

**TOWN OF OAKFIELD**

**BOARD MEETING**

**FEBRUARY 14, 2012**

Supervisor Cianfrini called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Glor, Kabel and Martin, Superintendent of Highways Dennis, Town Clerk Haacke, Assessor Flansburg and Justice Graham.

The minutes of the January 10<sup>th</sup>, 2012 Board Meeting were submitted for approval, a **motion** was made by Councilman Kabel, seconded by Councilperson Glor and carried by unanimous vote to approve the minutes as submitted.

Supervisor Cianfrini stated that the Elba Town Board will have to reschedule the meeting to discuss a building expansion for the courts until next week; Supervisor Kaufman of Elba wants the entire Board present for discussion and some of the Elba Board members could not attend this evening.

**Justice**

Justice Graham reported that the court took in just under \$50,000.00 in fees last year; \$24,850.00 being the Town's share. There were 667 new cases open in 2011. Currently, there is \$29,000.00 in outstanding charges.

The audit has been completed for the 2011 books.

**ASSESSOR**

Assessor Flansburg has now become the assessor for the Town of Elba.

**HIGHWAY SUPERINTENDENT**

Road Work Update—the roads are still in good condition.

CHIPS Lobby Days are March 6<sup>th</sup> & 7<sup>th</sup> in Albany; currently CHIPS is at the same level of funding as last year.

Buildings & Grounds—Looking at building expansion.

New door and seals on order for bay from Overhead Doors.

Grant for building expansion.

Cemeteries—An 11 month old baby passed away and the family would like permission to bury on February 17, 2012. A **motion** was made by Councilman Martin, seconded by Councilperson Glor and carried by unanimous vote to allow the family to bury the baby as planned.

Looking at Reed Cemetery Expansion.

The CD that was acquired by the Town when the Town took over the cemeteries in the early 1960's may be spent on the cemeteries as long as no stipulations were attached.

Parks—all ok and cleaned up from Christmas trees.

Need to plan on cleaning of the Park and Little League usage of the park. Town Clerk Haacke will contact ARC for a quote on cleaning of the bathrooms.

Equipment Update—the Highway Department is looking to purchase a new tractor to replace one 14 years old; the Highway Committee gave a report on specs for the new tractor.

Councilman Kabel stated that this is a 115 horse power Tractor, Loader and Rotary Cutter; there is enough money in reserves to pay for the tractor without worry of a shortfall. A **motion** was made by Councilman Martin, seconded by Councilman Kabel and carried by unanimous vote to put the tractor out to bid with the specs of 115 horse power, tractor/loader/rotary cutter.

Public Works Update—A meeting needs to be set with the Water Committee to finalize water standards.  
Water Districts #3, 4,5,6,7 & 8 are in the planning stages; currently looking at map & plan.  
Working on grant for water tank and land.  
Water District #2 operating very well after last repair.

Library—working on electric and sign.

Superintendent Dennis also stated:

Assemblyman Steve Hawley’s 2012 Local Government Conference is May 6, 7 & 8<sup>th</sup> in Albany.  
What Committee should help work on Town Standards?  
DEC will contact us with dates for meeting about Crane Road-East Shelby Road drainage.

**TOWN CLERK**

The following bills were submitted for approval:

General Fund	22-58	\$18,458.78
Part Town B	5-6	982.02
Highway DA	7-16	6,512.16
Highway DB	3	868.21
	TOTAL	\$26,821.17

A **motion** was made by Councilperson Glor, seconded by Councilman Kabel and carried by unanimous vote to approve the bills as submitted.

Becky’s Treasures and Crafts will no longer be selling compactor tickets.

There is an interest payment to Rural Development for Water District #2 coming out March 1, 2012 in the amount of \$6,825.00.

The following Justice Resolutions were presented to the Board:

**JUSTICE AUDIT RESOLUTION**

Whereas, it is required by law that an annual audit be conducted on the books of the Justice;  
and

Whereas, the Town Supervisor has appointed Councilman Veazey and Councilman Martin to the audit committee; and

Whereas, the audit committee has fulfilled the task of auditing the books of Justice Thomas Graham and Justice Dennis Beedham for the year of 2011;

Now, therefore be it Resolved, that the audit committee has submitted a written review of the Justices books dated February 10, 2012 to the office of the Town Clerk, fulfilling the audit requirements for the year 2012.

Motion: Councilman Kabel

Second: Councilperson Glor

#### **JUSTICE BONDING**

Whereas, the Justices of the Town of Oakfield must carry bonding insurance; and

Whereas, the insurance policy of the Town of Oakfield thru NYMIR has a Blanket Employee Dishonesty coverage of \$15,000.00 which includes the Justices;

Now, Therefore, Be It Resolved, that the Town of Oakfield has Bonding Coverage adequate for the Court in the Town of Oakfield.

