

TOWN OF OAKFIELD

BOARD MEETING

DECEMBER 11, 2012

Supervisor Cianfrini called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel and Martin, Superintendent Dennis, Town Clerk Haacke, Code & Zoning Officer Mikolajczyk, Assessor Flansburg and Justice Graham

The minutes of the November 13, 2012 Board Meeting were approved; a **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the minutes as submitted.

JUSTICE

Justice Graham stated that it has been a busy year; at the end of November the Town's share of fines is \$26,000.00. This year has also seen the most cases of failure to pay in more than three (3) years.

Justice Baker has completed his schooling and his Oath has been filed. Justice Baker will also be added to the Bonding Insurance.

Justice Graham will be named Acting Town of Batavia Justice to hear a case that both Town of Batavia Justices had to recues themselves. The Town of Batavia will also hear Oakfield cases while Justice Graham is out of town.

CODE ENFORCEMENT & ZONING

Mr. Mikolajczyk' report is available for review

The following has been issued:

- Certificate of Occupancy issued to Smith as temporary
- Certificate of Occupancy issued to Lawton-screen porch
- Certificate of Compliance issued to Greene-deck and roof
- Final Insurance Certificate of Compliance issued to Kowalczyk-deck
- Building Permit issued to Irwin-redo garage

Mr. Mikolajczyk and Superintendent Dennis visited James Baker on Fisher Road; he wants electric to his storage shed so a house number would have to be issued. Mr. Baker was advised that he is not to live there.

ASSESSOR

Assessor Flansburg has been in meeting with the State regarding the update; an increase of 1-2% on average property. Farmland will increase by 20%.

Assessor Flansburg thanked the Town Board for their support with the Medina Light Parade and Christmas in Oakfield.

SUPERINTENDENT OF HIGHWAYS

Road work update—snow fence is complete, brush trimming and tree cutting is going on

Buildings & Grounds—waiting for new door opener for center door on back bay installed next week

Cemeteries—new rules have been sent to all local mortuaries, the cemeteries have been very busy this past month. Getting pricing on cremation mausoleum for Cary Cemetery

Parks—Able Electric is down working on the electric at the park

Equipment Update—all inspected and running well. Working with Rex Roth Co. on fine tuning our controllers thru Viking

Public Works Update—still working on Water Districts. New service installed on Park Road. Construction Standards meeting with Clark Patterson scheduled for Wednesday, January 16, 2013 at 9:00 am at the Town Hall

Library—all is ok

Superintendent Dennis presented the Board with quotes to replace two cemetery lawnmowers. The park/cemetery lawnmower JD x720 quoted at \$3000.00, replace cemetery mower zero turn xmark for quote of \$2689. A total of \$5689; transfer from DA5140.1 to DA5140.4 in the amount of \$5689. A **motion** was made by Councilman Martin, seconded by Councilman Veazey and carried by unanimous vote to purchase both mowers with trade value for an amount not to exceed \$5689, as well as to transfer the funds between the stated accounts.

Superintendent Dennis gave a thank you to the whole Town Board and our Town Team, Village DPW, Village Board, Lion's Club, Library and all businesses who supported our Christmas Tree Lighting on December 1, 2012.

Superintendent Dennis stated that he had a phone conversation with Tom Carpenter on Oakfield's future and STAMP.

Superintendent Dennis also stated that Z&M are looking at a possible expansion of the building.

The Town of Oakfield has been registered with the US Communities Government Purchase Alliance.

At 7:41 pm Village Trustee Armbrewster and Village Trustee Yasses joined the meeting from the Village

TOWN CLERK

The following bills were submitted for approval:

General	354-388	\$14,959.21
Part Town B	28-29	966.52
Highway DA	135-146	8,142.67

Highway DB	37-38	\$930.30	
		TOTAL	\$24,998.70

A **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous vote to approve the bills as submitted.

Town Clerk Haacke presented a proposal for NanoFishe Backup. This proposal would have 7 reels of microfilm transferred to working cd's and an indestructible disc for permanent storage. It will also include having the payroll records that are stored in the mezzanine from 1943-2001. The Clerk is asking for a budget of \$6,735 for this project, \$5,735 being transferred from A1450.4 and \$1,000 transferred from A1440.4 to A1410.4 Town Clerk Contractual.

With this approval a large portion of vital records will be protected from fire, flood and other natural disasters. A **motion** made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the transfers and the \$6,735 budget for this project.

Tax bills should be ready for pick up next week; the Town Clerk will have extended hours for the convenience of the residents.

The Town has adopted a local family for Christmas; the Clerk asked if all who were at the Board meeting would contribute for gifts for the family.

The Town received a refund from MVP Healthcare in the amount of \$4,614.90.

Letters reminding residents of Water Districts 4 & 5 will be sent out in January to have their wells tested for grant funding. So far only 14 residents of Water District 4 have requested testing and that isn't enough. There are no residents from Water District 5 that have requested water testing.

SUPERVISOR

The Supervisors report is available for review

At this time Supervisor Cianfrini gave the floor to Trustees Armbrewster and Yasses. Trustee Armbrewster stated that the Village will make a decision on the 17th of this month as to the size of the new water tower. It will quite possibly be 500k gallons and Petisphere tank is preferred.

Supervisor Cianfrini also stated that Historian Kruppenbacher did a great job with the World War II ceremony at the Historical Society.

LIBRARY LIAISON

Karissa Santy will be appointed to the Library Board in January.

GAM

Councilperson Glor was unable to attend last month's meeting. This month it will be held in Bergen.

NEW BUSINESS

Perry Denton has requested to be reappointed to his position on the Board of Assessment Review, a **motion** was made by Councilman Veazey, seconded by Councilperson Glor and carried by unanimous to reappoint Perry Denton to the Board of Assessment Review for a five (5) year term.

The following Meeting dates were approved by the Board:

Year End Meeting	December 27, 2012 at 4:00 pm
Organizational Meeting	January 2, 2013 at 4:00 pm

The following resolution was presented to the Board:

**RESOLUTION TO APPROVE LEGAL SERVICES AGREEMENT
FOR WATER DISTRICT NO. 3**

WHEREAS, in order to complete the Rural Development Application for Water District No. 3, it is necessary to enter into a Legal Services Agreement with the Town Attorney, and

WHEREAS, the Town Attorney is proposing to provide his professional services at the rate of \$155.00 per hour, for a total amount not to exceed \$7,500.00, and

WHEREAS, the Town Board believes that this is reasonable compensation for the legal services to be rendered herein.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Oakfield, New York, that a proposed Legal Services Agreement, by and between the Town of Oakfield and the Town Attorney, Kevin D. Earl, Esq., for compensation at the rate of \$155.00 per hour, with the total amount not to exceed \$7,500.00, a copy of which is annexed and made part of the Town Board Minutes, is hereby accepted, and

BE IT FURTHER RESOLVED that the Town Supervisor is hereby authorized and directed to execute the Legal Services Agreement on behalf of the Town Board.

Dated: December 11, 2012

MOVED BY: Councilman Martin

SECONDED BY: Councilman Veazey

Approved on Roll Call as follows:

Supervisor Michael Cianfrini	Yes
Councilwoman Carol Glor	Yes
Councilman Timothy Kabel	Yes
Councilman Matt Martin	Yes
Councilman James Veazey	Yes

Passed (5-0)

Also mentioned was that the Fire Department will cease Ambulance Service effective 1/1/2013.

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to adjourn the meeting at 9:07 pm.

Respectfully submitted,

Melissa M. Haacke
Town Clerk