

TOWN OF OAKFIELD

BOARD MEETING

JUNE 9, 2015

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Cianfrini
Councilman Kabel
Councilman Martin

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Code/Zoning Officer Mikolajczyk

Supervisor Glor called the meeting to order at 7:00 pm; followed by the Pledge to the Flag.

Town Board Minutes of the May 12, 2015 meeting: MOTION Deputy Supervisor Veazey, second Councilman Kabel to approve the minutes as written.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED BY UNANIMOUS VOTE (5-0)

LITTLE LEAGUE

Matt Durham, Little League President, Michelle Johnson, Little League Vice President and Mike Cusmano attended the Board Meeting to discuss the Town's liability regarding an AED Defibrillator that Little League and the Oakfield Elba Titan's Football League have purchased.

Mr. Cusmano apologized for not having come to the Town Board before this date.

Memorial money in Chad Armbruster's memory were pooled between Little League and the Titan's Football Organization to buy the defibrillator; a dedication ceremony was held. The plan is that it is used during the Little League Season and Football Season.

Little League asked if the AED could be mounted in the Food Stand at the Town Park so that everyone knows exactly where it is at all times. The unit is small.

It was stated that Little League International, OACS and Little League's insurance is good with this.

Alan Dennis, Mark Mikolajczyk and Barry Flansburg, as well as an email received by Sean Downey are all concerned with the NYS Guidelines for training.

Mrs. Johnson stated that the device walks anyone through it and if there is a heartbeat the machine won't shock a person. She stated that anyone not trained on the device would fall under the "Good Samaritan Law." This law specifically states AED in its content.

Councilman Cianfrini feels we are protected from liability if a person is not trained and feels the Town would face a greater liability if an AED was not on premise.

With much discussion going on in the room it was determined that not all of the paperwork has been completed by Little League or the Titan's; completed paperwork should end any concern on either end once filed and approved with EMS.

The EMS application will be in the names of Oakfield Alabama Little League and Oakfield Elba Titans; at this time it was decided that no decision on if the AED will stay within the confines of the Town Food Stand.

Another issue Mrs. Johnson brought up was the overflow of garbage at the Town Park. According to Mrs. Johnson she was told that the garbage had not been taken care of in three weeks. Park Administrator Dennis stated that it has been two weeks that the garbage of not taken care of. He stated that the Town Forces do not have a Park's Department, his garage is working a man short, and they have been installing and inspecting water lines, as well as starting a building expansion. He has time sheets showing that park is being maintained to the best of the Highway's ability.

Supervisor Glor stated that she and the Town Board are supporters of Little League and we want to work with you to get things done the right way.

CODE/ZONING OFFICER

Mr. Mikolajczyk has his report available.

Mr. Mikolajczyk stated he has been busy with water, building permits and violations.

ASSESSOR

The State agrees that we are 100% of Assessed Value on homes; will watch sales for 2016.

SUPERINTENDENT OF HIGHWAYS

ROAD WORK UPDATE

Scheduling fixing road side ditch on Hutton Road by USG Pond (4 foot pipe wash out). Plan on using 2 foot x 2 foot x 6 foot concrete solid blocks.

Bridges on Maple Road will be replaced this year by County Highway. Hutton Road will be next year.

Hutton Road will be fiber matted on the new paved area.

BUILDINGS & GROUNDS

Working on our building expansion construction. All four contractors have been working and all is going well.

Need to keep working with our engineers on the building project for the work that the town forces need to complete.

Purchase for building expansion land is complete.

USG Co. is going to help us out with material for the building addition. USG will supply all the wall board, Jim Perry said he will need a material list as soon as possible.

Cemeteries

The Cemeteries have been active with burials.

Still need a lot of work, but we are gaining on it.

I have instructed them that our focus is to make our cemeteries very clean and picked up. They must look attractive and headstone will be straightened.

Parks

The Park is being used.

We are keeping the park picked up as the work force is available to do so.

We are looking at some upgrades to the park with our Engineers so we can apply for grants as they become available. The Town will talk to Little League and the Betterment Committee for financial assistance. Job Corp will possibly do the work. We may want to consider doing this work and possibly banning the funds. Drawings will be available by the end of July.

Equipment Update

All equipment is in good working order.

Received a recall on truck 203 and 202 from Mack. Mack will be scheduling this will be taken care of in the near future.

