

TOWN OF OAKFIELD

BOARD MEETING

APRIL 14, 2015

ROLL

CALL: Supervisor Glor
Deputy Supervisor Veazey
Councilman Cianfrini
Councilman Kabel
Councilman Martin

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Dennis
Assessor Flansburg
Code/Zoning Officer Mikolajczyk
Jeremy DeLyser, CPL

Supervisor Glor called the meeting to order at 7:00 pm; followed by the Pledge to the Flag.

TOWN BOARD MINUTES OF THE MARCH MEETING: MOTION Deputy Supervisor Veazey, second Councilman Kabel to approve the minutes as written.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

Carried by unanimous vote (5-0)

FIRE DEPARTMENT

Pete Schreiber and Shawn Downey spoke about the Budget. They were concerned because the Town did not attend the Budget workshop held with the Village. Supervisor Glor stated that she thought it was a presentation on a fire truck.

The Village agreed to increase the Fire Budget 5% which equates to \$2,500 more.

At this time the Board of Directors of the Fire Department opted not to sign the Fire Protection Contract. Superintendent of Highways Dennis reminded them that without a signed contract the Fire Department is not covered under Worker's Comp.

Shawn and Pete stated that there will be an Open House at the Fire Department on April 25th. They are looking to recruit new members. Possibly looking to do some fundraisers. Councilman Cianfrini asked why the Fire Department doesn't look to fund raise at Labor Days. They stated that they don't have enough people to help.

Again, the \$23,500 from the prior budget is something the Fire Department would like put into this year's budget. This money went to mobile reserve.

The Town asked to have a list of all members of the Fire Department active and social.

CODE/ZONING OFFICER

The monthly report is available.

USG—inspected footers

USG—another app for permits

Site inspection Passage

ASSESSOR

Change notices have been mailed.

SUPERINTENDENT OF HIGHWAYS***Road Work Update***

Scheduling fixing road side ditch on Hutton Road by USG pond (4 foot pipe wash out) plan on using 2 foot x 2 foot x 6 foot concrete solid blocks.

Bridges on Hutton Road and Maple Road will be replaced this year by County Highway.

Plowing and treating roads hopefully is over and we will be taking off plowing equipment.

Patching pot holes and the roads are not in the best of condition due to the depth of the frost. This has a worse effect on the budget than the winter for we budget for a severe winter, we can't budget for excess road repair due to severe weather.

Buildings & Grounds

Working on our building expansion; pre-construction meeting is set for April 20, 2015 at 2:00 pm at the Town Building.

Need to keep working with the engineers on the building project for the work that the town forces need to complete.

Purchase for building expansion \$5,500.00/acre plus all closing costs with a permanent access to the field behind the Town building. Kevin Earl is still working on it and the resolution will be presented tonight to finalize.

USG Co. is going to help us out with material for the building addition with all wall board. Jim Perry said he will need a material list as soon as possible.

Cemeteries

Been active with burials.

Need a lot of spring work due to winter burials and hard winter.

Parks

The parks are being used.

We are keeping trash emptied as weather permits.

We are looking at some upgrades to the park with our Engineers so we can apply for grants as they become available. The Town will talk to Little League and the Betterment Committee for financial assistance. Look to Job Corps to possibly do the work. We may want to consider doing this work and possibly BAN the project.

Equipment Update

Truck 201 is repaired and back in service.

Received a recall on truck 203 and 202 from Mack. Will be scheduling this soon.

Public Works Update

Update on Batavia Townlines Project, Oakfield Water District 6 is moving forward. The Contractor has started.

WD4 update is in and tested; services will be complete this week.

WD7 well testing will be complete by the end of April by the Health Department.

WD5 materials to be delivered April 15th with construction to begin May 4th.

WD9 is being worked on by our Engineers. This is Macomber Road **South** (CORRECTION THIS IS NORTH) of Townline and Townline in the town of Alabama. Petitions are all signed and ready for Public Hearing.

We should be looking at laying out sewer districts for future expansion and current need in the Town.

Also look at creating a sewer district where there is already sewer in the Town.

Will be making some recommendations to our water standards in the future. New resolution for back-flow prevention.

Library

We will be bidding out the window replacement for the Library.

Miscellaneous

Need to set up a meeting on possible housing development plan areas for Town of Oakfield. A developer has already been here for info on locations for housing tracts.

Land fill will open for the season.

We need to look at all our codes and Standards. We must be prepared for the future that looks very promising. STAMP is alive and moving forward at a good pace and we need to be prepared.

