

**TOWN OF OAKFIELD**

**BOARD MEETING**

**SEPTEMBER 10, 2013**

Supervisor Cianfrini called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

PRESENT: Supervisor Cianfrini, Councilpersons Veazey, Glor, Kabel and Martin, Superintendent of Highways Dennis, Code & Zoning Officer Mikolajczyk, Town Clerk Haacke and Assessor Flansburg

**MINUTES:** The minutes of the August 13, 2013 Board Meeting were presented for approval. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to approve the minutes as written.

**LIBRARY REPS**

Anne Engel, Kim Gibson and Mike Laycock attended the meeting representing the Haxton Memorial Library. Anne Engel thanked the Board for everything they do as well as the Superintendent of Highways for all he does.

Mrs. Engel stated that the Library is a vital part of our Town and Village  
Children's story hour is very popular

Circulation has increased since going on line

The Library has received a \$15,000.00 grant from Senator Ranzenhauser. The money has gone to:

New carpet

Entry way carpet tiles

Painting of two bathrooms and the office

A grand Celebration of 50 years on October 23, 2013

A copy of the Library's proposed budget was presented to the Board; they have \$15,000 in reserves that is easily accessible.

The Library is looking for a 2% increase.

**CODE & ZONING OFFICER**

Mr. Mikolajczyk report is available for review

Inspected site footer, found foundation and rough framing

Maltby Road deck inspection

Footer inspection on Townline Road

Zoning/Building permit issued on East Shelby Road for two (2) sheds

**ASSESSOR**

The state has sent out STAR Exemption letters for those under the age of 65

Assessor Flansburg received an email from Jeremy DeLeyser regarding the boundaries for the Batavia North Project in Oakfield. A description has not yet been written.

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Assessor Flansburg will bring the final 16 well test for District 4; these will be done in October

#### **SUPERINTENDENT OF HIGHWAYS**

Road Work Update—mowing road sides 3<sup>rd</sup> round complete, starting over again for fourth round in October

Shoulder work complete on Hutton Road and Maple Avenue Road and sealed with stone and oil  
School road work from Maltby Road to Elementary School parking lot is complete and will be center-lined striped this week. The work was done through shared services with other Towns (Alabama, Batavia, Elba, Pembroke and Barre)

Busy working with other towns and county through shared services

Road Striping on town roads is complete and looks good; huge safety factor and thanks to the Board for allowing all town roads to be striped.

#### **BUILDINGS & GROUNDS**

Waiting for an answer on Building Grant Application

Maybe the Town should look at USDA grant/loan based on information told to us from Rural Development

#### **CEMETERIES**

Still busy mowing

Active with burials; revenues are ahead of last year at this time

Will be pouring headstone foundations week of October 1, 2013

#### **PARKS**

Still busy with mowing

Labor Day with Betterment Committee was a huge SUCCESS due in part to the commitment the Town Board has to this community event. I would like to give a huge thank you to each and every one of you

Will be pouring new floor in small pavilion, pad for little league ball field mix and at the same time headstone foundations

#### **EQUIPMENT UPDATE**

New truck working great

Old truck (203) has been deemed as excess inventory and is to be sold; an appraised value by Beam Mack is \$40,000.00. It looks like it will be purchased by the town of Kendall for \$40,000.00. Will know next week after their board meeting on September 17, 2013

#### **PUBLIC WORKS UPDATE**

Update on Batavia North Project is moving forward and possible public meeting in September  
Water District 5 which is Lockport Road west of Bliss Road will need another public information meeting in October

Water District 3; we are waiting for easements from our attorney. Once the easements are signed it can go to bid

Water District 4 needs additional water testing and then be sent to USDA; currently at the comptroller's office

**LIBRARY**

The new parking signs are up at the Library and seem to be working  
Painting is in progress; Scott's Fresh Coat Paint quoted \$1,100.00

**MISCELLANEOUS**

Waiting for quote from Waste Management for recycle center and dealing with workers at the center giving out misinformation

Thank you note was received from ARC for the use of a wagon

Would like to thank the Board and ESPECIALLY the Supervisor on letting me participate in the town budget process. I am very proud of our Town and our Town Government in how we all work together for the PEOPLE and are always open to our resident's concerns and best welfare

I will be at the fall conference September 17<sup>th</sup> thru September 20<sup>th</sup>, 2013 at Lake Placid, NY. If anything arises contact one of the men in the highway department or I will be available by cell phone; don't be afraid to call me

**TOWN CLERK**

The following bills were submitted for payment:

General Fund	291-315	\$ 21,246.76	
Part Town B	20	\$ 710.22	
Highway DA	117-127	\$ 11,044.19	
Highway DB	41-54	\$121,656.89	
Special Districts	19-20	\$ 15,654.70	
	TOTAL		\$170,312.76

A **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to approve the bills for payment.

Summons for Delinquent Dog Licenses will go out next week; there are currently 25 on the list.

Selling hunting licenses.

The Town Halloween Party is scheduled for October 26<sup>th</sup>, 2013; Town Clerk Haacke requested a \$250 budget for this event. A **motion** was made by Councilman Veazey, seconded by Councilman Kabel and carried by unanimous vote to allow a \$250 budget for this event.

A letter will be sent to the Village this week requesting use of Triangle Park for the Majestic Lights celebration.

The Town Christmas party is scheduled for December 14<sup>th</sup>.

Town Clerk Haacke will be out of the office September 19-24<sup>th</sup>.

**SUPERVISOR**

The Supervisor's report is available for review  
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Recycling Center—Supervisor Cianfrini spoke with Mike DeClerk of Waste Management who is putting together a proposal to take over the recycling center. The original plan was to have Waste Management take over with obligation on the Town. The issue now becomes that Waste Management employees are not permitted to handle money. It will be proposed that, as it is being done now, local businesses and the Town will sell the stickers and then turn the funds over to Waste Management.

The complete proposal should be sent to the Town by the end of September; this should be a revenue neutral contract.

Since this will no longer be a Town dump the stickers will also be available at locations outside Oakfield.

Waste Management will most likely purchase the equipment from the Town.

Water District 5—there are four (4) families that oppose the formation of Water District 5. Supervisor Cianfrini spoke with the Engineers at Clark Patterson Lee and asked to have those four removed and stopping the district at Moscicki's. This would drive the cost up to \$1400; which is too high for comptroller approval.

Recently a letter was received from these four opposing families asking the Town to hold another Public Information meeting on the subject. The Town Board will hold a second information meeting on this Proposed Water District 5 on Tuesday, October 8, 2013 at 6:15 pm.

#### **LIBRARY LIAISON**

The Library has been working on the budget

#### **GAM**

The meeting will resume this month

#### **NEW BUSINESS**

Four Audit proposals were received by the Town for Water District Audit funded by Rural Development

Toski & Co.	\$9,300 not to exceed \$11,300
Amato, Fox & Co.	Not to exceed \$6,000.00
Freed, Maxck & Battaglia	Not to exceed \$8,800.00
Lee Walter	Not to exceed \$9,200.00

This money would be budgeted in the water districts

Town Clerk Haacke will contract Dawn Kuras at Rural Development to see if the Town is required to have an audit done this year.

With no further business to come before the Board, a **motion** was made by Councilman Veazey, seconded by Councilman Martin and carried by unanimous vote to adjourn the meeting at 8:17 pm.

Respectfully submitted, Melissa M. Haacke, Town Clerk