

TOWN OF OAKFIELD

BOARD MEETING

MARCH 13, 2012

Supervisor Cianfrini called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel and Martin, Superintendent of Highways Dennis, Town Clerk Haacke, Justice Graham, Code Enforcement Officer Mikolajczyk, Zoning Officer Glor, Assessor Flansburg, Eric Klotzbach and Shelly D'Alba of Oakfield Alabama Little League

The minutes of the February 14, 2012 Board Meeting were approved on a **motion** by Councilman Kabel, seconded by Councilperson Glor and carried by unanimous vote to approve the minutes as submitted.

LITTLE LEAGUE

Shelly D'Alba and Eric Klotzbach to discuss the following issues at the Town Park:

Little League would like the bathrooms locked at night and after the games on weekends. The question was then asked what the Town would do when the pavilion is rented; that would be a Board decision. It was stated that the Town does not have the ability to hire someone to work at the park and check this on the weekends. It also would not be fair for the Superintendent of Highways or the Town Clerk to have to give up their weekend to check bathrooms after an event.

A **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to now lock the bathrooms after all events, rentals and at night. For those renting the pavilion a refundable deposit of \$10 will provide the renter with a key to the bathrooms. It will be the renters option to take the key; however, the key will be deposited into the night drop outside the Town Building after the event at which time a check will be mailed for the key deposit.

Eric acknowledged that he and Alan have had a good working relationship and would like to keep that.

It was also stated that the Town does not want paper towels in the bathrooms because people flush them and it clogs the line.

Supervisor Cianfrini stated that a proposal from ARC to clean the park bathrooms is on the agenda for this evening. Mrs. D'Alba and Mr. Klotzbach stated that they would be willing to help pay for that expense.

Regarding the trash at the park, Little League can take it to the dump on Saturday, what remains will be picked up by the Town on Monday.

Mr. Klotzbach also stated that if there are upcoming projects to the park, Little League has money to help. Superintendent Dennis stated that the next major build will be a second bathroom; but the Town is not ready to do that yet.

Superintendent Dennis also stated that if Little League wants the park mowed more often than once or twice a week please let him know.

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It was also stated that opening day is April 28th, but the Town should not expect an All Star schedule until mid June.

TOWN JUSTICE

Court has been very busy
February was very busy with many older cases now being paid
Traffic tickets are slow right now

ZONING OFFICER—BRIAN GLOR

One permit was issued in February

An inspection was done on the Repass property; there was a giant motor home there, now it is a pile of rubble. Mrs. Repass stated that they are working on getting rid of it. Mr. Glor gave them until April 4, 2012 to comply.

Mark Rebert has a building on East Shelby Road and states that he spoke with an attorney many months ago. The attorney stated that a boundary map and knowledge of the right a way was needed to proceed to separate the land into two parcels. Mr. Rebert states that he sent an email to the attorney, has never heard anything back. In late October he contracted a contractor to side the building; he now states that he probably won't be doing anything more for a year or two. When asked if Mr. Mikolajczyk and Mr. Glor can go out and look at the property Mr. Rebert stated that was ok with him. Mr. Robert's original permit has expired.

CODE ENFORCEMENT OFFICER—MARK MIKOLAJCZYK

Mr. Mikolajczyk stated that he has completed several inspections on the Muntz property; it still not completely finished.

State reporting for 2011 is done.

SUPERINTENDENT OF HIGHWAYS

Road Work Update—CHIPS lobbying went well

County bid prices are in and are very high compared to last year.

Example—Asphalt in 2011 was \$47.50

Asphalt in 2012 is \$55.75

As of February 23, 2012 plus exculpation; we are being told it's at \$78/ton

Buildings & Grounds—Working with Clark Patterson on grant for building expansion
Still waiting on new overhead door for bay

Cemeteries—Planning out Reed Cemetery

Found no restriction on Account # C2401 cemetery amount of \$43,600.83

Additional equipment to allow for winter burials will cost approximately \$20000.00

Equipment Includes—Utility truck

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Post hole digger
Vibrating Chisel
Tamper

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to bid out the new equipment for firm pricing with the intent of winter burials.

Parks—the parks look to be in good shape
Will need some spring clean up
Working with Able Electric on upgrades
Proposal for sound system of \$1900.00—this would come from A7140.2

The sound system would be an outdoor, wireless system with speakers mounted high in the new pavilion. The operating unit itself is removable and has a wireless microphone. This would allow for announcements during park events. Councilperson Glor asked for more information regarding replacement costs and would like this gentleman to come to a board meeting to answer further questions.

A **motion** was made by Councilperson Glor, seconded by Councilman Veazey and carried by unanimous vote to table this until more information can be obtained.

Equipment Update—four tractor bids came in on March 6th; recommending Z&M bid of \$54,500.00. Bentley Brothers had a low bid of \$53,000.00 but the tractor does not meet the specs.

A **motion** was made by Councilperson Glor, seconded by Councilman Veazey and carried by unanimous vote to purchase the new tractor through Z&M.

This year there will be a difference in the contract price of the new loader. This is because of the new emissions standards. The loader is under contract so this will be the only year that the pricing will go beyond the contract. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to go ahead with new loader.

Public Works Update—need to set a meeting date for water standards from the committee

Library—Sign will be installed at Library at same time the Town does headstone foundations

Superintendent Dennis and Deputy Clerk Denny are working on getting proposed standards on the computer.

Proposed date for meeting with DEC on Crane Road/ East Shelby Road will be March 29th or 30th at 9:00 am.

Superintendent Dennis would like to thank the Town Clerk and Town Board for leasing of the new copier. This copier allows us to email large documents and convert documents, such as water standards to a workable word document with only a few keystrokes.

TOWN CLERK

Bills—the following bills were submitted for payment

General Funds	59-89	\$35,663.94	
Part Town B	7-8	898.57	
Highway DA	17-28	5,409.93	
Highway DB	4-6	1,381.74	
	TOTAL		\$43,354.18

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve paying the bills as submitted.

The following resolution was presented to the Town Board:

The Town of Oakfield Authorizing Resolution for the Local Government Efficiency Program Grant

WHEREAS, the Town of Oakfield will apply for 2011-2012 Local Government Efficiency Grant from the New York State Department of State, which has a deadline date of March 21, 2012; and

WHEREAS, such application will request a grant for the design and construction of an addition to the Town of Oakfield Town Hall for a Joint Court Facility for use by the Towns of Oakfield and Elba **(and Alabama)** as described herein; and

WHEREAS, Michael Cianfrini, Oakfield Town Supervisor shall be designated as the lead applicant contact person and shall execute all financial and / or administrative processes relating to the implementation of this program; and

WHEREAS, the Town of Elba **(and the Town of Alabama)** will be co-applicant(s) on the grant application and will enter into intermunicipal agreements to complete the grant application and future design and construction if the grant is awarded; and

WHEREAS, the project shall be entitled the “Oakfield-Elba-**Alabama** Joint Court Facility” and will consist of an addition to the Oakfield Town Hall which will contain new space that can be utilized by the Town’s of Oakfield, Elba **(and Alabama?)** for their local court proceedings. The addition will address the safety, security and space deficiencies noted in the Security Assessments for each municipal facility by the State of New York Unified Court System (NYS UCS) Department of Public Safety. The joint court facility will improve efficiency in court operations and reduce the costs associated with each municipality’s efforts to ensure court facilities that address the recommendations of the security assessments; and

WHEREAS, the Town of Oakfield is requesting \$200,000 from the Local Government Efficiency Grant program for the design and construction of the Joint Court Facility; and

WHEREAS, the Town of Oakfield will contribute a ten (10) percent local cash match if the grant is awarded.

NOW THEREFORE BE IT RESOLVED, Michael Cianfrini, as Oakfield Town Supervisor, is hereby authorized and directed to file an application for funding from the New York State Department of State's 2012 Local Government Efficiency Grant Program, in the amount of \$200,000 and upon approval of said request to enter into and execute a project agreement with the State of New York Department of State for such financial assistance for the purpose of design and constructing a Joint Court Facility, which will consolidate the Justice Courts for the Towns of Oakfield, Elba **(and Alabama)** as described above.