TOWN CLERK

Abstract No. 4-2015: MOTION Councilman Kabel, second Councilman Cianfrini to authorize the following:

| | | |
|-------------------|--------|--------------|
| General Fund | 91-133 | \$ 39,033.13 |
| Part Town B | 9-11 | \$ 933.00 |
| Highway DA | 37-46 | \$ 26,015.59 |
| Highway DB | 9-14 | \$ 2,946.21 |
| Library | 1 | \$ 47,678.50 |
| Youth Rec | 3-5 | \$ 280.00 |
| Special Districts | 17-27 | \$421,372.68 |
| | TOTAL | \$538,259.11 |

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

MOTION CARRIED UNANIMOUS VOTE (5-0)

Town & County Taxes have been returned to Genesee County Treasurer’s Office; ABS Printing will pay the Town the \$64.00 for the letter fees that were not added to the bill this year.

RESOLUTION NO. 20—RESOLUTION TO APPROVE PURCHASE OF PROPERTY FROM OAKFIELD-ALABAMA REALTY, LLC AND TO APPROVE ACCESS EASEMENT

Councilman Cianfrini offered the following:

RESOLUTION TO APPROVE PURCHASE OF PROPERTY FROM OAKFIELD-ALABAMA REALTY, LLC AND TO APPROVE ACCESS EASEMENT

WHEREAS, as part of the project to renovate the Oakfield Town Hall, the Town needs to purchase an area of land containing 1.122 acres, as per a Survey prepared by Gregory W. Townsend, Licensed Land Surveyor, dated October 10, 2014, Job No. 14-301, and

WHEREAS, the Town has entered into a “Purchase and Sale Contract for Lots and Vacant Land”, last dated November 19, 2014, to purchase this parcel from Oakfield-Alabama Realty, LLC for a price of \$6,171.00, and

WHEREAS, as part of the consideration for the this purpose, the Town has agreed to grant a 60 foot wide easement and right-of-way to allow Oakfield-Alabama Realty, LLC to access its retained parcel from Drake Street (Route 262).

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Oakfield, New York, that the Town Supervisor is hereby authorized and directed to execute all documents necessary to complete the purchase of the aforesaid 1.122 acre parcel, and

BE IT FURTHER RESOLVED that the Supervisor is hereby authorized and directed to pay to Oakfield-Alabama Realty, LLC the purchase price of \$6,171.00; together with paying all other necessary recording costs and expenses, and

BE IT FURTHER RESOLVED that a proposed Access Easement granting a 60 foot right-of-way to Oakfield-Alabama Realty, LLC, a copy of which is incorporated as part of this Resolution by reference and shall be annexed to the Town Board Minutes, is hereby approved and the Town Supervisor is hereby authorized and directed to execute this Access Easement, along with any necessary recording documents, on behalf of the Town of Oakfield, and

BE IT FURTHER RESOLVED that the Town Highway Superintending is hereby authorized and directed to maintain the entire easement area on behalf of the Town of Oakfield, as set forth and required in the aforesaid Access Easement.

Dated: April 14, 2015

Ayes: Glor, Cianfrini, Kabel, Martin

Abstention: Veazey

APPROVED UNANIMOUS VOTE (4-0-1)

RESOLUTION NO. 21—RESOLUTION OF FINDINGS FOR APPLICATION TO STATE COMPTROLLER FOR WATER DISTRICT NO. 7

Councilman Martin offered the following:

**RESOLUTION OF FINDINGS FOR APPLICATION TO STATE COMPTROLLER
FOR WATER DISTRICT NO. 7**

WHEREAS, the Town Board of the Town of Oakfield, adopted a Resolution on October 14, 2014, establishing a Water District on portions of the Albion Road, Fisher Road, Burns Road, Crane Road and East Shelby Road in the Town of Oakfield, and

WHEREAS, this Resolution was subject to approval of the Office of the State Comptroller, Department of Audit and Control, and

WHEREAS, said Resolution authorized the Town Supervisor, assisted by the Town Attorney and Town Bond Counsel, to prepare the necessary application to the State Comptroller.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Oakfield as follows:

- (1) That the annexed application was prepared at the direction of the Oakfield Town Board.
- (2) The Town Board has reviewed this application and believes the contents of the application to be accurate.
- (3) The Town Board has determined that Water District No. 7, for which permission is sought, is in the public interest and will not constitute an undue burden on the properties which will bear the cost thereof.

