

**TOWN OF OAKFIELD
BOARD MEETING
AUGUST 11, 2015**

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Cianfrini
Councilman Kabel
Councilman Martin

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Code/Zoning Officer Mikolajczyk

Supervisor Glor called meeting to order at 7:00 pm followed by the Pledge to the Flag.

July 14, 2015 Regular Town Board Meeting: MOTION Deputy Supervisor Veazey, second Councilman Kabel to approve the minutes as written.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (5-0)

JUSTICE

Justice Graham met with Justice King of Elba to work on a JCAP grant for next year.

CODE/ZONING OFFICER

Mr. Mikolajczyk stated his report is available for review.

ASSESSOR

Received final certification from the state that the Town is at 100% value.
Preparing for Budget meeting in September.

SUPERINTENDENT OF HIGHWAYS

ROAD WORK UPDATE

Scheduling fixing of road side ditch on Hutton Road by USG pond (4 foot pipe was out) plan on using 2 ft. x 2 ft. x 6 ft. concrete solid blocks.

Bridges on Maple Road will be replaced this year by the County Highway. Hutton Road will be next year.

Scheduling culverts East Shelby Road, Town Line Road and Hutton Road

Working with other towns and county through shared services on their road work.

BUILDINGS & GROUNDS

Working on our building expansion; construction for all four contractors has begun. All is going very well.

Working with our engineers on the building project for the work that the town forces need to complete and interface with contractors.
All the drywall has been delivered.

CEMETERIES

Been active with burials.

We seem to have the grass and weeds under control.

I still have instructed them that our focus is to make our cemeteries very clean and picked up to an attractive look and straighten up headstones.

Headstone foundations are complete.

PARKS

Parks are still very busy.

We are keeping the park picked up as work force is available. It appears that we are keeping up with it.

We are looking at some upgrades to the park with our Engineers so we can apply for grants as they become available. We will talk to Little League and the Betterment Committee for financial assistance and Job Corps for the possibility of them doing the work. We may want to consider doing this work and possibly banning it. The drawing should be available soon.

EQUIPMENT UPDATE

All equipment is in good working order.

Received a recall on truck 203 and 202 from Mack. Mack will be scheduling this to be taken care of.

PUBLIC WORKS UPDATE

Update on Batavia Townlines Project, Oakfield Water District 6 is moving forward.

Contractor has Townline Road from South Pearl to Macumber, Hutton Road, Townline from South Pearl to Route 63 complete and is working on Townline from Route 63 to Pekin Road which will be complete by the end of this week and tested. Next they will start on Pekin Road. WD4 update contractor is done with the restoration.

WD7 District update; well testing completed by health department and test holes are done.

Health Department is writing a letter to RD for funding support.

WD5 scheduling restoration for September.

WD9 is being worked on by our Engineers. This is Macumber Road South of Townline and Townline in the Town of Alabama. The public hearing is completed and the Town has formed the District. Well testing complete and Health Department is writing a letter of support to RD for funding support.

WD10 proposal is here for voting tonight.

We should be looking at laying out sewer districts for future expansion and current needs in the town. Also creating a sewer district where there is already sewer in the town.

Clark Patterson is also looking at District adding a new tap at Lamb Farms.

LIBRARY

We will be bidding out the window replacement for the Library contractors are looking at the windows now. Library is looking at grants.

MISCELLANEOUS

Need to set up meeting on possible housing development plan areas for Town of Oakfield; a developer has already been here for information on locations for housing tracts.

Landfill is open for the season and seems to be going well.

We need to look at all our codes and standards. The Town must prepare for the future that looks very promising. STAMP is alive and moving forward at a good pace and we need to be prepared.

TOWN CLERK

Abstract No. 8-2015: Motion Councilman Kabel, second Deputy Supervisor Veazey to authorize the following:

General Fund	250-293	\$234,124.38	
PartTown B	21-22	\$ 836.47	
Highway Fund DA	75-82	\$ 7,878.32	
Highway Fund DB	35-41	\$ 43,922.87	
Youth Recreation	8-15	\$ 10,471.40	
Special Districts	58-62	\$107,335.93	
	TOTAL		404,569.37

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

RESOLUTION NO. 32-2015—RESOLUTION AND ORDER TO ESTABLISH OF WATER DISTRICT NO. 9 FOR A PORTION OF THE TOWN OF OAKFIELD

Deputy Supervisor Veazey offered the following:

RESOLUTION AND ORDER FOR ESTABLISHMENT OF WATER DISTRICT NO. 9 FOR A PORTION OF THE TOWN OF OAKFIELD

WHEREAS, the Town Board of the Town of Oakfield duly adopted a Resolution directing the Town Supervisor of the Town of Oakfield to file a map, plan and report as prepared by the Town’s engineer for providing the facilities, improvements or services in a portion of the Town of Oakfield, wherein a water district was proposed to be established, as hereinafter described, and

