

TOWN OF OAKFIELD

BOARD MEETING

JULY 14, 2015

ROLL

CALL: Deputy Supervisor Veazey
Councilman Cianfrini
Councilman Kabel
Councilman Martin

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Justice Graham
Code/Zoning Officer Mikolajczyk

Deputy Supervisor Veazey called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

July 14, 2015 Regular Town Board Meeting: MOTION Councilman Kabel, second Councilman Cianfrini to approve the minutes as written.

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (4-0)

The floor was open to resident Trent Stack who addressed the Town Board on using the Town Park for Paint Ball. He stated that leagues would be interested in a local facility since most play is done in Buffalo or Rochester.

After a presentation of field size, equipment and maintenance the Board referred Mr. Stack to contact one of the gun clubs. The Town Park does not have enough area and is in too close of proximity to houses.

TOWN JUSTICE

Justice Graham requests that he, Justice Randy Baker and Court Clerk Pam Denny attend the Magistrates Conference in Niagara Falls. **MOTION** Councilman Martin, second Councilman Kabel to have the Justices and Court Clerk attend the Conference.

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (4-0)

RESOLUTION NO. 30-2015—AUTHORIZATION TO APPLY FOR JCAP GRANT

Councilman Cianfrini offered the following:

BE IT RESOLVED that the Oakfield Town Board authorizes Justice Thomas Graham to apply for the 2016 JCAP Grant.

Second: Councilman Martin

Ayes: Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS VOTE (4-0)

CODE/ZONING

Mr. Mikolajczyk had his report available.

Several inspections and permits for various items were completed.

ASSESSOR

The 2015 roll is complete and the town is at 100% valuation.

SUPERINTENDENT OF HIGHWAYS

Road Work Schedule

- Scheduling fixing of road side ditch on Hutton Road by USG pond (4 foot wash out) plan on using 2 ft. x 2ft. x 6 ft. concrete solid blocks.
- Bridges on Maple Road will be replaced this year by County Highway. Hutton Road will be next year.
- Hutton Road and Maple Road are done with fiber mat on the new paved area.
- Working with other towns and county through shared services on their road work.

Buildings & Grounds

- Working on our building expansion construction; all four contractors have been working on the construction. All is going very well.
- Need to keep working with our engineers on the building project for the work that the town forces need to complete and interface with contractors.
- USG Co. is going to help us out with material for the building addition with all wallboard. Jim Perry has the material list of materials needed by the contractor.
- I, Melissa, Tom & Carol have met with Tim Garlock of Eaton Office Supplies regarding purchasing the furnishing for the building through HON Corporation. The total cost to furnish the building is \$49,672.52. **MOTION** Councilman Kabel, second Councilman Cianfrini to purchase the furnishings through Mr. Garlock at a cost not to exceed \$49,672.52.

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (4-0)

- **MOTION** Councilman Martin, second Councilman Kabel to purchase appliances for the break room from Ben's Appliance at a cost not to exceed \$1682.00.

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (4-0)

CEMETERIES

- Been active with burials.
- Still need a lot of work, but we seem to have it under control.
- I have instructed them that our focus is to make the cemeteries very clean and picked up; headstones to be straightened.
- Have received complaints on ball players parking in Cary Cemetery; Town Board to address under new business.

- Planning on doing headstone foundations this week.

PARKS

- Still very busy.
- We are keeping the park picked up as the work force is available to do so; it appears that we are keeping up with it.
- We are looking at some upgrades to the park with our Engineers so we can apply for grants as they become available. We will talk to Little League and the Betterment Committee for financial assistance as well as Job Corps to do installation. We may want to consider doing this work and possibly BANing the funds. The drawings should be available by tomorrow, July 15, 2015.

EQUIPMENT UPDATE

- All equipment is in good working order.
- Received a recall on truck 203 and 202 from Mack; they will be scheduling this to be taken care of.