Public Works Update

Update on Batavia Townlines Project, Oakfield Water District 6 is moving forward. The Contractor has Townline Road from South Pearl to Macumber and Hutton road complete and residents can hook up. WD4 update, water is in and tested with most services hooked up. Contractor will be back this month to start restoration.

WD7 update—well testing will be complete by Health Department and test holes are done.

WD5—construction complete and two houses are hooked up with more to come this week.

WD9—is being worked on by our Engineers. This is Macumber Road South of Townline and Townline in the Town of Alabama. The Public Hearing has been completed and we are moving forward to form the District.

WD10—Clark Patterson is also looking at District 10, Fisher Road and Drake Street Road to the Elba Townline.

Library

We will be bidding out the window replacement for the Library.

Called a plumber today to fix the bathroom water closet; it would not shut off.

Miscellaneous

Need to set up a meeting on possible housing development plan areas for the Town of Oakfield. A developer has already been here for information on locations of housing tracts.

Land Fill will open for the season and all seems to be going well.

We need to look at all our codes and Standards to be prepared for the future that looks very promising.

STAMP is alive and moving forward at a good pace and we need to be prepared.

TOWN CLERK

Abstract No. 6-2015: MOTION Councilman Kabel, second Deputy Supervisor Veazey to authorize the following:

General Fund	176-215	\$ 80,183.68
Part Town B	14	\$ 681.48
Highway DA	56-65	\$ 4,738.26
Highway DB	19-26	\$ 30,624.01
Library	3	\$ 48,464.00
Special Districts	37-50	\$104,738.06
	TOTAL:	\$269,429.49

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin
MOTION CARRIED unanimous vote (5-0)

ROLL

CALL: _____ Supervisor Glor

_____ **RESOLUTION NO. 26-2015—SEQRA NOTICE INTENT TO SERVE AS LEAD AGENCY FOR WATER DISTRICT 9 IN THE TOWN OF OAKFIELD**

_____ Councilman Cianfrini offered the following:

RESOLUTION
SEQRA NOTICE OF INTENT TO SERVE AS LEAD AGENCY
FOR THE FORMATION OF THE TOWN OF OAKFIELD WATER DISTRICT NO. 9 AND
TOWN OF ALABAMA WATER DISTRICT NO. 3, AND
THE INSTALLATION OF APPROXIMATELY 12,300 LINEAR FEET OF WATER MAIN

WHEREAS, the Towns of Oakfield and Alabama have determined that private wells supplying Town residents along portions of Town Line Road, Macomber Road and Towne Place do not produce a sufficient quantity of water for firefighting purposes, and that these residents often experience shortages of water that is suitable for domestic uses; and

WHEREAS, the formation of water districts and the extension of public water service throughout the Town of Oakfield and within designated areas of the Town of Alabama is consistent with recommendations in the Joint Town Comprehensive Plan and the Genesee County Smart Growth Plan; and

WHEREAS, a majority of the residents of the proposed water district service areas have petitioned the Towns to extend water service along the referenced roadways; and

WHEREAS, the formation of the Town of Oakfield Water District No. 9 and the Town of Alabama Water District No. 3, and the subsequent installation of approximately 12,300 linear feet of water main along said roads in the Towns of Oakfield and Alabama is an Unlisted action under 6 NYCRR Part 617.4(b)(8) because it is likely to disturb less than 2.5 acres of land within Genesee County Agricultural District No. 2; and

WHEREAS, the Town of Oakfield Town Board intends to serve as Lead Agency for the SEQRA review of this action; and in this capacity, will determine whether the proposed action will have a significant effect on the environment; and

WHEREAS, a coordinated review of this action will be conducted by the Town Board; and

WHEREAS, a Short Environmental Assessment Form is being prepared for this action;

Now, therefore be it resolved:

That the Town Board of the Town of Oakfield hereby designates its intention to serve as Lead Agency for the Coordinated Review of this Unlisted action under the State Environmental Quality Review Act, and will circulate the Lead Agency Notice and a copy of Part I of the Short Environmental Assessment Form, to all interested and involved agencies. Involved agencies shall be given 30 days from the mailing of the Lead Agency Notice to challenge the Oakfield Town Board's Lead Agency designation.

Second: Deputy Supervisor Veazey

_____ Councilman **Ayes:** Glor, Veazey, Cianfrini

_____ Councilman, Kabel

_____ Councilman, Martin

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OTHERS

PRESENT: _____ Town Clerk Haacke

_____ Superintendent of Highways Dennis

_____ Assessor Flansburg

_____ Code/Zoning Officer Mikolajczyk

Supervisor Glor called the meeting to order at 7:00 pm followed by the Pledge to the Flag.