WHEREAS, after the said Town Supervisor duly filed said map, plan and report in the office of the Town Clerk of the Town of Oakfield on March 4, 2015, and the said Town Board did on May 12, 2015, duly adopt an Order reciting a description of the boundaries of the proposed district, the maximum amount proposed to be expended for the improvement, the proposed method of financing to be employed, the fact that a plan, map and report describing the

same are on file in the Town Clerk's Office for public inspection and specifying that said Town Board shall meet at the Town Hall on the 27th day of May, 2015, for the purpose of conducting a public hearing on such proposal to establish the water district with the specified joint improvements and to hear all persons interested in the subject thereof concerning the same, and

WHEREAS, a "Petition to Request Water District " was filed in the Oakfield Town Clerk's Office on April 9, 2015, which was signed by a number of owners within said district, which was greater than the percentage required by law, and

WHEREAS, the improvements for the joint project proposed consists of the construction and installation of approximately 12,300 linear feet of eight (8) inch water main along portions of Macomber Road in the Town of Oakfield; as well as portions of Macomber Road, Towne Place and Townline Road in the Town of Alabama; together with all related right-of-way costs, site work and other ancillary work, including hydrants, valves, apparatus, and other improvements and costs incidental thereto (referred to herein as "joint water improvement"), and

WHEREAS, copies of the aforesaid said Order for a Public Hearing were duly published and posted according to law, and said Town Board did, at the time and place specified in said Order, duly meet and consider such proposal and heard all persons interested in the subject thereof, who appeared at such time and place, concerning the same, and

WHEREAS, the evidence offered at such hearing requires that the Town Board make the determinations hereinafter made, and

WHEREAS, the Town Clerk mailed a certified copy of the "Public Notice", which contains the notice concerning the public hearing, along with other required information, to the Office of the State Comptroller, within the time deadline required by law, which was prior to fourteen (14) calendar days after this "Public Notice" was published in the official newspaper;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Oakfield, in the County of Genesee, that it be and hereby is determined as follows:

- (1) The aforesaid "Petition to Request Water District" was signed, and acknowledged or proved or authenticated, as required by law and is otherwise sufficient.
- (2) The Notice of Hearing was published and posted as required by law and is otherwise sufficient.
- (3) That all the property and property owners within the proposed water district are

benefited thereby.

(4) That all of the property and property owners benefited are included within the proposed water district.

(5) It is in the public interest to establish the proposed water district as hereinafter described; and be it

FURTHER RESOLVED, that the Town Board does hereby approve the establishment of a Water District as hereinafter described to be known as the Town of Oakfield Water District No. 9. Said Water District being described on **EXHIBIT A**, attached hereto and made a part hereof; and be it

FURTHER RESOLVED the maximum amount proposed to be expended for such joint water improvement is \$844,000.00, which is planned to be financed through USDA Rural Development at an interest rate of 3.5% for a 38 year term, in an amount not to exceed \$844,000.00, offset by any funds received from the United States of America, and/or the State of New York, and/or the County of Genesee, and/or local grants; including, but not limited to, a USDA Rural Development Agency Grant, of approximately \$379,000.00, and be it

FURTHER RESOLVED that the proposed annual debt service (assuming 38 units) is estimated to be approximately \$588.00 per typical property user in the proposed district, which is a single family home, and be it

FURTHER RESOLVED that a typical household uses 61,000 gallons of water per year and the estimated cost of the water to be purchased by the water district's users is a total of \$4.47 per 1,000 gallons used, to be supplied through the Town of Batavia water system; thereby the average household can expect to additionally pay approximately \$273.00 per year for water purchase above and beyond the debt service, and be it

FURTHER RESOLVED that based upon the foregoing estimates, the total annual cost of the typical property in the proposed district is estimated to be \$861.00 per year, and be it

FURTHER RESOLVED that payment of the debt service will be made by levy and collection of special assessments from the several lots and parcels of lands within the water district, which the Town Board shall determine and specify to be specially benefited thereby, so much upon and from each as shall be in just proportion of the amount of benefit conferred upon the same, to pay the principal of and interest on said bonds, as the same shall become due and payable, and be it

FURTHER RESOLVED that each property will also have to pay for service from their home to the road right-of-way, incurring estimated one-time costs of approximately \$150.00 for a meter; plus \$175.00 for a water meter radio read transmitter; plus \$100.00 for a water pressure regulator; plus approximately \$10.00 per linear feet of pipe (\$500.00 average); plus \$200.00 for well separation and plumbing modification; plus \$50.00 for the Town Code Enforcement Water Service Inspection; as well as any internal plumbing charges, and be it

FURTHER RESOLVED that the Towns of Oakfield and Alabama are proposing that the Town of Oakfield shall undertake all activities necessary to obtain funding for the joint improvements, and thereafter, to be solely responsible for the construction and installation of the joint improvements. Therefore, the establishment of Water District No. 9 is subject to the execution of an Intermunicipal Agreement by and between the Towns of Oakfield and Alabama, and be it

FURTHER RESOLVED that the Towns of Oakfield and Alabama are proposing that the Town of Batavia will be responsible for the operation and maintenance of the joint improvements. Therefore, the establishment of Water District No. 9 is subject to the execution of an Intermunicipal Agreement by and among the Towns of Batavia, Oakfield and Alabama, and be it

FURTHER RESOLVED that this Resolution and Order is not subject to a permissive referendum; and be it