FURTHER BE IT RESOLVED, the Town of Oakfield will commit its share of ten (10) percent of the required local match to participate in the Local Government Efficiency Grant Program.

A **motion** was made by Councilperson Glor, seconded by Councilman Kabel and carried by unanimous vote to move forward with the grant application as submitted at this time.

A letter was submitted to the Town by Samantha Pangrazio, who for the past three years has organized the Oakfield Community Earth Day Clean-Up. This year the event will take place on April 21, 2012. The Town will contribute free disposal, safety vests, gloves and garbage bags.

The Town received a letter from the Village stating that the Fire Budget will remain the same this year; \$48,859.25.

The following Bid was received by Genesee County ARC for cleaning of Park bathrooms:

SUBCONTRACT BID

Submitted by:

Genesee County Chapter NYSARC, Inc.

64 Walnut Street, Batavia, NY 14020

(585)343-1123

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BID SUBMITTED TO: Town of Oakfield Town Hall
3219 Drake Rd
Oakfield, NY 14215

BID PLACED WITH: Melissa Haacke Town Clerk
Pam Denny Deputy Town Clerk

DATE OF BID: 3-9-12

SUBCONTRACT DESCRIPTION: Genesee ARC will supply labor and materials to provide janitorial services to Restrooms at the Town Baseball fields. Contract will be on demand at the direction of the Town Clerk. Please give notice at the beginning of the week so ARC crews can schedule their week.

DELIVERY ARRANGEMENTS: Service will be provided on a weekly basis at a time to be mutually agreed upon. Services to include:

- Sweep and damp mop all floor surfaces.
- Rest room Service including cleaning and sanitizing all fixtures, spot cleaning walls and glass. Empty trash receptacles, sweep and damp mop floors. Restock all paper disposables and soaps.

MATERIALS: Genesee ARC will supply cleaning chemicals for appropriate cleaning as outlined. Oakfield Town Hall will supply disposable paper products for the restrooms and liners for the trash receptacles.

PRICE: \$20 per visit in conjunction with cleaning Town Hall

\$30 for additional visits during the week

Authorization:

Genesee ARC Executive Director:

Donna Saskowski

DATE: _____

The above conditions and price quote are agreeable.

Representative Oakfield Town Hall:

SIGNATURE

DATE: _____

A **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to have the Genesee County ARC clean the Park bathrooms on Wednesday for an additional \$20.00 from May 1, 2012 to September 5, 2012. Should it be deemed necessary to add an additional day for cleaning it will be discussed at that time.

A letter was received from Genesee County Board of Elections asking where the polling places will be for 2012/2013. The Town Board would like all three districts in Oakfield to be located at one polling place, which would be the school. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to have all three Oakfield districts located at Oakfield-Alabama Central School.

SUPERVISOR

The Supervisor's report is available for review

The Water Agreement with the Village expires on April 20, 2012; modifications have been made on our end. Please review and come back with your thoughts at the next meeting.

GAM

Colleen Flynn from UMMC was the guest speaker; she gave an overview of the hospital. The next meeting will be held in LeRoy.

NEW BUSINESS

Supervisor Cianfrini called a meeting with Sean Downing, the Fire Department, Mayor Pastecki and Margaret Ferrintino of Mercy Flight regarding the issue with the starting of a private ambulance service. The Town is looking for information regarding what is going on with this issue and the legal issues attached to it. The Mayor stated will not be in attendance.

At 9:06 pm Deputy Supervisor Veazey had to leave the meeting.

OLD BUSINESS

Elba is on board with the building expansion grant application and paying for half the grant writing costs for merging of court facilities. At this time there is no commitment from the Town of Alabama.

With no further information to come before the Board, a **motion** was made by Councilman Kabel, seconded by Councilman Martin and carried by unanimous vote to adjourn the meeting at 9:26 pm.

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Respectfully submitted,

Melissa M. Haacke
Town Clerk