APPROVED BY UNANIMOUS VOTE (5-0)

RESOLUTION NO. 27-2015—PRELIMINARY ENGINEERING SERVICES FOR WATER DISTRICT 9 OF THE TOWN OF OAKFIELD

Councilman Kabel offered the following:

WHEREAS, the Town of Oakfield and the Town of Alabama have entered into a joint water district; and

WHEREAS, Clark Patterson Lee Design Professionals will do the engineering design work for this project; and

BEING RESOLVED, that the cost of this project will not exceed \$78,929.00.

Second: Councilman Martin

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS vote (5-0)

RESOLUTION NO. 28-2015—CLOSING OF THE STREETS FOR LABOR DAYS IN THE PARK

Deputy Supervisor Veazey offered the following:

**RESOLUTION APPROVING THE CLOSING OF STREETS WITHIN THE TOWN OF OAKFIELD FOR THE
“LABOR DAYS IN THE PARK” CELEBRATION PARADE ON SEPTEMBER 7, 2015.**

WHEREAS, the Oakfield Betterment Committee as part of the “Labor Days in the Park” Celebration, has scheduled a parade to take place on Monday, September 7, 2015, from 10:00 am until 11:30 am.

WHEREAS, the proposed parade routes includes a portion of New York State Route 63 located within the Town of Oakfield from the school to the Village line, then proceeding within the Village of Oakfield between its North boundary and Drake Street, and then proceeding East on Drake Street (New York Route 262) to the Elroy D. Parkins Park,

WHEREAS, the Town Board of the Town of Oakfield has determined that it is necessary to close New York State Route 63 within the Town of Oakfield, New York as described herein in order to adequately protect the health, safety and welfare of the participants in the parade and spectators along said parade route,

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Town Board of the Town of Oakfield, New York that a portion of New York State 63 shall be closed within the Town of Oakfield, New York on Monday, September 7, 2015 at approximately 10:00 am in order to permit the passage of a parade along said routes, and

BE IT FURTHER RESOLVED AND ORDERED, that said road shall be reopened to the passage of vehicular traffic as soon as practicable after the conclusion of said parade, and

BE IT FURTHER RESOLVED AND ORDERED that during the aforementioned periods of time when the New York State Route 63 shall be closed, the following detour shall be established:

1. Southbound traffic on New York State Route 63 shall proceed East on Maltby Road to the intersection of Fisher Road, bearing right on Fisher Road traveling South across New York State Route 262, back to New York State Route 63.
2. Northbound traffic on New York State Route 63 shall turn right on Fisher Road traveling North across New York State Route 262, to the intersection of Maltby Road, bearing left on Maltby Road, traveling West back to New York State Route 63.
3. Westbound traffic on New York State Route 262 shall bear left at the intersection of Fisher Road to travel South on New York State Route 63, or otherwise bear right at the intersection of Fisher Road to travel North on New York State Route 63

BE IT FURTHER RESOLVED AND ORDERED, that all traffic control devices to be erected shall be approved by the New York State Department of Transportation as required by law.

BE IT FURTHER RESOLVED AND ORDERED, that the Town Clerk of the Town of Oakfield, New York shall post a copy of this resolution and order on the signboard maintained at her office on or before

August 1, 2015, and that this Resolution and Order shall remain posted thereat until Tuesday, September 8, 2015.

**BY ORDER OF THE TOWN BOARD
TOWN OF OAKFIELD**

Melissa M Haacke
Town Clerk

RESOLVED: That the Town Board of the Town of Oakfield does hereby adopt this resolution in support of closing streets within the Town of Oakfield for the 2015 "Labor Days in the Park" Parade, this 9th day of June, 2015.

CC Genesee County Sheriff, Gary T. Maha
Community Celebration Committee Chairperson, Melissa M. Haacke
Oakfield Fire Chief, Pete Scheiber
Superintendent of Highways, Town of Oakfield, Alan Dennis
NYS DOT
NYS Police Department
Village of Oakfield DPW Supervisor, Dave Laney

State of New York)
County of Genesee)
Town of Oakfield) ss.

I, Melissa M. Haacke, Town Clerk of the Town of Oakfield in the County of Genesee, State of New York, hereby certify that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Oakfield held on the 9th day of June, 2015, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Town of Oakfield, Genesee County, New York this 9th day of June, 2015.

