

**TOWN OF OAKFIELD**  
**REGULAR BOARD MEETING**  
**APRIL 8, 2014**

**ROLL CALL**

**PRESENT:** Supervisor Glor  
Deputy Supervisor Veazey  
Councilman Cianfrini  
Councilman Kabel  
Councilman Martin

**OTHERS**

**PRESENT:** Town Clerk Haacke  
Assessor Flansburg  
Code/Zoning Officer Mikolajczyk  
Kim Wolcott, Zoning Board of Appeals  
Karen Morris, Planning Board  
Ron Becker, Planning Board  
Mike Shultz, Zoning Board of Appeals  
Chuck Carroll, Zoning Board of Appeals  
Matt Durham, President OA Little League

Supervisor Glor called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

**March 11, 2014 Town Board Minutes, Public Hearing USG Block Grant and Public Hearing to Establish Water District 5:** Motion Deputy Supervisor Veazey, second Councilman Kabel to approve all minutes as written.

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

**MOTION CARRIED vote (5-0)**

Supervisor Glor welcomed Matt Durham, President of Oakfield Alabama Little League. Mr. Durham presented the 2014 Schedule of games to the Board and stated that Opening Day is April 26<sup>th</sup>.

Softball is a travel league which will begin after Memorial Day. This is a Genesee Region League and the softball schedule will be presented to the Board once it is finalized.

Representatives from the Town of Oakfield Planning Board and Zoning Board of Appeals were invited to the meeting; the Town is looking to update its Comprehensive Plan. The Town is working on the update to the Comprehensive Plan through Green Genesee/Smart Genesee.

Supervisor Glor stated that the Planning Board needs to become active and work along with the Zoning Board of Appeals.

Mike Shultz is willing to help with the county planning committee to represent Oakfield.

**CODE & ZONING OFFICER**

Currently working with Ben & Tim Kabel on an addition to a home

Attended SEQR Training Meeting

**ASSESSOR**

Tentative Roll is done; will be printing change notices  
Taxable value is up \$250,000.00

\*\*\*\*At 7:40 pm Tom Graham joined the meeting

**SUPERINTENDENT OF HIGHWAYS**

No report

**TOWN CLERK**

**Abstract No. 4-2014:** Motion Deputy Supervisor Veazey, second Councilman Cianfrini to authorize the following:

General Fund	80-107	\$10,028.13
Part Town B	7-8	\$ 1,119.84
Special Dist. Fire	1	\$48,476.45
WD3	2	165,708.88
Highway DA	42-52	\$18,038.57
Highway DB	9-11	\$ 3,016.08
Special Dist. 4-10	14-19	\$81,607.25
Cap. Water Sewer 3	1	\$ 3,812.90
	TOTAL	\$331,808.10

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

**MOTION CARRIED unanimous vote (5-0)**

**RESOLUTION NO. 33—MUNICIPAL SOLUTIONS WATER DISTRICT 4 AGREEMENT**

Councilman Kabel offered the following:

**WHEREAS,** the Town Board of the Town of Oakfield enters into an agreement with Municipal Solutions for Water District 4. The Proposal is divided into two parts; Bond Anticipation Note Borrowings and General Financial Services.

**WHEREAS,** the charge for a note borrowing and/or renewal that is under \$499,000 which does not include the preparation of an Official Statement will not exceed \$1,250 plus expenses. The charge for a note borrowing and/or renewal that is between \$500,000-\$999,000 and does not include an Official Statement will not exceed \$1,900 plus expenses. Should an Official Statement be required, the fee will not exceed \$4,500.00 plus expenses and printing fees.

**RESOLVED,** the total fee for this contract will not exceed \$16,000 including expenses.

**Second by:** Deputy Supervisor Veazey

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

**APPROVED by unanimous vote (5-0)**

**RESOLUTION NO. 34—RESOLUTION ACKNOWLEDGING THAT THE REQUIRED AUDIT OF THE COURT RECORDS AND DOCKETS WAS CONDUCTED**

Councilman Cianfrini offered the following:

**RESOLUTION ACKNOWLEDGING THAT THE REQUIRED AUDIT OF THE COURT RECORDS AND DOCKETS WAS CONDUCTED**

**WHEREAS**, Section 2019-a of a Uniform Justice Court Act requires that Town Justices annually provide their court records and dockets to their respective Town Auditing Board, and that such records be audited and that fact be entered into the minutes of the Board’s proceedings; and

**WHEREAS**, an audit was conducted of the Town Justices records and dockets by the Town of Oakfield Audit Committee, which is Deputy Supervisor James Veazey and Councilman Matthew Martin.

**NOW, THEREFORE, BE IT RESOLVED**, the Oakfield Town Board hereby acknowledges that the required audit of the Court Records and Dockets was conducted and hereby directs the Supervisor to forward a copy of the audit report along with a copy of this resolution to the Chief Internal Auditor, New York State Office of Court Administration, 98 Niver Street, Cohoes, New York 12047.

**Second by:** Councilman Kabel

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

**APPROVED by unanimous vote (5-0)**

**Town Clerk’s Year End Report of 2013**

04/0812014

**Town Clerk Monthly Report  
January 01, 2013 - December 31, 2013**

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Account#			Qty	Local Share
		Dog Redemption		67.00
		Park Rental	9	225.00
		Stamps	52	74.94
	Clerk Fees	Photo Copies	1972	328.85
	Compactor Tickets	Compactor	1698	32,521.16
	Misc	Misc	7	281.76
	Zoning Building	Zoning Building	2	3,205.01
		<b>Sub-Total:</b>		<b>\$36,703.72</b>
A1255	Conservation	Conservation	81	606.46
	Marriage License	Marriage Fee	16	280.00
		<b>Sub-Total:</b>		<b>\$886.46</b>

A1859	Clerk Fees	Certified Copies	45	561.50
			<b>Sub-Total:</b>	<b>\$561.50</b>
A2531	Racing And Wagering	Bingo	0	0.00
			<b>Sub-Total:</b>	<b>\$0.00</b>
A2544	Dog Licensing	Female, Spayed	232	1,659.00
		Female, Unspayed	35	460.00
		Male, Neutered	185	1,325.00
		Male, Unneutered	51	673.00
		Replacement Tags	3	9.00
			<b>Sub-Total:</b>	<b>\$4,126.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$42,277.68</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			675.00
Amount paid to:	Nys Comptroler For Bingo -----			0.00
Amount paid to:	NYS Environmental Conservation			12,237.54
Amount paid to:	State Health Dept			360.00
<b>Total State, County &amp; Local Revenues:</b>	<b>\$55,550.22</b>	<b>Total Non-Local Revenues:</b>	<b>\$13,272.54</b>	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Melissa Haacke Town Clerk, Town of Oakfield during the period stated above, in connection with my office, excepting only such fees and monies, the appl on of which are oerwise provided for by law.

Supervisor Glor will speak at the Memorial Day Celebration in Triangle Park.

**RESOLUTION NO. 35—CREATION OF A POSITION FOR A SECOND DEPUTY TOWN CLERK**

Deputy Supervisor Veazey offered the following:

**RESOLVED**, the Town of Oakfield will request the County to create a second position for Deputy Town Clerk. The positions will be part time and the Town Clerk will appropriate the hours as necessary.

**Second by:** Councilman Kabel

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

**APPROVED by unanimous vote (5-0)**

**SUPERVISOR**

The Supervisor's Report is available for review.

**OLD BUSINESS**

Water Meeting with Village—the Town would like to see a Debt Service charge on the bill not roll debt into water rate.

The Board agrees that the Town should incur debt on the upgrade of the water tower but opposed to paying village incurred debt.

Meeting with Architect on Building Expansion—there have been three meetings so far; waiting on drawings and cost estimates.

**RESOLUTION NO. 36—APPROVAL OF CONTRACT FOR ATTORNEY FOR TOWNLINES PROJECT (WD6)**

Councilman Cianfrini offered the following:

**RESOLVED**, that the Town Board of the Town of Oakfield will enter into a Legal Service Agreement with Attorney David Schubel of Webster, Schubel & Meier of Medina, NY to represent the Town on the Townlines Water District (WD6) as recommended by Town Attorney Kevin Earl, who represents all towns in this project.

**Second by:** Deputy Supervisor Veazey

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

**APPROVED by unanimous vote (5-0)**

**RESOLUTION NO. 37—FARMLAND PROTECTION GRANT**

Councilman Cianfrini offered the following:

**RESOLVED**, that the Town of Oakfield will apply for a grant under Farmland Protection with the County of Genesee and the County Planning Board.

**Seconded by:** Deputy Supervisor Veazey

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

**APPROVED by unanimous vote (5-0)**

**Landfill**

The hours of the Town Landfill will be as follows:

April 19<sup>th</sup> & 26<sup>th</sup> 10:00 am to 2:00 pm

May 3<sup>rd</sup> & May 17<sup>th</sup> 10:00 am to 2:00 pm

From June to October the first and third Saturday of the each month 10:00 am to 2:00 pm.

**ADJOURNEMENT**

Motion Deputy Supervisor Veazey, second Councilman Cianfrini to adjourn the meeting at 9:03 pm.

**Ayes:** Glor, Veazey, Cianfrini, Kabel, Martin

Respectfully submitted,

Melissa M. Haacke,  
Town Clerk