PUBLIC WORKS UPDATE

- Update on Batavia Townlines Project; Oakfield Water District 6 is moving forward. Contractor has Townline Road from South Pearl to Macomber, Hutton Road, Townline from South Pearl to Route 63 complete and working on Townline from Route 63 to Pekin Road.
- Water District 4 update—contractor is back to do restoration.
- Water District 7 update—well testing completed by Health Department and test holes are done. Health Department is writing a letter to Rural Development for funding support.
- Water District 5 update—scheduling restoration for August or September.
- Water District 9 update—work being done by our Engineers. This is Macomber Road south of Townline and Townline in the town of Alabama. The public hearing is complete and the Town has is waiting to form the district. Well testing is complete and Health Department is writing a letter of support to Rural Development for funding.
- We should be looking at laying out sewer districts for future expansion and current needs in the town. Also creating sewer districts where there is already sewer in the town.
- Clark Patterson is also looking at District 10; Fisher Road and Drake Street Road to the Elba Townline.
- Working on a Genesee County North West Water/Sewer Consortium. This will be made up of all the towns and villages in the northwest corner of Genesee County. This consortium will handle all the Operation & Maintenance of all water and sewer in the area.

Library

- We will be bidding out window replacement for the Library. Library is working on grant.
- Plumber fixed the bathroom water closet because it would not shut off.

Miscellaneous

- Need to set up a meeting on possible housing development plan areas for the Town of Oakfield. A developer has already been here for information on locations for housing tracts.
- Landfill is open for the season and all seems to be going well.
- We need to look at our codes and STDs to be prepared for the future that looks very promising. STAMP is alive and moving forward at a good pace and we need to be prepared.

TOWN CLERK

Abstract No. 7-2015: Motion Councilman Cianfrini, second Councilman Kabel to authorize the following:

General Fund	216-249	\$45,280.52
Part Town B	15-20	\$ 9,371.43
Highway DA	66-74	\$ 5,767.52
Highway DB	27-34	\$11,812.99
Library	4	\$ 785.50
Special Districts	51-57	\$19,873.15
	TOTAL	\$92,891.11

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (4-0)

LINE ITEM TRANSFERS 1-2015: Motion Councilman Kabel, second Cianfrini to authorize the following:

GENERAL FUND—TOWN WIDE

UNANTICIPATED REVENUE

<i>Transfer From:</i>	A2192	Chgs for Cemetery	\$ 887.00
	A2655	Minor Sales	\$1,450.00
	A2705	Gifts & Donation	\$ 400.00
		Unexpended Balance	<u>\$3,229.00</u>
		TOTAL	<u>\$5,966.00</u>
<i>Transfer To:</i>	A1010.4	Town Board	\$ 85.00
	A1450.4	Election Contr.	\$1,690.00
	A7510.4	Historian Contr.	\$ 200.00
	A9040.8	Worker's Comp.	\$2,691.00
	A9060.8b	Deduction Reimb.	<u>\$1,300.00</u>
		TOTAL	<u>\$5,966.00</u>

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED vote (4-0)

The preliminary audit on the Water Districts as required by Rural Development has been given to the Town. We have until September to respond to their findings.

RESOLUTION 29-2015—NEGATIVE DECLARATION RESOLUTION TOWN OF OAKFIELD WATER DISTRICT NO. 9

Councilman Cianfrini offered the following:

NEGATIVE DECLARATION RESOLUTION

Town of Oakfield Water District No. 9 and Town of Alabama Water District No. 3

The Towns of Oakfield and Alabama intend to create two new water districts, Water District No. 9 in the Town of Oakfield and Water District No. 3 in the Town of Alabama. The project is located along Town Line Road and Macomber Road and will provide public water service to approximately 34 residences.

The extension of public water to residences along Macomber Road and Town Line Road is necessitated by the poor water quality of private wells that are currently used. In addition, water wells in the service area do not provide adequate water pressure or quantity for firefighting. These conditions present a threat to public health and safety.