(7) The cost of the proposed improvements is to be assessed in whole or in part against the benefited area, and the Town Board has determined that all real property to be so assessed will be benefited by the proposed improvements and no benefited property has been excluded.

DATE: April 14, 2015

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS VOTE (5-0)

Petitions for the Joint Water District with Alabama have been signed, returned and statistics show that both Towns can move forward with a Public Hearing and creation of the districts. Need to coordinate with the Town of Alabama with a date for the Public Hearing.

RESOLUTION NO. 22—RESOLUTION FOR BACK FLOW PREVENTION REQUIREMENTS

Councilman Kabel offered the following:

BE IT RESOLVED, residents will not require back-flow prevention. And, any usage other than a resident water service:

- a. Two inch (2") will require back-flow prevention and must be designed by a licensed engineer.
- b. Up to and including two inch (2") will be decided on a case by case basis subject to type of usage. As a minimum requirement two standard check vales need to be installed.

Second: Councilman Martin

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

APPROVED UNANIMOUS VOTE (5-0)

A Batavia Church and the YMCA of Batavia have received a grant and would like use of the Town Park on July 11th from 10:00 am to 2:00 pm for a small festival. They will have a rock wall, bounce house and a couple other games for families. They will serve popcorn and if money allows will also have burgers.

The Town Clerk is currently waiting on the insurance certificate from Oakfield Alabama Little League, and the request to use the food stand for the season. The scheduled has been received via email during this meeting.

SUPERVISOR

The Supervisor's report is available for review.

Supervisor Glor stated that she has had a conversation with Mike Dilcher, Chair of the Village Planning Board and Jason Armbrwster, Mayor of the Village regarding joining the Town & Village Planning Board.

LIBRARY LIAISON

There is some confusion with the Town budget line and how much is given, then received back to and from the Library for retirement. This will be corrected.

Looking for window bids as the grant for the Library windows is due June 1st.

GAM

Dawn Kuras from Rural Development was the speaker

OLD BUSINESS

The Joint Water District with the Town of Alabama; Oakfield WD9, Alabama WD2 has all petitions returned and Assessor's statements complete. Waiting on date for Public Hearing and Resolutions to create the districts.

Green Genesee meeting was well represented by the Town and moving forward.

Barry Flansburg and Melissa Haacke are on the Farmland Protection Board, they have had one meeting and are interviewing two candidates on Thursday.

NEW BUSINESS

Reopen landfill for yard waste. The landfill will be open the next four (4) Saturdays after that it will be open the First and Third Saturday of each month until October.

JEREMY DELYSER, CLARK PATTERSON LEE

WD4—completed work apps have been submitted, continue to work on wish list.

All lines will be in by Friday.

The crew will leave for one month to have land dry before restoration begins.

Wish list is \$256,000 of \$363,000 (grant money)

Change order #2 for driveway culverts is approximately \$24,000.00.

Genesee County Water Committee suggested the Town set aside approximately \$60,000.00 for a "bubbler" system to be put in the Water Tank. This is a TTMI removal system that was not purchased by the Village when the tank was being built. This will help with the water issues.

WD5—Schedule to begin construction May 4th.

WD6—construction has begun.

WD7—some of the well samples have been done; there more being tested. Once all the sampling is complete we will get a letter of support from the Health Department.

The Town is helping with test pits.

Permit submissions have gone to the appropriate agencies.

WD8—construction begins tomorrow. **MOTION** Councilman Cianfrini, second Councilman Martin that the Town be Lead Agency.

Ayes: Glor, Cianfrini, Kabel, Martin

Abstain: Veazey

CARRIED (4-0-1)

MUNICIPAL SOLUTIONS

MOTION Deputy Supervisor Veazey, second Councilman Kabel to enter into an agreement with Municipal Solutions to administer the finances of Water District No. 9.

Ayes: Glor, Veazey, Cianfrini, Kabel, Martin

CARRIED UNANIMOUS VOTE (5-0)

The Preconstruction meeting for the Building Expansion is scheduled for April 20, 2015 at 2:00 pm at the Town Hall.

MORATORIUM ON FILL

This matter is tabled at this time.

Code Enforcement Officer Mikolajczyk proposed the following changes to the fees on water line permits after WD5.

| | |
|---------|--------------------------|
| \$25.00 | trench |
| \$25.00 | inside inspection |
| \$25.00 | input to computer system |

\$75.00 total fee.

ADJOURNMENT: **MOTION** Councilman Cianfrini, second Deputy Supervisor Veazey to adjourn the meeting at 9:34 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk