

**TOWN BOARD**  
**TOWN OF OAKFIELD**  
**JANUARY 4, 2012**

Supervisor Cianfrini called the meeting order at 4:00 PM, followed by the Pledge to the Flag.

Present: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel & Martin, Assessor Flansburg,  
Superintendent of Highways Dennis and Town Clerk Haacke

**SALARY SCHEDULE** a motion was by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve the following Salary Schedule:

	<b>2011</b>	<b>2012</b>
Supervisor	7,622.00	7,622.00
Councilman (4) each	2,317.50	2,317.50
Town Clerk	24,720.00	25,588.00
Town Tax Collector	1,600.00	1,640.00
Registrar	600.00	615.00
Justice I	8,694.50	8,781.50
Justice II	8,694.50	8,781.50
Court Clerk I	4,176.00	4,218.00
Court Clerk II	0.00	0.00
Highway Superintendent	53,160.00	54,489.00
Public Works Administrator Srv	2,772.00	2,841.00
Parks Administrator Srv	1,320.00	1,353.00
Cemetery Administrator Srv	960.00	984.00
Assessor	16,700.00	16,867.00
Zoning Officer	3,708.00	3,600.00
Code Officer	3,600.00	5,200.00
Town Historian	500.00	500.00
Baldwin Business Services	8,800.00	8,800.00
Highway-MEO	19.76 hr.	20.26 hr.
Laborer, PT (Highway-winter)	10.60 hr.	10.92 hr.
Laborer, PT (Highway-summer)	9.90 hr.	10.20 hr.
Recycling Attendant	9.90 hr.	10.20 hr.
Compactor Attendant	9.90 hr.	10.20 hr.
Deputy Town Clerk	10.60 hr.	10.92 hr.

**APPOINTMENTS:** The following appointments were submitted for approval:

- A. Monthly Meeting-Second Tuesday of every month
- B. Official Newspaper-The Daily News
- C. Bank Depository-M&T Bank
- D. Deputy Supervisor-Councilman Veazey
- E. Town Zoning Officer-Brian Glor
- F. Code Enforcement Officer-Mark Mikolajczyk
- G. Library Board of Trustees-Mike Laycock
- H. Youth Recreation-Janette Veazey-Post
- I. Zoning Board of Appeals- Kim Wolcott and Mike Shultz
- J. Planning Board-Kevin Veazey

- K. Historian-Steve Kruppenbacher
- L. Attorney-Kevin Earl
- M. Mileage-current is .55.5 cents per mile (IRS rate)
- N. Surplus Funds-The Supervisor is directed to invest surplus funds, not to exceed current expenses using area banks.
- O. Fuel-The Highway Superintendent is authorized to purchase fuel from any source in case of emergency.
- P. Buildings & Grounds Administrator-Alan Dennis
- Q. Public Works Administrator-Alan Dennis
- R. Parks Administrator-Alan Dennis
- S. Cemetery Administrator-Alan Dennis
- T. Utilities-The Supervisor is authorized to pay all utilities and other invoices to take advantage of due dates.
- U. Tools-the Highway Superintendent is authorized to purchase small supplies and tools needed not to exceed \$6,000.00 for the year 2012
- V. Town Clerk's Office Hours-9AM-4PM Monday-Friday. During the month of January, the Clerk's office will be open Saturday, January 21<sup>st</sup> and January 28th 9AM to Noon, Tuesday, January 24<sup>th</sup> and January 31<sup>st</sup> 9 AM to 7 PM.
- W. Town Clerk's Deputy-Pam Denny
- X. Registrar-Melissa Haacke
- Y. Town Tax Collector-Melissa Haacke
- Z. Adult Culture & Recreation Administrator-Melissa Haacke
- AA. Health Reimbursement Administrator-Melissa Haacke
- BB. Holidays & Sick Days-the attached list of holidays, sick days and vacation days will be observed by Town Employees
- CC. Examination of Books-The annual examination of books will be set by the Audit Committee.

A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to approve the appointments above.

**COMMITTEE APPOINTMENTS** for 2012 are as follows:

1. Insurance-Councilpersons Kabel and Glor
2. Highway-Councilpersons Martin and Kabel
3. Personnel-Councilpersons Kabel and Glor
4. Buildings & Grounds-Councilpersons Veazey and Kabel
5. Water-Councilpersons Kabel and Martin
6. Cablevision-Councilpersons Kabel and Glor
7. Fire Budget Liaison-Councilperson Veazey/Alternate Councilperson Glor
8. Audit-Councilpersons Veazey and Martin
9. Library Liaison-Councilperson Veazey/Alternate Councilperson Glor
10. Economic Development-Councilpersons Veazey and Martin
11. Bookkeeper-Baldwin Business Service, Nunda, NY
12. GAM Representative- Councilperson Glor

A request from the Pritchett family to bury their newborn infant when the time comes, even though the cemeteries are closed has been presented to the Board. The Board agrees that is an extenuating circumstance and that the family should be allowed to bury their baby as requested. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to permit the Pritchett family to have the burial at the time needed.

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to adjourn at 4:26 pm.

Respectfully submitted,

Melissa M. Haacke,  
Town Clerk