

February 13, 2012

Michael Cianfrini, Supervisor
Town of Oakfield
3219 Drake Street
Oakfield, New York 14125

RE: Environmental Assessment - SEQR Requirements
Water District No. 3

Dear Supervisor Cianfrini:

Our staff has completed the environmental assessment for the proposed improvements within the Town of Oakfield Water District No. 3 service area in order to comply with State Environmental Quality Review (SEQR) regulations. For your review and approval by the Town Board, the following documents are attached:

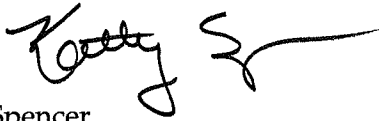
1. A resolution to be presented for consideration by the Town Board at its February 14 meeting. The resolution expresses the Town Board's intent to: serve as Lead Agency to coordinate the environmental review on behalf of the Town of Oakfield; accept the Environmental Assessment that we have prepared; and, to initiate the coordinated review of the project with Involved Agencies to comply with SEQR. We will need an official copy of this resolution for our files.
2. A copy of the Full Environmental Assessment Form (EAF). Your signature is needed on two pages of the EAF, following approval of the enclosed resolution by the Town Board:
 - Please sign page 1 of this form, but do NOT add a date at the bottom,
 - Please sign page 5, and mail original copies of the signed forms to our office.

Once we receive the signed EAF and the resolution, we will attach them to a letter notifying Involved Agencies of the Town's intention to act as Lead Agency. If none of the Involved Agencies objects to the Town assuming Lead Agency status, and none of the Involved Agencies identify any significant adverse impacts, the Town will then be able to conclude the SEQR process. We anticipate the conclusion of the SEQR process at the first Town Board meeting following the expiration of the thirty (30) day review period.

In addition, the Town will need to comply with federal environmental procedures required by USDA Rural Development under the National Environmental Policy Act (NEPA). We have initiated these processes and will provide you with the necessary documentation as they unfold.

Should you have any questions regarding this matter, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathy S", with a long horizontal flourish extending to the right.

Kathy Spencer
Environmental Specialist

Enclosures

c: Melissa Haacke, Clerk (w/enc.)
 Tom Carpenter, Clark Patterson Lee (w/enc.)