Motion: Councilperson Glor

Second: Councilman Martin

The following SEQR Resolution was presented to the Board:

#### **TOWN OF OAKFIELD**

#### **WATER DISTRICT NO. 3**

#### **SEQR RESOLUTION – INTENT TO DECLARE LEAD AGENCY STATUS**

At the meeting of the Oakfield Town Board held on February 14, 2012, Councilperson Glor moved adoption of the following resolution; Councilman Kabel seconded the motion and was passed.

“RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Town Board of the Town of Oakfield hereby announces its intent to serve as lead agency to conduct an environmental review of a project to construct public water supply improvements to serve the Town of Oakfield Water District No. 3. Approximately 16,350 linear feet of watermain will be installed along portions of Maltby Road, Fox Road, Drake Street, and Fisher Road in the Town of Oakfield. The project will provide public water to properties that are currently dependent upon individual groundwater supplies that historically have produced very low yields of poor quality water.

FURTHER RESOLVED, the Town Board has determined that, as portions of the project are located within a Genesee County Agricultural District, the proposed action is a Type I action as defined under SEQR; and, be it

FURTHER RESOLVED, that The Town Board hereby accepts the Environmental Assessment of this project, prepared by Stuart I. Brown Associates, Inc., and be it

FURTHER RESOLVED, the Town Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of the full Environmental Assessment Form. The Town Board further declares that, based on the Environmental Assessment which has been prepared, it finds that the project will result in no significant damage to the environment and does not anticipate the preparation of an Environmental Impact Statement. Further, the Town Board herewith states its intent to issue a Negative Declaration under SEQR for the project, pending review by Involved Agencies.

STATE OF NEW YORK:

COUNTY OF GENESEE:       ss

TOWN OF OAKFIELD:

I, Melissa Haacke, Town Clerk of the Town of Oakfield, Genesee County, New York, DO HEREBY CERTIFY that I have compared the foregoing resolution duly adopted by the Town Board of the Town of Oakfield on the 14<sup>th</sup>, day of February, 2012, with the original thereof now on file in my office, and the same is a correct and true copy of said resolution and of the whole thereof.

DATED:       February 14, 2012

A stop payment must be placed on a check made out to Scott Germen, Genesee County Treasurer; the check was the first payment on the County Tax Warrant and they have not received the check.

The Town Tax Warrant is paid in full to the Supervisor.

A letter submitted by Clark Patterson Lee, the Town's engineering firm to complete the grant application for the building expansion for the lump sum cost of \$2000.00. A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to allow Clark Patterson Lee to complete the grant application.

The lease is coming due on the copier for the Town, two lease quotes were submitted; one for a color printer and another for black and white. A 60 month lease on the full color/copier/scan/fax is \$180.12 per month. A 60 month lease on black & white printer/copier/scan is \$149.12. With some discussion on this issue a **motion** was made by Councilman Martin, second by Councilman Kabel and carried by unanimous vote to look into the cost of a shorter lease term if possible with any lease agreement not exceeding \$180.12 per month.

The Fire Protection Agreement for 2012 between the Village of Oakfield and the Town of Oakfield was submitted to the Board; the cost for 2012 is \$48,859.25. A **motion** was made by Councilman Martin, seconded by Councilperson Glor and carried by unanimous vote to approve the Fire Protection agreement for 2012.

#### **SUPERVISOR**

A copy of the Supervisor's report is available.

#### **GAM**

The guest speaker was the new president of GCC and Ray Chaya. The next meeting will be held in the Town of Batavia.

#### **OLD BUSINESS**

Land Purchase/Water Tower—The Village is being advised to purchase one acre of land directly from Lamb's and not lease from the Town. At this time the Village will negotiate the purchase directly.

Water Districts 4, 5, 6, 7 & 8—Clark Patterson Lee submitted letters stating that since all water district maps, planning and reports are being created at the same time, the charge for this will be \$1800.00 per district. These documents will get us to the point of forming the districts.

A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to proceed with Districts 4, 5, 6, 7 & 8 at \$1800.00 per district.

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Building Expansion—Supervisor Cianfrini will contact Elba Supervisor Kaufman regarding this meeting. The hope is to have these discussions next week. The following are items Oakfield's Board would like to discuss:

- Each Court will pay for security on their court nights
- Justices from the two towns will maintain its own postage and envelopes
- Each Court will pay its own maintenance on the Court Computer System
- Follow a calendar system for suppression hearings/trials etc.

Then incorporate a flat fee to cover building costs; look to Shelby and Ridgeway to see how they do it.

Supervisor Cianfrini will use the court this week for a mock trial.

With no further business to come before the Board, a **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to adjourn the meeting at 9:12 pm.

Respectfully submitted,

Melissa M. Haacke  
Town Clerk