

TOWN OF OAKFIELD

BOARD MEETING

SEPTEMBER 11, 2012

Supervisor Cianfrini called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

Minutes: The minutes of the August 14, 2012 meeting were approved, a **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve the minutes as submitted.

ZONING & CODE OFFICERS

Brian Glor—three permits were issued for decks, one permit is out regarding a car port, reroofing and rebuilding of a porch.

Mrs. Hinshaw's house has been cleaned up on the outside.

Mark Mikolajczyk--the following inspections were done:

Building permit/inspection

Inspect insulation

Reissue building permit-Roth and a new permit for a deck
(three building permits total)

Rough plumbing inspection

Inspection of a three season room

On August 28, 29 and 30th Mr. Mikolajczyk attended Codes Classes; earning 18 of 23 hours of required classes.

Mr. Mikolajczyk will be unavailable September 15-22.

The Code & Zoning Report is available for review

ASSESSOR

Working on water districts and budget.

HIGHWAY SUPERINTENDENT

Road work update—road striping complete

The Town handled the Route 63 project by Hutton Road because the Town could get the job done faster than the state; reimbursement to follow

Working with DEC on East Shelby Road flooding issue

Working with USG on beaver issue on Duck Pond Road

Buildings & Grounds—all is good, will respond to NYMIR letter

Theft of aluminum from back of building; will make out Sheriff's report Wednesday, September 13, 2012

Cemeteries—continue to mow, weed and trim

head stone foundations will be done the end of September or early October

Parks—Electric to be finished by Able; all work is good for Labor Day weekend

Equipment update—all working and in good running condition

Permission to bid out 10 wheel dump and plow equipment with spreader for 2013 budget and delivery

A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to bid with specs a 10 wheel truck complete with snow plow and sander.

Public Works update—working on Water Districts 3-11

Library—letter from Dennis Rettke on heating stated that it is satisfactory. A copy will be mailed to Don Yunker for his information. There will be no further discussion on this, the matter is closed.

New Items—a work permit was returned to Time Warner for cable line on Townline Road
Working on standards for Town to be presented to the committee

TOWN CLERK

The following bills were submitted for approval:

General Fund	234-267	\$ 15,170.85
Highway DB	20-28	\$ 131,489.63
Water Dist. 3	10-13	8,922.60
Part Town B	19	645.07
Highway DA	84-99	23,414.67
	TOTAL	\$179,642.82

Planning has begun for the annual Halloween Party; we are going to need many volunteers and will check with the school to see if any students will help. The annual budget is \$500 of which half was donated by the Betterment Committee three years ago. A transfer from A1660.4 central storeroom to A7550.4 Celebrations is requested. A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve the transfer.

Delinquent dog notices are out; the owners in violation have until Friday, September 14th to license or they will be sent a summons for court.

The following contract was presented to the Board:

SNOW REMOVAL AGREEMENT

THIS AGREEMENT is made on the 1st day of June, 2012, by and between the Town of Oakfield and the Village of Oakfield in the manner following:

WHEREAS, Section 142 (C) of the Highway Law of the State of New York provides that a Town Board may authorize a Town Highway Superintendent to remove snow from any street in the Village of Oakfield or Town of Oakfield and permit the use of Town Highway equipment to remove such snow upon such terms as may be agreed upon by the Town Board, Town Superintendent of Highways and the Board of Trustees, and

WHEREAS, the Town of Oakfield is willing to perform the work of removal of snow from the streets of the Village of Oakfield upon such terms and rules,

NOW, THEREFORE, in consideration of the mutual covenants between the parties hereto:

1. This agreement shall run from June 1, 2012 to May 31, 2013.
2. The Town of Oakfield shall provide all the labor and equipment necessary for the removal of snow on all Village streets in the Village of Oakfield, in order to provide reasonable passage and movement of vehicles over said village streets, and pushing snow as near the edge of the village streets as is practicable.
3. The Superintendent of Highways of the Town of Oakfield will not be required to remove snow from said Village streets under the terms of this agreement unless and until in his judgment, the Town roads and County roads under his jurisdiction have first been cleared of snow, and said Village streets shall only be cleared of snow by said Town Highway Superintendent of Highways when his duties to remove snow on Town highways has been completed.
4. The Town of Oakfield by its Town Superintendent of Highways covenants and agrees to use due diligence to remove the snow from the Village streets as soon as practicable after each and every winter event.
5. Nothing in this contract is to make the Town of Oakfield or its Superintendent of Highways liable for any damage or liability resulting from the failure of the Town of Oakfield and its Superintendent of Highways to remove said snow under this contract.
6. The Village of Oakfield shall keep all tree limbs overhanging Village streets trimmed to a minimum height of 12 feet to prevent damage to plow lights and antennas, etc.
7. The Village of Oakfield shall keep manhole covers, water valve box covers, and storm sewer grates at or below pavement surfaces to prevent damage to snowplows.