Second: Councilman Kabel

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 29-2015—EXTENDING THE HOURS OF THE ELROY D. PARKINS PARK

Deputy Supervisor Veazey offered the following:

RESOLUTION APPROVING EXTENDING THE HOURS OF THE ELROY D. PARKINS PARK FOR SIX MOVIE NIGHTS AND THE "LABOR DAYS IN THE PARK" FIREWORKS DISPLAY.

WHEREAS, the Oakfield Betterment Committee as part of its Community Celebrations, has scheduled six movies to be shown in the Elroy D. Parkins Park on Friday, June 26, 2015, Friday, July 10,

2015 (with a chicken BBQ at 6:00 pm), Friday, July 24, 2015, Thursday, August 6, 2015, Friday, August 21, 2015 and Friday, September 4, 2015 beginning at 7:00 pm each evening,

WHEREAS, the Oakfield Betterment Committee has also scheduled a Fireworks Display to take place on Sunday, September 6, 2015 (rain date of Monday, September 7, 2015) at approximately 9:45 pm,

WHEREAS, the Town Board of the Town of Oakfield has set the park hours to close one half hour after dusk,

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Town Board of the Town of Oakfield, New York that the Elroy D. Parkins Park remains open on June 26, 2015, July 10, 2015, July 24, 2015, August 6, 2015, August 21, 2015 and September 4, 2015 until midnight or specified rain date.

**BY ORDER OF THE TOWN BOARD
TOWN OF OAKFIELD**

Melissa M. Haacke
Town Clerk

RESOLVED: That the Town Board of the Town of Oakfield does hereby adopt this resolution in support of extending the hours of the Elroy D. Parkins Park within the Village of Oakfield for the dates of June 26, 2015, July 10, 2015, July 24, 2015, August 6, 2015, August 21, 2015 and September 4, 2015, this 9th day of June, 2015.

Second: Councilman Cianfrini

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS VOTE (5-0)

Water District 7 has been sent to the Comptroller.

Verizon has contacted the Town and stated that with the new building expansion there may be some cost saving; they will be reviewing our accounts and sending more information.

The Town received an email from our insurance carrier NYMIR regarding Builder's Risk insurance. The quote has increased by \$1,000.00 to a premium of \$4,116.00. The Town Board would like Supervisor Glor to investigate the increase and possibly look at other companies.

Town Clerk Haacke requested that retirement calendars be submitted as soon as possible.

SUPERVISOR

The Independent Auditors have been here for the Water Districts.

The Supervisor's report has been presented to the Board. MOTION Councilman Cianfrini, second Deputy Supervisor Veazey to accept the Supervisor's Report.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED UNANIMOUS VOTE (5-0)

LIBRARY LIAISON

The Library is currently working on a grant for new windows.

GAM

Tim Yeager was the speaker regarding Volunteer Fire Departments.

OLD BUSINESS

The Board once again discussed the Intermunicipal Agreement on the Joint Planning Board. It was decided that some revisions to the Special Use Permit if it is in the Village and who will pay the bills?

WATER DISTRICT 6

Phase 1 is done.

Phase 2 is Downey to 63, to Pekin on Townline.

Phase 3 is Route 63 & Fisher.

Master Meter vaults for the Oakfield portion of WD6 will be approximately \$37,500.00. The Supervisor's want to move ahead with the Master Vaults and looking to the Villages of Elba and Oakfield for financial assistance.

The Fire Protection Agreement was returned to the Town from the Fire Department. It has been sent back to the Village for the Mayor's signature.

Regarding the Water Agreement between the Town & Village; changes from the Health Department regarding the Town need to be addressed. Attorney Kevin Earl is looking into this to incorporate into the agreement.

NEW BUSINESS

Public Hearing on Joint Water District with Alabama (Oakfield 9, Alabama 3) went pretty well. Two Alabama residents who are against the district were quite vocal.

Youth Recreation will meet on Sunday, June 14th to complete paperwork and do some training.

The VFW placed flags in the cemeteries for Memorial Day at a cost of \$28.80. MOTION Councilman Martin, second Deputy Supervisor Veazey to pay the bill for the flags.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

CARRIED UNANIMOUS VOTE (5-0)

Tom Ostrander thanked the Town Board for all their efforts with water. Mr. Ostrander stated that it is greatly appreciated and the Town has done a fine job.

ADJOURNMENT: MOTION Deputy Supervisor Veazey, second Councilman Cianfrini to adjourn the meeting at 9:07 pm.

Respectfully submitted,

Melissa M. Haacke,

Town Clerk



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