Whereas, the Town Board classified the action described above as an Unlisted Action under 6 NYCRR Part 617.4 (b) (8) of the State Environmental Quality Review Act, and initiated a coordinated review of this action on June 9, 2015;

Whereas the Town of Alabama has participated as an Involved Agency during the Environmental Review of this project; and

Whereas, the Town Board has reviewed the Short Environmental Assessment Form prepared for this project; and

Whereas, the proposed project is consistent with recommendations contained in the Genesee County Smart Growth Plan and the Comprehensive Plan of the Towns of Alabama and Oakfield; and

Whereas, the Town received a request from the State Historic Preservation Office (SHPO) for a Phase I Cultural Resources Survey to be conducted within the project's Area of Potential Effect and commits to conduct the requested study and continue to coordinate with the State Historic Preservation Office to reach a "No Effect" or "No Adverse Effect" determination from the SHPO; and

Whereas, the New York State Department of Environmental Conservation indicated concerns for cultural resources, and threatened and endangered species; and

Whereas the area of potential effect shows no habitat of the named protected species;

Whereas, the project will affect less than 0.1 acre of Waters of the United States with construction of a stream crossing of an unnamed tributary of Oak Orchard Creek, and this action is covered under Nationwide Permit No. 12 (Utility Crossings) of Section 404 of the Clean Water Act, and is covered by the NYS Department of Environmental Conservation's Blanket Water Quality Certificate granted for Section 401 of the Clean Water Act, and the Town will follow all best construction practices to avoid and minimize erosion and sediment deposition in the Water of the United States; and

Whereas, the project will affect less than 2.5 acres of land within Genesee County Agricultural District No. 2, and the Town commits itself to using the construction specifications of the Department of Agriculture and Markets for water mains 8 inches in diameter or larger for construction of the project in areas within the Agricultural District;

Whereas, a public hearing for this project was conducted on May 27, 2015; and

Whereas, this resolution has been prepared in accordance with Article 8 of the New York State Environmental Conservation Law;

Now, therefore BE IT RESOLVED, that the Town Board of the Town of Oakfield finds that Unlisted Action as described above and as evaluated in the attached Short Environmental Assessment Form shall not have an adverse effect upon the environment and that a Negative Declaration shall be issued for this project.

Lead Agency: Town of Oakfield
 3219 Drake Street
 Oakfield, NY 14125

Contact for Additional Information: Melissa Haacke, Town Clerk
 Tel. 585.948.5835 ext. 20
 (address as above)

Second: Councilman Kabel
Ayes: Veazey, Cianfrini, Kabel, Martin
APPROVED UNANIMOUS VOTE (4-0)

SEQR FOR OAKFIELD DISTRICT 9, ALABAMA 3

MOTION Councilman Martin, second Councilman Cianfrini to accept the SEQR document for Oakfield Water District 9.

Ayes: Veazey, Cianfrini, Kabel, Martin
MOTION CARRIED vote (4-0)

RESOLUTION NO. 31—REMOVE FORMER CLERK FROM BANK ACCOUNTS

Councilman Cianfrini offered the following:

WHEREAS, the former Deputy Clerk was not removed from the Town Clerk General Fund, Tax Collector Account and Youth Recreation accounts previously, and

WJEREAS, a new Deputy has been appointed who needs to have emergency access to these accounts, and

THEREFORE, BE IT RESOLVED, that Pamela J. Denny be removed from the M&T Bank accounts listed above and add to those accounts Deputy Clerk Sherrie Rodriguez and Assessor Barry Flansburg.

Second: Councilman Kabel
Ayes: Veazey, Cianfrini, Kabel, Martin
APPROVED UNANIMOUS vote (4-0)

SUPERVISOR

The Supervisor’s report was presented to the Board. MOTION Councilman Kabel, second Councilman Martin to approve the report as submitted.

Ayes: Veazey, Cianfrini, Kabel, Martin
MOTION CARRIED (4-0)

At July's town board meeting Builder's Risk insurance was tabled until more information on the increased cost was investigated. **MOTION** Councilman Martin, second Councilman Kabel to pay for the Builder's Risk insurance for the duration of construction.

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (4-0)

NEW BUSINESS

Regarding the complaints from people of cars parking in cemetery during softball games. Pete Schreiber will contact Jeff McIntire and Kathy Allen to inform the teams not to park there.

ADJOURMENT

MOTION Councilman Kabel, second Councilman Martin to adjourn the meeting at 8:51 pm.

Ayes: Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED (4-0)

Respectfully submitted,

Melissa M. Haacke,
Town Clerk