8. In consideration of the performance of the removal of the snow from the streets of the Village of Oakfield by the Town of Oakfield, the Village of Oakfield agrees to pay the Town of Oakfield on or before October 1st, 2012, the sum of Twenty-four Thousand Six Hundred Twenty-five Dollars and eighteen Cents (\$24,625.18) for the removal of snow from the village streets in the Village of Oakfield, pursuant to the terms of this contract.

9. The Village shall indemnify and hold harmless the Town from any liability for injury to person or property or wrongful death in any way arising out of the performance or lack of performance of this contract by the Town. Except that this paragraph shall not apply to claims resulting from injury to pedestrians or motor vehicles or occupants of said motor vehicles resulting from actual contact of said pedestrian or motor vehicle with a Town motor vehicle.

10. The Village shall exercise due diligence and take all reasonable steps to ensure the posting and notification of all relevant parking restrictions applicable to Village residents.

11. In further consideration of the mutual covenants contained herein, the Village agrees to remove snow from all sidewalks located in the Town of Oakfield and in the Village boundaries.

IN WITNESS THEREOF, this agreement has been executed by the Mayor of the Village of Oakfield, authorized by the Village Board of Trustees and Supervisor of the Town of Oakfield, authorized by the Oakfield Town Board, and agreed upon by the Oakfield Town Superintendent of Highways on the day and year first above written.

Supervisor, Town of Oakfield

Mayor, Village of Oakfield

Seal:

Seal:

2012-2013 SNOW PLOW CONTRACT COMPUTATION

Current contract presented is for a period to run concurrent with Village fiscal year.

Contract to run from 6/1/2012 to 5/31/2013.

Contract based on 100% of County rate of \$4672.71 per mile times Village centerline miles of 5.27.

A **motion** was made by Councilperson Glor, seconded by Councilman Martin and carried by unanimous vote to approve the agreement as submitted.

The following resolution was presented to the Board:

RESOLUTION TO CHANGE ALL EMPLOYEES TO DIRECT DEPOSIT

WHEREAS, the Town of Oakfield has Baldwin Business Service to provide Payroll Service; and

WHEREAS, the Town of Oakfield currently has several employees who receive a physical paycheck; and

WHEREAS, Baldwin Business has requested that payroll be changed to a total paperless system;

NOW, THEREFORE, BE IT RESOLVED that the Town of Oakfield will require that effective January 1, 2013 all employees (full and part time) of the Town of Oakfield will receive their paychecks through Direct Deposit; including the employees of Youth Recreation.

A **motion** was made by Councilman Kabel, seconded by Councilman Martin to approve the Resolution TO CHANGE ALL EMPLOYEES TO DIRECT DEPOSIT.

SUPERVISOR

The Supervisor's report is available for review.

Supervisor Cianfrini stated that he will attend a meeting on Thursday with the Village of Oakfield and Town of Alabama regarding water.

Supervisor Cianfrini will also attend a meeting with the Village Trustees and Municipal Solutions regarding water rates.

There may also be a joint Town and Village Meeting in the near future.

GAM

The next meeting is September 20th in Bethany

OLD BUSINESS

Supervisor Cianfrini, Deputy Supervisor Veazey, Highway Superintendent Dennis and Assessor Flansburg all met with Baldwin Business Service to prepare the 2013 budget. A copy of the 2013 Tentative Budget was distributed to the Board. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to adopt the tentative budget as submitted.

Supervisor Cianfrini would like to set the Budget Workshop for Tuesday, October 2, 2012 at 6:00 pm; Town Clerk Haacke will check with Tom Baldwin to ensure he is available that evening.

WATER TOWER—Supervisor Cianfrini is expecting a Resolution from the Village of Oakfield asking the Town to sign the resolution exempting the Water Tower from taxes. A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote that the Water Tower which is

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to be built on land within the Town of Oakfield be exempt from taxes and to allow Supervisor Cianfrini to sign appropriate documentation to execute the non taxable status.

An updated map of the proposed water districts, except for District 11 has been hung in the Town Clerk's office.

An information meeting regarding proposed Water Districts 7, 9 & 10 will be held next Tuesday beginning at 6:00 pm.

With no further business to before the Board a **motion** was by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to adjourn the meeting at 8:26 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk