employee or elected official to reimburse the Town of Oakfield for the premium.

Dated: February 12, 2008

Moved by: Councilman Hilchey

Seconded by: Councilman Day

NEW BUSINESS

The Notice of Claim by Samson G. & Victoria Adegbite has been turned over to our insurance company.

Review of Insurance of Oakfield Fire Department Representatives—Supervisor Dodd is hopeful the Fire Chief will attend our meeting March 11, 2008 to review comp. costs.

GCASA requested the Town of Oakfield Board to proclaim the week of February 25-29, 2008 safe home week.

A motion was made by Councilman Cianfrini and seconded by Councilman Veazey, and carried by unanimous vote.

The next meeting of the Oakfield Town Board is March 11, 2008 at 7:00 p.m.

Having no further business to come before the Board, meeting was adjourned at 9:06 p.m. on motion by Councilman Veazey and seconded by Councilman Hilchey, and carried by unanimous vote.

Respectfully submitted,

Melissa Haacke, Town Clerk