FURTHER RESOLVED that within ten (10) days after the adoption hereof, the Town Clerk shall post and publish as provided by law a Notice setting forth the date of the adoption of this Resolution and Order and containing an abstract of this Resolution and Order concisely stating the purpose and effect hereof; and be it

FURTHER RESOLVED that based upon the fact that the estimated total annual cost of the typical property in the proposed District is below the threshold set by the Office of the State Comptroller when a special district is created in the 2015 calendar year, approval of this District by the State Comptroller is not required; and be it

FURTHER RESOLVED that the Town Clerk is hereby authorized and directed to record a certified copy of this Resolution and Order in the Office of the Genesee County Clerk, and to file a certified copy of this Resolution and Order in the Office of the State Comptroller, within ten (10) days hereof.

**TOWN OF OAKFIELD
WATER DISTRICT No. 9**

All that tract or parcel of land situate in the Town of Oakfield, Genesee County, State of New York, being described as follows:

Beginning at a point, being the intersection of a westerly extension of the southerly line of tax account number 7.-1-44.116 with the centerline of Macomber Road (66 feet wide right-of-way) and the westerly line of the Town of Oakfield; thence,

1. Easterly, along the southerly line of tax account number 7.-1-44.116, a distance of 266 feet, more or less, to the southeasterly corner of tax account number 7.-1-44.116; thence,
2. Northerly, along the easterly line of tax account number 7.-1-44.116, a distance of 69 feet, more or less, to the northeasterly corner of tax account number 7.-1-44.116; thence,
3. Easterly, along the southerly line of tax account number 7.-1-74, a distance of 234 feet, more or less, to a point on the southerly line of tax account number 7.-1-74, being 500 feet easterly of and parallel to the centerline of Macomber Road; thence,
4. Northerly, along a line 500 feet easterly of and parallel to the centerline of Macomber Road, through the lands of tax account numbers 7.-1-74, 7.-1-70, 7.-1-62, 7.-1-47.111, 7.-1-47.112, and 7.-1-1.1, a distance of 6,659 feet, more or less, to a point 500 feet easterly of and parallel to the centerline of Macomber Road and an easterly extension of the northerly line of Town of Alabama tax account number 16.-1-82; thence,
5. Westerly, along an easterly extension of the northerly line of Town of Alabama tax account number 16.-1-82, a distance of 500 feet, more or less, to the centerline of Macomber Road, the westerly line of the Town of Oakfield, and the northeasterly corner of the Proposed Town of Alabama Water District Number 3; thence,
6. Southerly, along the centerline of Macomber Road, the westerly line of the Town of Oakfield, and an easterly line of the Proposed Town of Alabama Water District Number 3, a distance of 6,732 feet, more or less, to the point of beginning.

All as shown on a map prepared by Clark Patterson Lee, "Water District No. 9 — Water District Map", Drawing Number OWD-9, dated February 12, 2015. Town of Oakfield Water District No. 9, as described above contains approximately 76.9 acres of land.

DATE: August 11, 2015

SECONDED: Councilman Cianfrini

AYES: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS VOTE (5-0)

I am currently gathering the additional information requested from the State Comptroller's office regarding WD7.

We are currently working on Labor Days and preparing the park for the event.

There are a few issues with DEC and issuing licenses.

SUPERVISOR

MOTION Councilman Kabel, second Councilman Martin to accept the Supervisor's report as submitted.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARREID (5-0)

ATTORNEY

Supervisor Glor and Superintendent of Highways Dennis met with Attorney Kevin Earl to review and finalize the Operation & Maintenance Agreement with the Village. They also discussed working on a lease agreement with the Town of Elba.

LIBRARY LIAISON

The Library will submit a grant application to NIOGA; the State will give the final approval and that could come as late as December. The Board will wait until news of the grant is had before replacing the windows. Senator Flannigan may give them \$10,000.00 for the windows as well.

OLD BUSINESS

The Town has until the end of September to respond to the Audit done on the Water Districts.

Water Districts 7 & 9 are progressing.

NEW BUSINESS

The Park Program has ended for 2015; it went well and several parents would like to see the program run longer.

Supervisor Glor stated that with the budget meeting coming up that we need to advertise the cleaning of the new building and add to the budget.

ROOF REPAIR

LaFrois has offered to repair the existing roof areas for \$36,000.00. However, since the roof is over 20 years old to tear off and completely replace the roof on the existing building it would

cost \$76,580.00. This would include better insulation and a warranty.

MOTION Deputy Supervisor Veazey, second Councilman Kabel to reroof the entire building for a total cost not to exceed \$76,580.00.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

PROPOSED WD 10

MOTION Deputy Supervisor Veazey, second Councilman Cianfrini to have Supervisor Glor sign a contract with Clark Patterson Lee to move forward with the Map, Plan and Report for proposed Water District 10 and set a Public Information meeting for October 13th at 6:00 pm

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

ADJOURNMENT

MOTION Deputy Supervisor Veazey, second Councilman Cianfrini to adjourn the meeting at 8:17 pm.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (5-0)

Respectfully submitted,

Melissa M. Haacke,
Town Clerk